

SUMMARY SHEET

SUMMARY OF IMPACT ASSESSMENT (IA)

Policy	Pensions Record Keeping Policy	Date of IA	30/01/2025
Lead service	Pensions Section	Contact person for process	Islay Herrick – Team Leader Pensions

Names & Job Titles of those involved in process

Islay Herrick – Team Leader Pensions DGC
 Eleanor Havenhand – Pensions Assistant DGC
 Karen Jones – Trainee HR Officer DGC
 Kirsty Shennan – HR Business Partner DGC

Summary of IA

The Council is required to publish the findings and results of all IAs conducted. The publication should include a summary of the following:

<p>Research and data (section 3) What was used to assess the impact of the policy and a summary of the findings? Who was involved and consulted during the assessment stage? What were the findings from the consultation and how was this information used to develop the policy?</p>	<p>Officer experience. There is no statistical information within the Equality Evidence Finder that would inform this IA.</p>
<p>Impact Assessment (section 4) From the summary table at number 32 list the impacts.</p>	<p>Positive Impact(s) – 0 No Impact(s) – 19 (Age, Disability, Sex, Gender reassignment and Transgender, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or belief, Sexual orientation, Human Rights, Children’s Rights, Care Experienced Young People, British Sign Language Users, Armed Forces and Veterans, Health and Wellbeing and Health Inequalities, Poverty, Economic and Social Sustainability, Consumer Duty and Environmental Sustainability, Climate Change and Energy Management) Negative Impact(s) – 0</p>

Summary of actions arising from the Impact Assessment

Transfer details from table at number 33

Actions	Responsibility	Timescale
N/A		