



**Procurement Annual Report
for
Financial Year 2022 / 2023**

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Section 1 – Introduction and Context

1.1 Introduction

Dumfries and Galloway Council (“the Council”), as a public sector contracting authority with an annual regulated procurement spend above or equal to £5million, is required to produce an annual report under the Procurement Reform (Scotland) Act 2014. The Council are publishing this Procurement Annual Report, which has been prepared to meet the requirements under the Act and relates to performance of the Council’s regulated procurement activity, over the period from 1 April 2022 to 31 March 2023 (“the Reporting Period”). The Scottish Government’s current guidance and template has been used for the preparation of this Annual Procurement Report (“the Report”).

This Report provides an overview of procurement activity during the Reporting Period and highlights actions undertaken to improve the Council’s procurement and commercial performance and outlines how the Council’s procurement activity is contributing to the delivery of broader aims and objectives for the Council.

During the Reporting Period, the Council’s Plan for 2017 – 2022 set out the Council’s ambitions and reflected the following key priorities:

- Build the local economy
- Provide the best start in life for all our children
- Protect our most vulnerable people
- Be an inclusive Council.
- Urgently respond to climate change and transition to a carbon neutral region

Procurement has been recognised as key in contributing towards the successful delivery of the Council’s priorities, as we acknowledge the impact of our procurement activity on our communities, and we actively seek to promote a positive and inclusive approach.

This Report also provides visibility of the regulated contracts the Council expects to commence in the subsequent two financial years.

1.2 Context

Dumfries and Galloway local authority areas covers an area of approximately 6,426km squared with a population of around 148,700. In supporting the people who live, work and visit Dumfries and Galloway, the Council has spent in the region of £199m during the Reporting Period on a range of goods, services and works. This spend is across 666 Suppliers, 209 of which have their registered address within Dumfries and Galloway. This illustrates delivery against the Council’s commitment to support local businesses and local economic growth through its procurement activity.

Overall, spend during this period has continued to increase in comparison to previous financial years due to additional spend in social care, utilities and capital investments being made across various service areas.

However, during the Reporting Period, the macro-economic climate has continued to present challenges, particularly as this continued to reduce the capacity of supply chains to both tender for work and/ or deliver the Council’s required goods, services and works. This resulted in cancelled tenders where no suitable tenders were received with delivery being delayed while further market engagement was carried out and alternative routes to market were considered.

During the Reporting Period, the Council’s Finance, Procurement and Transformation Committee, as the nominated committee responsible for procurement activity, received quarterly procurement performance updates, providing an opportunity for elected members to provide strategic direction, scrutiny, and challenge of procurement activity throughout the Reporting Period.

Following a Member led Review into the Finance and Procurement Standing Orders in financial year 2020/2021, a number of detailed recommendations were produced by Members with the overall aim of

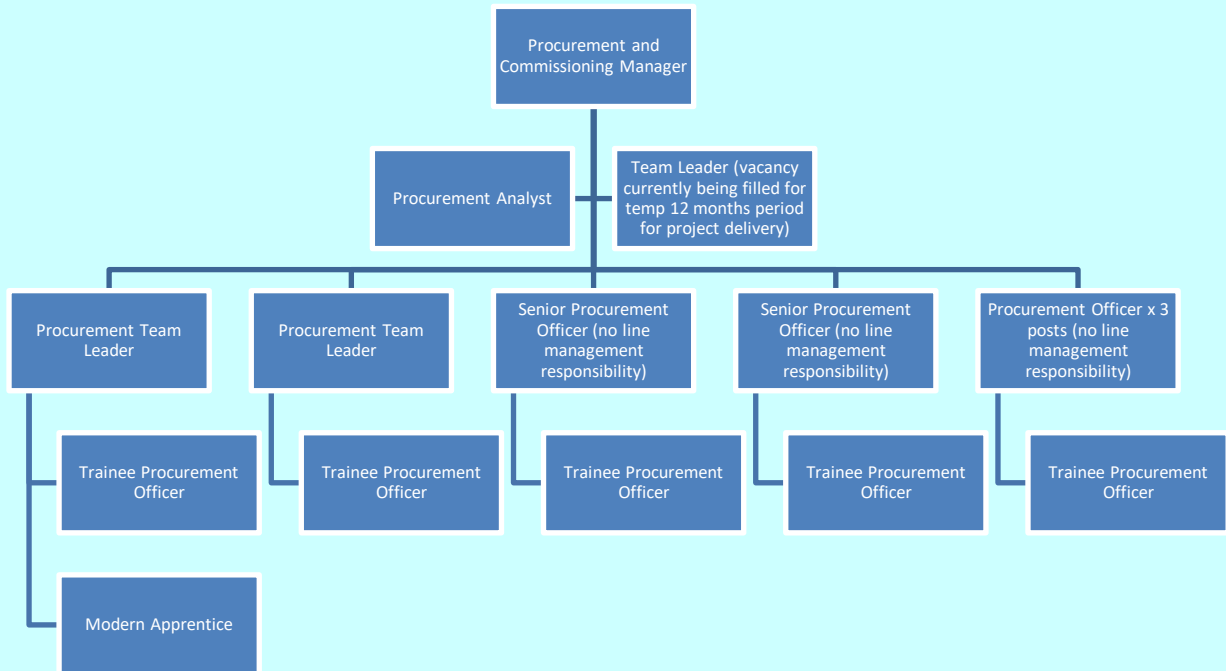
improving best value for the Council in its spending of public money but also in doing so, in a fully compliant and more professional manner. A detailed transformation and improvement plan was produced by Finance and Procurement Service and approved by Council Committee Members in February 2021. Delivery against this plan has continued to be a key focus and formally monitored on a regular basis by the Finance, Procurement and Transformation Committee throughout the Reporting Period, where good progress has been made with completion of the actions during this Reporting Period. Key actions which have been delivered include:

- Ongoing development of the procurement skills and capabilities across the Council with continued professional qualification training for the corporate procurement team and delivery of face-to-face procurement and contract management training across wider organisational training. This training has been delivered to 165 officers through the Reporting Period.
- Updated Procurement Standing Orders were approved and introduced. This is further supported by continued review and update of associated procurement policies, guidance and template documents.
- The Council's contract register has been maintained on the Council's website to improve transparency and ease of access to Council contracts.
- Delivery of a collaborative series of initiatives and events to support local supplier development. This has included the reintroduction of face-to-face events following the Covid-19 restrictions. This included the first South of Scotland Meet the Buyer event alongside the reinstatement of Dumfries and Stranraer regional events. Additional local communication is being issued to promote contract opportunities to local businesses.
- The permanent business as usual structure for procurement has been agreed to be implemented through the next financial year.

Alongside this progress against the member review action plan, further key achievements during the Reporting Period include:

- A new community benefit process was launched with an established menu of benefits being requested in all regulated procurements. This was subsequently enhanced through the launch of a Community Benefit Wishlist whereby local community groups can apply for support and this is published and shared with Suppliers / contractors to the Council who have committed to delivering community benefits through their contract.
- Through continued delivery of the procurement compliance improvement action plan, there has been improved levels of procurement compliance, with a further increase from 87.42% to 89.1% of spends over £20,000 being matched to a compliant contract.
- Further use of collaborative contracts, with spend increasing from 44.01% to 52.85%.

To support delivery of the review action plan, a temporary structure for the corporate procurement team was approved. However due to a national skills shortage for procurement professionals, it has been very challenging to attract and retain appropriately skilled and experienced procurement professionals. The structure chart below provides an overview of the structure operated across the Reporting Period:



Professional development and training have been an ongoing priority for the corporate procurement team to ensure appropriate knowledge and skills are available to support the contractual and commercial needs of the Council and to support the continued growth of our own procurement talent. As highlighted above the permanent business as usual structure has been developed and approved for implementation throughout financial year 2023/24.

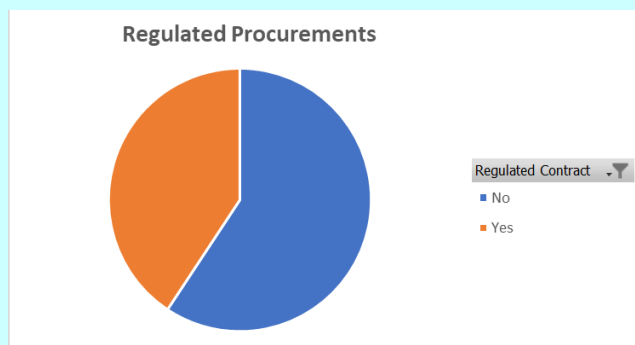
Section 2 – Summary of Regulated Procurements Completed

This section includes information that is required by the Procurement Reform (Scotland) Act 2014. Section 18(2) of the Act requires organisations to include: “a summary of the regulated procurements that have been completed during the year covered by the report”.

2.1 Regulated Contracts Awarded

A regulated procurement means the seeking of offers and award of a contract or framework agreement with a value equal to or more than £2M for works or £50,000 for goods and services. Regulated procurement processes are governed by regulations set out within the Procurement Reform (Scotland) Act 2014.

During the Reporting Period, the Council awarded 184 contracts to a total estimated value of £117,149,241. Of the contracts awarded, a total of 72 regulated contract were awarded, approximately 40% of all contracts awarded. Regulated contracts, although only 40% of all contracts awarded, accounted for up to approximately 76% of the total award value for the Reporting Period, representing a total contract award value of approximately £88,815,915 over the contracts lifetimes.



Contracts to provide services accounted for just under two thirds of all regulated contracts awarded during the financial year 2022/23. Services was also the highest spend commodity for all regulated contracts awarded as detailed in the table below, “Regulated Contracts awarded by Commodity”. By Contrast, contracts for works makes up the highest percentage of all non-regulated contracts, due to the higher regulated threshold of £2m for works Contracts. For all contracts awarded during the Reporting Period, however, services remain the highest commodity area for both the number of contracts awarded and the estimated total value.

Regulated Contracts awarded by Commodity:

Commodity	Count of Commodity	Sum of Sum of Actual Total Contract Value
Goods	27	£ 5,985,195.42
Services	43	£ 73,164,766.92
Works	2	£ 9,665,952.62
Grand Total	72	£ 88,815,914.96

Further analysis by procurement category (see below table: Category Breakdown of Awarded Contracts during FY 2022/23), reveals that of all Regulated Contracts awarded, although Neighbourhood Services accounted for the largest number of regulated contracts awarded, Education Services accounted for the largest estimated total value of all regulated contracts awarded during the Reporting Period. This is due to the Early Learning and Childcare Brokerage Framework for Nursery Provision has an awarded contract value of £48,686,143.

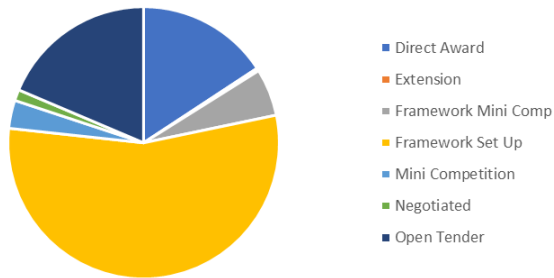
Category Breakdown of Awarded Contracts during FY 2022/23:

Category	All Contracts Awarded		Regulated Contracts Awarded	
	No. Awarded	Total Contract Value	No. Awarded	Total Contract Value
Construction	38	£30,387,434.10	5	£10,720,882.62
Corporate	10	£2,332,912.91	7	£2,248,462.91
Economic Development	1	£43,582.00		
Education	5	£48,934,668.23	2	£48,817,139.00
Infrastructure	10	£1,851,560.70		
Neighbourhood Services	32	£8,495,780.31	17	£7,472,653.59
Projects	10	£638,565.26	5	£358,967.00
Property	2	£325,695.68	2	£325,695.68
Roads	28	£5,283,532.12	6	£771,612.20
Social Care	8	£8,230,006.00	6	£8,164,054.00
Soft Facilities Management	1	£393,116.00	1	£393,116.00
Technology	30	£4,506,527.91	15	£3,933,851.53
Waste	9	£5,725,859.88	6	£5,609,480.43
Grand Total	184	£117,149,241.10	72	£88,815,914.96

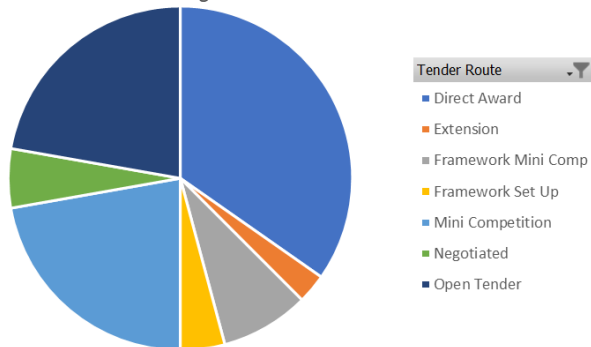
The most frequently used route to market for Regulated Contracts tendered during the Reporting Period was via Frameworks, using Direct Awards and Mini-Competitions. This route was the recommended process for just over 50% of all regulated procurement processes during the Reporting Period, followed by Open Tenders as demonstrated in the below table and charts. This is in line with the Council's target of improving compliance and the compliant use of collaborative frameworks as detailed below at section 2.2.

Breakdown of Route to Market for FY 2022/23				
Route to Market	All Contracts Awarded		Regulated Contracts Awarded	
	No. of Awards	Awarded Contract Value	No. of Awards	Awarded Contract Value
Direct Award	39	£14,525,098.05	25	£14,005,149.67
Extension	3	£340,330.00	2	£298,615.00
Framework Mini Comp	8	£5,328,585.15	6	£5,000,293.20
Framework Set Up	4	£48,861,130.77	3	£48,827,380.77
Mini Competition	42	£6,992,799.60	16	£2,966,613.71
Negotiated	15	£1,792,147.62	4	£1,161,552.77
Open Tender	37	£36,103,584.73	16	£16,556,309.84
Quick Quote	36	£3,205,565.18		
Grand Total	184	£117,149,241.10	72	£88,815,914.96

Route to Market - Regulated Contract Award Value



Route To Market - Regulated Contracts Awarded



From the charts to the left, it is evident that although the largest proportion of regulated contracts awarded during the Reporting Period was via Direct Awards and Mini-Competitions, if we look at the route to market by total contract award value for Regulated Procurements during the Reporting Period, Framework Set up accounts for the largest spend area. Similar findings can be found when reviewing all contracts awarded during the Reporting Period, both regulated and non-regulated, whereby, Mini-Competitions was the most frequently used route to market, closely followed by Direct awards and Open Tenders. Whilst Framework setup is the second least frequent used route to market, it again accounts for the highest contract value in route to market. As above, this can be attributed to the Early Learning and Childcare Brokerage Framework for Nursery Provision which has an awarded contract value of £48,686,143.

A record of all regulated contracts awarded during the Reporting Period is provided at Annex A of this Report.

The Council's contract register is also available online and enables searches for live, planned, and collaborative contracts entered into by the Council. This register is maintained to provide a record of all contracts over £20,000 and can be found on the Council's website ([Council contracts and tender opportunities - Dumfries and Galloway Council \(dumgal.gov.uk\)](http://dumgal.gov.uk)).

2.2 Collaborative Procurement Activity

Collaborative procurement activity is where the Council participate in a contract or framework agreement which is awarded by another public-sector organisation on our behalf or where the Council tender on behalf of ourselves and other public-sector organisations.

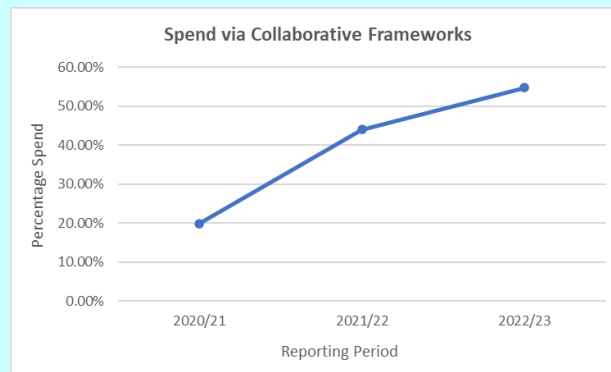
The use of and implementation of collaborative contracts, for example, those awarded by Crown Commercial Services, Scottish Government or Scotland Excel, are considered fully compliant and an assessment to ensure they represent best value for money for the Council is conducted prior to their use. We have continued to participate in a range of National Category Forums and all User Intelligence Groups for the contracts we use, to influence the procurement strategy to support our needs and promote opportunities for D&G businesses.

During the Reporting Period, DGC participated in 85 Collaborative contracts, with 47% of these being Scotland Excel frameworks and approximately a quarter being Scottish Government Frameworks.

Contract Owner	Total
Aberdeenshire	1
Angus Council	1
APUC	5
Dundee City	1
East Ayrshire	1
Edinburgh	2
Forestry and Land Scotland	1
NHS National Services Scotland	5
Scotland Excel	40

Scottish Procurement	1
SG Core	21
South Lanarkshire	5
SPS	1
Grand Total	85

The remainder are made up of other Scottish based local authorities and public sector bodies. The use of collaborative contracts accounts for 52.85% of our spend, an increase of 8.84% from the previous financial year of 44.01%. This demonstrates a year-on-year increase from 19.88% in 2020/21 to 44.01% in 2021/22 and 52.85% in 2022/23, more than doubling in the last three Reporting Periods.



This increase has been largely due to improved reporting and use of national contracts. The procurement compliance review highlighted spends where national collaborative contracts were being used but not appropriately reported and this has now been addressed and is reflected in this performance improvement. A target of 45% of spend was included within the corporate procurement team's performance indicators for the Reporting Period as we continued to aim for collaborative spend but only where it provides direct benefit to the Council and to the economic growth of the region; therefore, performance has surpassed this target.

Section 3 – Review of Regulated Procurement Compliance

This section includes information that is required as a minimum by the Procurement Reform (Scotland) Act 2014.

Section 17 of the Act makes it mandatory for regulated procurements to be carried out in accordance with the organisation's procurement strategy. Section 18 (2) of the Act states that an annual procurement report must include "a review of whether those procurements complied with the authority's procurement strategy" and "the extent to which any regulated procurements did not comply, and a statement detailing how the organisation will ensure that future regulated procurements do comply".

3.1 Procurement Compliance:

The table below provides a summary of the Council's procurement spend and related contract activity relative to the Reporting Period:

Total Value of Procurement Spend	£198,915,989
% Of Procurement Spend on Contract	89.1%

There has been an increase in the level of procurement spend on contract during the Reporting Period from 87.42% in the previous period (FY 2021/22) to 89.1% in this Reporting Period. This improvement followed a review which was undertaken from April 21 through to October 2021 and had a detailed analysis of procurement compliance as a key recommendation from the Finance, Procurement & Transformation Committee's Review of Financial Procedures and Procurement Standing Orders. Following the procurement compliance review, a contract action plan was agreed by Finance, Procurement and Transformation Committee at their meeting on 9 November 2021, which set out to address historical areas of spend which are not matched to contract. Through the Reporting Period there has been continued delivery against this action plan which is now integrated within the wider contract workplan within the Council's published contract register.

3.2 Supply Chain Payment Performance

The Council include an obligation on all works contracts for our primary contractors to pay invoices within 30 days for all sub-contractors. The contractual clause also provides for sub-contractors and members of the supply chain to be able to notify the Council as an escalation for failure to comply with the obligated payment terms by any main contractor. During the Reporting Period no complaints have been made to the Council regarding payments in the supply chain.

The table below provides an overview of the Council's payment performance:

Number of Days paid within	Percentage of Invoices Paid
Paid within 30 days (contractual terms)	94.8%
Paid within 20 days	89.1%
Paid within 10 days	75.2%

During the Reporting Period, the percentage of the number of invoice payments made by electronic means represented 97.84% of all payments made as the council strives to move towards electronic payment of all invoices and payments received.

3.3 Fair Work First

The Council's Sustainable Procurement Policy includes appropriate consideration of wider Fair Work First criterion for regulated procurements. A copy of the updated policy is available on the Council's website: [Sustainable-Procurement-Policy.pdf \(dumgal.gov.uk\)](#). This aims to use the influence of procurement spend on our supply chains as we strive to improve the employment opportunities within Dumfries and Galloway, Scotland, and the wider UK where our supply chains are based.

During the Reporting Period, the Council continued to consider Fair Work First criterion in all relevant procurements. 68% of regulated contracts awarded during the Reporting Period included Fair Work criterion.

Where regulated contracts did not include Fair Work First criterion, it was on the basis that it was judged not to be relevant as the contracts were procured via a Direct Award under a National Framework. Fair Work First criteria may be assessed at framework set up stage. These contracts related to provision of fuel cards and ICT licenses.

Fair Work Criterion was also not included in the following instances:

- Supply only contracts with no personnel involved in delivery of the contract, therefore not considered to be proportionate.
- Contract extensions
- Negotiated contract to a not-for-profit organisation which included TUPE transfer of staff.

Where Fair Work First commitments are included in the council's contracts, these are monitored and managed by the responsible contract owners as an integral part of the contract delivery commitments made by the Council's suppliers during the tender procedures.

Section 4 – Sustainable Procurement Summary

This section includes information that is required as a minimum by the Procurement Reform (Scotland) Act 2014. Section 18(2) of the Act states that it is mandatory for an annual procurement report to include “a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report”.

Section 18(2) of the Procurement Reform (Scotland) Act 2014 requires organisations to include “a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report”.

4.1 Community Benefits

Community Benefit clauses build a range of economic, social, or environmental obligations into relevant Council contracts and deliver a real financial and non-financial benefit to the communities and people that we serve.

Community benefits are built into the Council's procurement processes and have been designed to bring added value to local communities when the Council tenders for a contract by ensuring that by winning a tender for Goods, Works and / or Services, a Supplier gives something back to the people of Dumfries and Galloway directly.

As part of our commitment to driving uptake of Community Benefits, the Council reviewed how Community Benefits are delivered with aim of improving the process for both community groups to communicate their needs and Suppliers to be matched to supporting or providing these needs. To encourage and promote effective collaboration and partnership working between the Council, the local communities that it supports and its Supply Chain, Procurement engaged with stakeholders, Suppliers, and community groups to develop and launch a Community Benefits Wishlist (“the Wishlist”).

The Wishlist allows us to share the requests for support that our Council receives from groups across the Dumfries and Galloway region with Suppliers to allow them to see the range of community benefit opportunities that they may be able to support as part of their Community Benefit commitment. The Wishlist also helps the procurement team to actively match appointed suppliers and contractors with local community groups who have expressed a ‘wish’ to receive support such as project specific assistance, equipment / materials donations, financial support, sponsorship, volunteering hours, work experience, mentoring and so on.

It is still early days for the Wishlist and the procurement team continues to work on developing and refining the format and points basis to ensure that the needs of local communities are best served and make it easier for suppliers and contractors to fulfil the commitment they made to delivering Community Benefits as part of their tender and contract.

Further details of the Wishlist, including wishes that have been requested and delivered is maintained on the Council website: [Community Benefits Wishlist - Dumfries and Galloway Council \(dumgal.gov.uk\)](http://dumgal.gov.uk).

Community Benefit Commitments

Under the Sustainable Procurement Duty, the Council must consider community benefits for all procurement processes for contracts with an estimated value at or above £4 million. The Council awarded four contracts / frameworks whereby the overall ceiling value exceeded this amount during the Reporting Period and two of these agreements included community benefit requirements. The other two were for Early Learning and Childcare which is a framework with a ceiling value over its term more than £48M, however this is split across 65 providers, generally SMEs and the key objectives of the service specification requires wider community benefit and engagement and additional scored benefits beyond this was not considered to be appropriate. Similarly, the other contract is for Care and Repair Services which was a direct award to a not-for-profit organisation expanding their business to the Dumfries and Galloway region to meet a market gap, in doing so this provided wide community benefits including sustained local employment, therefore additional contractual benefits were not considered appropriate for

this particular contract. However, a further 40 contracts were awarded below this threshold which included community benefits requirements.

The table below provides an overview of all community benefit commitments secured during the Reporting Period; some suppliers agreed to deliver more than one Community Benefit per contract resulting in a higher number of benefits committed:

Community Benefit Committed	Commitment	66
Number of Jobs Filled by Priority Groups		2
Number of apprenticeships filled by priority groups		4
Number of work placements for priority groups		9
Number of qualifications achieved through training by priority groups		3
SME Business Mentoring		5
Carbon Reduction / Environment		2
Other community benefits Committed		41
Grand Total		66

Community Benefit Delivery

Through the Community Benefit Forum and the work of the corporate procurement team there has been additional monitoring arrangements introduced to accurately capture, report and validate the delivery of Community Benefits.

The table below provides an overview of the community benefits which have been delivered during the Reporting Period:

Community Benefits Delivered	33
Number of Jobs Filled by Priority Groups	2
Number of apprenticeships filled by priority groups	4
Number of work placements for priority groups	6
Number of qualifications achieved through training by priority groups	3
SME Business Mentoring	0
Carbon Reduction / Environment	1
Other community benefits fulfilled	17
Grand Total	33

Some Community Benefits have not yet been delivered. This may be because the community benefit committed has been agreed to be delivered over the lifetime of the contract and therefore will be delivered and reported in subsequent years. The Council continues to work with its suppliers to ensure delivery and to match suppliers and contractors to the Community Benefits Wishlist to promote delivery.

Community Benefit Delivery Case Studies

To illustrate the types of benefits being delivered through these community benefits during the Reporting Period, some examples are noted below:

Equipment Donation:

Through its contract for Dumfries Central Electric Vehicle Charge Point Development, Connected Kerb Ltd supported the funding and installation of a Defibrillator at North West Community Campus including a cabinet so that it will always be fully charged. It also provided installed another cabinet for an existing defibrillator at Rovers Youth Football Team. This Community Benefit has provided vital equipment that could potentially save a life or several lives in the future.

Work Experience:

Dumfries and Galloway Council has, through its Procurement activity and securing of Community Benefits, has worked with Suppliers to create several Work Experience opportunities. One of these opportunities was provided through it whereby its service provider, Genesis OHS Ltd, provided a work

experience placement for a S6 students from a local Academy. The student gained valuable work experience one afternoon per week throughout the whole school year which helped them secure a place at University.

Apprenticeships:

During 2022/23, two of our contracts created Apprenticeship opportunities. One of our contracts for Vehicle Parts, through the Scotland Excel Framework, saw Dingbro Ltd create two, four-year Apprenticeships for local people (one female, one male). The apprenticeships include support and training to achieve the Institute of the Motor Industry (IMI) Level 3 Parts Advisor qualification and the opportunity for a full time permanent position at the end of the Apprenticeship. It should also be noted that Dingbro also pay all Apprentices the Real Living Wage.

Two further apprenticeship opportunities were created for Apprentice Joiners through our contract with William Waugh (Builders) Ltd for the refurbishment of a local Primary School.

Environment and Intergenerational Communication and Integration: CommonThread group -

The Common Thread Group, through its contract for Children's Residential Services via the Scotland Excel Framework, has supported the delivery of several community benefits. One of the Community Benefits delivered was supporting young people to volunteer for Litter Picking duties which it arranged and ran on a weekly basis within the Dumfries and Galloway area. This not only raised awareness of environmental issues and the impact of litter on the environment but also helped to keep our communities tidy and litter free.

Common Thread also created Intergenerational Community Engagement opportunities by coordinating events where young people provided entertainment for elderly members of the community. Other Community Benefits that the Common Thread Group provided included sponsorship of full tuition fees for a young local entrepreneur.

Other Community Benefits:

Suppliers that have committed to delivering Community Benefits during the financial year 2022/23 and those who did not commit but have still delivered community Benefits regardless are testimony to the strong relationship and commitment to the local community and Dumfries and Galloway Council that our supplier have. Other Community Benefits delivered during the Reporting Period include sponsorship of local sports teams and groups in the way of kit donations and financial support and the donation of Hoodies for Primary 7 school leavers at a local primary school in a less affluent area.

4.2 Supported Businesses and Third Sector Spend

Supported Businesses make an important contribution to the Scottish economy, through the goods and services they deliver, but also by providing meaningful employment, training, and social support for those who may otherwise be excluded from the workplace.

Supported businesses are social enterprises whose main aim is to integrate disabled or disadvantaged people socially and professionally. To be classed as a Supported Business, the Social Enterprise must have a workforce that is at least 50% disabled or disadvantaged and have a social or environmental purpose, where profits are re-invested in fulfilling their mission. They empower communities, tackle social problems, and create jobs.

Consideration of Supported Businesses is always included in the development of all contract strategies for contracts over £50,000 within Dumfries and Galloway Council. However, during the Reporting Period there has been limited opportunity as Supported Businesses have not been available in the markets where we have awarded new contracts or continued or within existing contracts. Therefore, no contracts have been awarded to Supported Businesses during the Reporting Period.

The Council also recognises the value of Third Sector organisations and continues to work with Third Sector organisations to deliver services across the region. Third Sector organisations include the

voluntary sector, charities, and social enterprises (including social firms and supported businesses). During the Reporting Period, the Council have actively engaged with 87 Third Sector Suppliers to deliver services across a number of category areas, spending, in total, a sum of £54,493,000. Spend with Third Sector Suppliers during the Reporting Period accounted for 27.4% of all spend and 12.6% of all Suppliers.

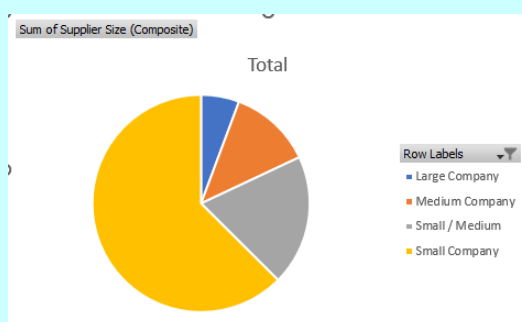
Third Sector Suppliers		
Number of Suppliers	87	
Total Spend	£54,493,000	
Percentage of Spend	27.4%	
Service Area	Number	Value
Facilities Management	3	£ 1,468,061
Healthcare	1	£ 30,633
Social Care Services	83	£ 52,994,306
Total	87	£ 54,493,000

4.3 Grow Local

One of Dumfries and Galloway Council's key priority areas is to support and grow the local economy as it emerges from the impact of the pandemic and cost of living crisis. During the Reporting Period, over a quarter of all Suppliers were local Suppliers to the Dumfries and Galloway region, meaning that 28.2% of our spend was kept within the local economy.

Local Suppliers by Company Size

Supplier Size	No. of Suppliers	% of Supply Chain	Total Spend	% of Overall Spend
Large Company	10	1.5%	£7,030,264.95	3.5%
Medium Company	26	3.9%	£18,186,778.52	9.1%
Small Company	132	19.8%	£20,591,331.80	10.4%
Small / Medium	41	6.2%	£10,254,930.28	5.2%
Grand Total	209	31.4%	£56,063,305.55	28.2%

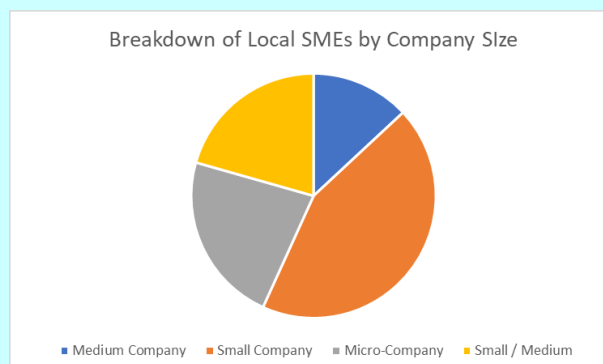


Of the 209 local Suppliers, at least 158 were SMEs with a further 41 Suppliers unconfirmed as a Small or Medium Enterprise.

Breakdown of Local SMEs

Company Size	No. of Suppliers	% of Supply Chain	Total Spend	% of Overall Spend
Medium Company	26	3.9%	£18,186,778.52	9.1%
Small Company	87	13.1%	£17,177,713.74	8.6%
Micro-Company	45	6.8%	£3,413,618.06	1.7%
Small / Medium	41	6.2%	£10,254,930.28	5.2%
Grand Total	199	29.9%	£49,033,040.60	24.6%

The largest proportion of local Suppliers used were Small Companies, making up 13.1% of Dumfries and Galloway's council supply chain during the Reporting Period and 8.6% of all spend. Micro sized companies accounted for 6.8% of the supply chain but only 1.7% of all spend, however, this is to be expected given the size and value of contracts awarded to local, smaller companies. Combined together, Small and Micro sized companies make up 22.9% of the council's supply chain and 10.3% of all spend, demonstrating the Council's commitment to growing and supporting all local SMEs, regardless of size..



During the Reporting Period, Dumfries and Galloway supported a total of 365 Suppliers, local to the Scottish Economy, generating a total of £99,422,858 into the Scottish economy. Scottish Suppliers accounted for more than half of Dumfries and Galloway Council's supply chain and approximately half of all its spend during the reporting period, demonstrating its commitment to growing local and using Scottish based suppliers (see below table, Scottish Based Supply Chain).

Scottish Based Supply Chain

Area	No. of Suppliers	% of Supply Chain	Total Spend	% of Overall Spend
Local Suppliers (D&G)	209	31.4%	£56,063,305.55	28.2%
Rest of Scotland	157	23.6%	£43,359,552.52	21.8%
Grand Total	366	54.8%	£99,422,858.07	50.0%

Furthermore, as demonstrated in the below table, Scottish Based Supply Chain – SMEs, 48.5% of Dumfries and Galloway's Supply Chain was made up of Scottish based SMEs and accounted for approximately 35.7% of its total spend for the year helping to grow and support small to medium enterprises, particularly important during the current challenges that many small companies are currently experiencing in a turbulent financial climate.

Excluding local SMEs, the council generated a further £22,059,097 of spend into Scottish SMEs during the financial year 2022/23, supporting local Small to Medium Enterprises within other Scottish Local Authority areas. Spend with other Scottish SMEs represented 11.1% of all spend and almost a fifth of its supply chain (18.6%).

Scottish Based Supply Chain - SMEs

Area	No. of Suppliers	% of Supply Chain	Total Spend	% of Overall Spend
Other Scottish SMEs	124	18.6%	£22,059,096.79	11.1%
Local SMEs	199	29.9%	£49,033,040.60	24.6%
Grand Total	323	48.5%	£71,092,137.39	35.7%

A more detailed breakdown of spend with all Scottish Suppliers, excluding local suppliers, is provided below (See table, Breakdown of Scottish Supply Chain by Company Size (excluding DGC)). Again, it is evident that although spend with Small Companies is only 4% of total spend for the year, Small Companies account for the largest proportion of all other Scottish Based companies in its supply chain during the Reporting Period.

Breakdown of Scottish Supply Chain by Company Size (excluding DGC)

Company Size	No. of Suppliers	% of Supply Chain	Total Spend	% of Overall Spend
Large Company	33	5.0%	£21,300,455.73	10.7%
Medium Company	52	7.8%	£11,150,749.33	5.6%
Small Company	65	9.8%	£7,963,554.76	4.0%
Small / Medium	7	1.1%	£2,944,792.70	1.5%
Grand Total	157	23.6%	£43,359,552.52	21.8%

Section 5 – Future Regulated Procurements Summary

This section includes information that is required as a minimum by the [Procurement Reform \(Scotland\) Act 2014](#). Section 18(2) of the Act states it is mandatory that an annual procurement report must include “a summary of the regulated procurements the authority expects to commence in the next two financial years.”

Acting in a transparent and proportionate manner is an effective way by which the Council can encourage competition and achieve better value for money in its procurements. It promotes wider participation in the public procurement process and this information will give notice to Suppliers of future opportunities.

Whilst it is acknowledged that at the time of preparing an annual procurement report, it is unlikely to know what the precise requirements will be over the course of the next two financial years, the Council are able to provide a brief forward plan of anticipated procurements. This information is provided within Annex B of this Report and is also maintained with regular updates made on the contract register published on the Council website ([Council contracts and tender opportunities - Dumfries and Galloway Council \(dumgal.gov.uk\)](#)). This not only includes regulated procurements, but all planned over £20,000 procurement activity.

The Council also regularly publish Prior Information Notices (PIN) for forthcoming opportunities to engage markets early. The PIN often facilitates further market research and provides valuable feedback and insight from the market, helping to inform procurement sourcing strategies and timescales.

Planned procurement activity known to date can be summarised as per below and is available in full in Appendix B:

Planned Procurement Activity by Commodity

Commodity	No. of All Planned	Total Value	No. of Regulated	Total Value
Goods	37	£19,077,219.10	30	£18,750,060.04
Services	104	£78,025,059.81	81	£76,560,243.97
Works	86	£63,634,616.38	10	£40,769,254.00
Grand Total	227	£160,736,895.29	121	£136,079,558.01

A further analysis of all planned procurement activity details that of the planned activity in 2023/24, Roads (17), Technology (10) and Constriction (9) account for almost two thirds of planned activity which correlates with the Council's theme of Travel, Infrastructure and Connectivity and achieving the following strategic outcomes:

- Roads, paths, cycling and walking networks in the region are improved
- Communities are protected from the impact of floods
- Sustainable travel in the region contributes to net zero
- The Council is a low carbon organisation
- People have access to services that are modern, efficient and responsive
- Digital connectivity supports thriving rural communities

Of the contracts that are planned for financial year 2023/24, three of these are planned Contract Variations and one is a planned contract extension. The remaining contracts will be tendered via a range of different sourcing route to market as detailed in the below table and graph which

shows the breakdown of all planned procurement activity and that of which is planned Regulated procurement activity.

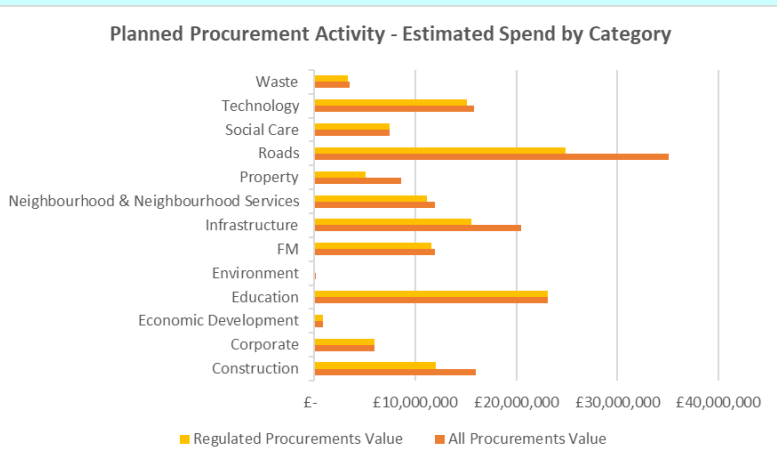
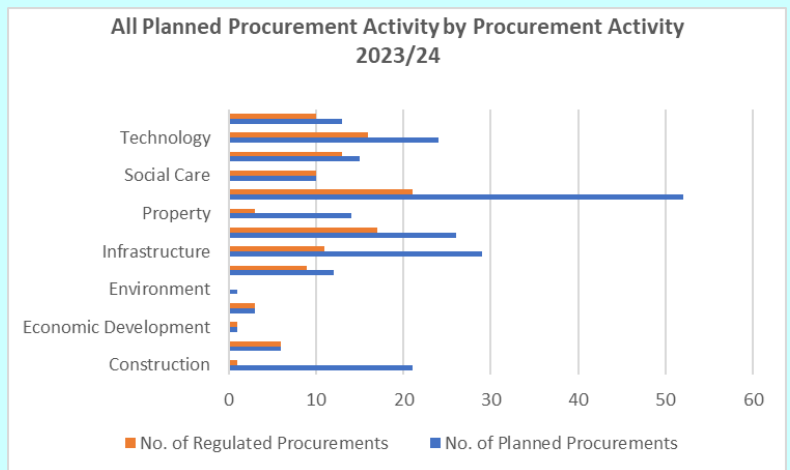
Tender Route	Total No.	No. of Regulated
Contract Extension	1	1
Contract Variation	3	1
Direct Award	21	16
Framework Mini Competition	1	1
Light Touch Regime	2	2
Negotiated	1	0
Open Tender	67	55
Quick Quote	60	0
To be determined	71	45
Grand Total	227	121

The below table and graph (Planned Procurement Activity by Category) shows the breakdown of planned procurements by category, comparing the number of planned Regulated Procurements as the proportion of all planned procurement activity. Detailed analysis reveals that planned regulated procurements account for over half (53.3%) of all planned procurement activity and is estimated to make up approximately 84.7% of all estimated spend.

Breakdown of All Planned Procurement Activity by Category

Procurement Category	No. of Planned Procurement Activities	Estimated Total Value	No. of Regulated Procurements	Estimated Total Value
Construction	21	£15,992,650.00	1	£12,000,000.00
Corporate	6	£5,965,138.96	6	£5,965,138.96
Economic Development	1	£816,000.00	1	£816,000.00
Education	3	£23,142,311.36	3	£23,142,311.36
Environment	1	£96,000.00	0	£0
Hard Facilities Management	12	£2,343,486.44	9	£2,106,938.00
Infrastructure	29	£20,429,497.00	11	£15,521,452.00
Neighbourhood Services	26	£11,925,018.80	17	£11,119,018.80
Property	14	£8,596,000.00	3	£5,056,000.00
Roads	52	£34,997,009.56	21	£24,840,026.00
Social Care	10	£7,478,321.00	10	£7,478,321.00
Soft Facilities Management	15	£9,594,812.40	13	£9,512,012.40
Technology	24	£15,903,423.77	16	£15,245,113.49
Waste	13	£3,457,226.00	10	£3,277,226.00
Grand Total	227	£160,736,895.29	121	£136,079,558.01

Roads has the highest number of procurements and the highest spend allocated to it for FY 2023/24, this reflects the Council's investment plans for the region's roads and coincides with the expiry of four-year framework agreements for this commodity. followed by Education. Infrastructure, although having the second largest of planned procurements against it, only has the third highest total spend area, with Education being the second highest spend category. Infrastructure and Roads combined, however, account for over a third of all planned procurements and approximately a third of the estimated spend.



Roads also accounts for the highest number of Regulated Procurements and is again the category with the highest estimated spend value. With Education having the second highest spend value estimated. However, although Neighbourhood Services and Technology have the next highest proportion of regulated procurements, Infrastructure is again the third highest spend categories for all planned Regulated Procurements.

Further analysis details that of the 121 Regulated Procurements planned, twenty-seven have an estimated value of £1m or greater, with seven of these above the £4m threshold and therefore, the council will look to maximise opportunities within these contracts to deliver long-lasting and impactful community benefits within the Dumfries and Galloway region.

These high value procurements fall across a range of categories, including one in Construction for the redevelopment of a local hotel in Stranraer valued at approximately £12m, a Corporate Framework for Agency Staff valued at £4.8m and a contract for a Pupil Equity Fund valued at approximately £22m which explains the relatively low number of procurements within Education compared to other categories but the high estimated spend value. Additionally, a number of Infrastructure and Roads projects are planned and the re-procurement of support for the SWAN Network via the Scottish Government Framework are also planned to be carried out.

Section 6 – Key Statistics Summary

This section includes information that is required by Scottish Government and will be incorporated within the Scottish Minister's annual procurement report for financial year 2022/23.

1. Organisation and report details

a) Contracting Authority Name

Dumfries and
Galloway Council

b) Period of the annual procurement report

2022/23

c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report? (Yes / No)

Yes

2. Summary of Regulated Procurements Completed

a) Total number of regulated contracts awarded within the report period

72

b) Total value of regulated contracts awarded within the report period

£88,815,914.96

c) Total number of unique Suppliers awarded a place on a regulated contract awarded during the period

115

i) how many of these unique Suppliers are SMEs

111

ii) how many of these unique Suppliers are Third sector bodies

21

3. Review of Regulated Procurements Compliance

a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy

72

b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy

0

4. Community Benefit Requirements Summary

Use of Community Benefit Requirements in Procurement:

a) Total Number of regulated contracts awarded with a value of £4 million or greater.

4

b) Total Number of regulated contracts awarded with a value of £4 million or greater that contain Community Benefit Requirements.

2

c) Total Number of regulated contracts awarded with a value of less than £4 million that contain Community Benefit Requirements

40

Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:

d) Number of Jobs Filled by Priority Groups (Each contracting authority sets its own priority groups)	2
e) Number of Apprenticeships Filled by Priority Groups	4
f) Number of Work Placements for Priority Groups	6
g) Number of Qualifications Achieved Through Training by Priority Groups	3
h) Total Value of contracts sub-contracted to SMEs	Not recorded
i) Total Value of contracts sub-contracted to Social Enterprises	Not recorded
j) Total Value of contracts sub-contracted to Supported Businesses	Not recorded
k) Other community benefit(s) fulfilled	18 other benefits including refurbishments in communities, charitable donations (worth £7,913.25) and volunteering work

5. Fair Work and the real Living Wage

a) Number of regulated contracts awarded during the period that included a Fair Work First criterion.	58
b) Number of unique Suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period.	29
c) Number of unique Suppliers who are accredited Living Wage employers and were awarded a regulated	14

contract during the period.

6. Payment performance

a) Number of valid invoices received during the Reporting Period.	67,320
b) Percentage of invoices paid on time during the period (“On time” means within the time period set out in the contract terms.)	95.4%
c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt payment of invoices in public contract supply chains.	0
d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain of public contracts.	0

7. Supported Businesses Summary

a) Total number of regulated contracts awarded to supported businesses during the period	0
b) Total spend with supported businesses during the period covered by the report, including:	0
i) spend within the reporting year on regulated contracts	0
ii) spend within the reporting year on non-regulated contracts	0

8. Spend and Savings Summary

a) Total procurement spend for the period covered by the annual procurement report.	£198,915,988.7
b) Total procurement spend with SMEs during the period covered by the annual procurement report.	£107,439,894.10
c) Total procurement spend with third sector bodies during the period covered by the report.	£54,493,000
d) Percentage of total procurement spend through collaborative contracts.	52.85%
e) Total delivered cash savings for the period covered by the annual procurement report	£156,593.39
f) Total non-cash savings value for the period covered by the annual procurement report	£732,875.89

9. Future regulated procurements

a) Total number of regulated procurements expected to commence in the next two financial years	121
b) Total estimated value of regulated procurements expected to commence in the next two financial years	£136,079,558.00

Public Procurement Priorities – Public Sector Organisation Progress Report FY2022-23

Guidance: Please complete a short narrative on your organisation's overall progress against the Priorities (max 300 words) and the boxes below to indicate your organisation's progress. The Priorities and their Aims (Table 1) and suggested Success Indicators (Table 2) are included as a guide below. The indicators are precisely that – you may have other examples of how you have delivered against the Priorities.

Organisation	<i>Dumfries and Galloway Council – prepared by Karen Scott, Procurement and Commissioning Manager</i>
Date	<i>19 July 2023</i>

Summary Narrative of Progress against the 7 Priorities (300 words)

During delivery of an improvement project to action the key recommendations arising from the Finance, Procurement and Transformation Committee's Review of Financial Procedures and Procurement Standing Orders and ongoing monitoring, the profile of procurement across the organisation has increased significantly. This has seen the introduction of a Procurement Officer Group and resurrection of regular service reporting and engagement with Management Teams and Senior Leadership Team on key procurement issues and activities. Cross sector and cross functional working have also further developed with DGC procurement service representation at national forums, PIP Steering Group and SXL Commercial Board externally and representation on various project boards.

The Council have prioritised the ongoing development and growth of procurement talent with agreement on a permanent basis for an increase in the corporate procurement team resource. Members of the team are progressing professional qualifications, where relevant and the wider organisation are engaged in a programme of procurement training.

The Council have continued to deliver a Community Wealth Building Project which has reviewed existing good practice and identified areas for ongoing improvements which informed the updated Procurement Standing Orders. This will further enhance the existing strong performance with local supply chains which has developed resilience.

Progress Indicator <i>(Place an 'x' in the box that best represents progress – do so for each priority)</i>				
Priority	Fully Delivered	Good Progress	Partial Progress	No Progress
Leadership & Visibility	<i>Place an 'x' in the box that best represents progress</i>	X		
Sustainable Economic Recovery		X		
Supply Chain Resilience (Public Sector)			X	
Maximise Impact of the Sustainable Procurement Duty		X		

Climate Emergency			X	
Achieving Professional Excellence		X		
Using Systems to Drive Sustainable Outcomes and Support Reporting		X		

Table 1: The Public Procurement Priorities and their Aims

Priority	Leadership & Visibility	Sustainable Economic Recovery	Supply Chain Resilience (Public Sector)	Maximise Impact of the Sustainable Procurement Duty (including post-EU exit implications)	Climate Emergency (including carbon reduction and circular economy)	Achieving Professional Excellence (against national policy and standards)	Using Systems to Drive Sustainable Outcomes and Support Reporting
Aims	<i>Engage and influence organisation leaders and stakeholders Identify and own escalated issues</i>	<i>Mainstream Sustainable Procurement and related tools</i>	<i>Manage business continuity through supply chain shocks (e.g. Pandemic; post-EU Exit)</i>	<i>Understand and exploit any flexibility within current Rules and our international obligations to support economic recovery</i>	<i>Embed climate considerations in a 'whether', 'what', 'how' and 'how much' we buy approach</i>	<i>Create and develop the talent we require now, and in the future, to deliver on our ambitions</i>	<i>Embed national and tailored sectoral systems and best practice tools across the Scottish public sector and supply base</i>
	<i>Raise profile with better communications internally & externally</i>	<i>Use of Intelligent Data & Local Partnerships</i>	<i>Build/support immediate and longer-term resilience in critical supply chains</i>	<i>Explore further options to maximise priority outcomes and financial wellbeing to ensure Scotland maintains its competitive position in the world</i>	<i>Integrate climate action in contract and supplier management activities</i>	<i>Develop and/or implement collaborative targeted capability programmes to build skills and competencies, driving consistency in approaches</i>	<i>Increase the visibility / use of other systems in use across sectors</i>
	<i>Identify and own escalated issues</i>	<i>Inclusive & Responsible Supply Chains</i>	<i>Collaborate on opportunities to grow capacity &</i>		<i>Seek local leaders, stakeholder and supplier</i>	<i>Ensure that training and professional development</i>	<i>Develop a strategy to enable the sharing of these</i>

			<i>capability in targeted sustainable supply chains</i>		<i>commitment to developing cross-functional roadmaps that exploit opportunities for economic development while delivering on our climate ambitions</i>	<i>continues to be available to the sector during the pandemic and post-pandemic period</i>	<i>systems and tools across sectors to enhance outcomes</i>
		<i>Understand what good looks like, tracking performance and tackling opportunities to deliver better outcomes</i>					

Table 2: The Public Procurement Priorities and Success Indicators – What success could look like¹

Priority	Leadership & Visibility	Sustainable Economic Recovery	Supply Chain Resilience (Public Sector)	Maximise Impact of the Sustainable Procurement Duty (including post-EU exit implications)	Climate Emergency (including carbon reduction and circular economy)	Achieving Professional Excellence (against national policy and standards)	Using Systems to Drive Sustainable Outcomes and Support Reporting
Delivery/ Success Statement	<i>Increasing the visibility of procurement</i>	<i>Utilising Sustainable Procurement tools to support the delivery of social, economic, or environmental benefits for communities (local or connected through supply chains)</i>	<i>Being dependable to partners within supply chains, taking adequate precaution against supply chain disruption</i>	<i>Utilising the Sustainable Procurement Duty to deliver social, economic and/or environmental benefits from organisational spend</i>	<i>Identifying and mitigating risks within your org's supply chains</i>	<i>Promoting training and development to support the professionalisation of procurement in Scotland</i>	<i>Development of organisational norms around the use of PCS, PCS-T, Procurement Hub & PECOS</i>
(What success could look like)	<i>Reviewing and refreshing existing engagement with key stakeholders</i> <i>Improving communications</i> <i>Empowering leaders to understand their role in driving impactful procurement</i>	<i>Utilising responsible procurement practices</i> <i>Creating opportunities for local and third sector</i>	<i>Arranging contingency processes should conventional ways of working be disrupted by unforeseen or unpredicted events</i>	<i>Using the duty to advance other key shared priorities as it relates to Fair Work, Circular Economy, Community Wealth</i>	<i>Reporting against specific priorities in annual reports</i> <i>Utilising existing tools and service to access guidance and resources</i> <i>Carbon mapping to understand</i>	<i>Taking steps to enhance commercial capability of procurement teams and championing continuous improvement</i>	<i>Commitment to improving competence with and familiarity of updates to system/service functionality</i> <i>Ensuring that relevant personnel</i>

¹ The Delivery/ Success statements in full can be found at [Public Procurement Priorities 2021-22 - PDF - Final - May 2021.pdf](#)

	<p><i>Identification, management, and mitigation of potential risk</i></p> <p><i>Identifying opportunities for cross-sector and cross-functional working</i></p>	<p><i>businesses to bid for, and win, contracts</i></p> <p><i>Using data, where appropriate, to support well-reasoned decision making and highlight future opportunities</i></p>	<p><i>Where offset of risk is impossible, having a process for the mitigation and management of potentially disruptive events</i></p> <p><i>Where possible, working collaboratively to both reinforce and grow links in supply chains</i></p>	<p><i>Building, increasing access to skills development and training</i></p>	<p><i>procurement activity emissions</i></p> <p><i>Using climate impact reduction road-mapping</i></p> <p><i>Aligning climate and economic development objectives</i></p> <p><i>Sourcing guidance from benchmarking and best practice</i></p>	<p><i>Working collaboratively to share best practice and contribute to knowledge sharing with similarly oriented organisations</i></p> <p><i>Creating development plans aligned to the Procurement Competency Framework</i></p>	<p><i>have the required competence to utilise systems in order to deliver on key shared priorities</i></p>
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Summary of Regulated Contracts Awarded during Financial Year 2022/23

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
APP Licence – Environmental Health & Trading Standards System	Civica UK Limited	£50,372.00	Direct Award	07/03/2023	18/03/2024
Annan Town Centre Feasibility Study and Design Concept	David Narro Associates	£50,629.00	Open Tender	06/02/2023	31/07/2023
Cloud Based Performance System	Ideagen Gael Ltd	£53,100.00	Framework Set Up	14/11/2022	22/11/2024
Surface Dressing Hire of 4 X 20t Lorries (West)	Solway Plant Hire Ltd	£54,450.00	Mini Competition	09/05/2022	08/07/2022
Roads Service IT System (Repair and Mobile)	TOTAL Mobile	£55,071.03	Direct Award	31/03/2023	31/03/2024
Leisure Management Software System (Contract extension)	Legend Club Management Systems (UK) Ltd	£56,000.00	Extension	05/05/2022	07/05/2023
RS-EAST-SUR02-2022 Carriageway Resurfacing Works Traffic Management	Sunbelt Rentals Limited	£56,715.00	Mini Competition	15/11/2022	31/03/2023
Local Bus Services 22/23 - 502 Castle Douglas to Dumfries	McCalls Coaches Ltd	£59,684.31	Mini Competition	28/07/2022	31/03/2023
Supply and Delivery of Tractor	Lloyd Ltd	£60,000.00	Direct Award	29/06/2022	28/06/2022
Surface Dressing Hire of 4 X 20t Lorries (East)	Solway Plant Hire Ltd	£60,500.00	Mini Competition	09/05/2022	12/08/2022

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
Village Links, Annan, Eastriggs Gretna and Powfoot Feasibility Study and Design Concept	2020 Consultancy	£64,584.00	Open Tender	06/02/2023	31/07/2023
Banking services	Royal Bank of Scotland	£67,500.00	Direct Award	17/10/2022	31/07/2026
Supply of Benches	Marmax Products Ltd	£69,742.48	Mini Competition	16/12/2022	01/03/2023
Surface Hubs IT Equipment	XMA Limited	£73,000.00	Direct Award	03/03/2023	21/03/2023
3D Polymer Printer	Additive-X	£73,649.00	Open Tender	30/11/2022	07/03/2023
Cleaning Equipment	Alliance, Nilfisk,DMG Floor,GT cleaning, Powerwasher	£74,105.00	Mini Competition	30/08/2022	31/12/2022
Supply and delivery of Hotboxes	Econ Engineering Ltd	£82,480.00	Direct Award	08/11/2022	07/11/2023
Postal Vote Management System	Democracy Counts	£83,000.00	Open Tender	03/07/2022	31/03/2025
Lease Management and Accounting Tool	Softcat PLC in partnership with Link Group	£88,137.77	Framework Set Up	29/09/2022	31/12/2025
Supply of Smart Bins	PEL UK Rentals Ltd	£90,300.00	Mini Competition	16/12/2022	01/03/2023
Supply and Delivery of 28-34 seat second hand bus	Mistral Group Ltd	£93,000.00	Negotiated	20/07/2022	31/07/2023
Business Infrastructure Programme – Consultant Support	Bramble Hub Limited	£96,000.00	Mini Competition	24/02/2023	31/08/2025

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
Parking Commission Consultancy	Systra Limited	£100,000.00	Open Tender	10/03/2023	22/03/2024
Project Manager - Roads IT System Software	Mott MacDonald	£103,480.00	Direct Award	11/10/2022	17/05/2023
Supply and Delivery of 2 x 16-seat second hand buses	Mistral Group Ltd	£118,000.00	Open Tender	30/01/2023	31/03/2023
MTC for PPM of Air Conditioning	Ayrshire Refrigeration Ltd	£125,199.50	Open Tender	15/02/2023	31/03/2026
YMI Traditional Music Project	Feis Ros	£130,996.00	Negotiated	05/01/2023	30/06/2023
Refresh of Corporate wireless access points - The purchase of new wireless hardware (and maintenance) to replace a subset of the current estate that has went end of life and support	Softcat PLC	£134,160.00	Framework Mini Comp	21/11/2022	
Household Waste Recycling Centre (HWRC) and Contingency (Lot 6b)	Suez Recycling & Recovery UK Ltd	£137,834.40	Open Tender	17/02/2023	28/02/2026
Prepaid cards accounts for adults and children receiving self directed support	Prepaid Financial Services (Trading as EML Payments)	£140,000.00	Mini Competition	28/11/2022	11/12/2026
Household Waste Recycling Centre (HWRC) and Contingency (Lots 4b & 7b)	Luce Bay Plant Hire Ltd	£141,260.64	Open Tender	17/02/2023	28/02/2026
Supply of Outdoor Bins	Broxap Ltd	£150,732.00	Mini Competition	16/12/2022	01/03/2023

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
Fuel Cards	Allstar Business solutions Ltd	£160,000.00	Direct Award	26/07/2022	31/07/2026
CHP Unit at DG1 Servicing and Maintenance	Centrica Business Solutions	£184,930.00	Negotiated	15/02/2023	09/02/2028
Schools Network Upgrade	Servent Ltd	£190,625.00	Direct Award	14/03/2023	21/03/2026
Local Bus Services 22/23 -101/2 Dumfries to Edinburgh	Stagecoach West Scotland	£195,361.54	Mini Competition	20/07/2022	01/01/2023
Insurance Inspections DGT-4023-21	HSB Engineering Ltd	£200,496.18	Mini Competition	25/07/2022	31/07/2025
Support Services for families in Upper Nithsdale area (currently action for children)	Action for Children Services Limited	£204,910.00	Direct Award	29/03/2023	31/03/2024
Household Waste Recycling Centre (HWRC) and Contingency (Lots 7a & 9)	NWH Group LTD	£210,243.00	Open Tender	17/02/2023	28/02/2026
Supported Accommodation for Care Leavers	Wheatley Care - Wheatley Homes South	£215,000.00	Direct Award	14/03/2023	31/03/2024
Supply and Delivery of Triple Flail Ride-On Mowers	Hamilton Bros. (Engineering) Ltd	£221,038.00	Direct Award	24/08/2022	23/08/2023
Supply & Delivery of 10mm Surface Dressing Double Washed Chip	Breedon Trading Ltd	£223,407.20	Mini Competition	24/05/2022	29/07/2022
Supply and Delivery of 5 Triple Flail Ride-On Mowers	Hamilton Bros (Engineering) Ltd	£240,000.00	Direct Award	07/12/2022	31/03/2023

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
Social Work Case Management System (Upgrade to Mosaic) and Additional Associated Modules (Contract Extension)	Servelec Education Limited (Has since been acquired by Access UK Ltd)	£242,615.00	Extension	07/10/2022	24/11/2023
Interim Care Home Block Contract	Queensberry Care Home (Harveys Healthcare) and Briery Park Care Home	£270,000.00	Direct Award	29/03/2023	30/09/2023
Plant and Operator Hire for Jetpatching	E P McGoldrick Limited	£276,540.00	Direct Award	14/03/2023	01/09/2023
Azure migration and implementation - professional services	Servent Ltd	£288,259.99	Direct Award	12/07/2022	12/07/2023
Gretna Primary School Decant	Portakabin (Scotland) Ltd	£292,000.00	Direct Award	01/09/2022	23/12/2022
Treasury Actuary	Hymans Robertson LLP	£300,000.00	Framework Mini Comp	27/02/2023	28/02/2030
A&ERO Print & Post Full Service	Critiqom Ltd	£349,410.27	Direct Award	23/05/2022	31/05/2025
SHARE Multivue Licensing	Civica UK Limited	£394,414.00	Framework Mini Comp	29/08/2022	31/12/2023
Hosted Solution and Technical Managed Service	Idox	£460,519.74	Direct Award	30/03/2023	31/03/2026
Supply of electric buses (22 seat)	EVM Direct Ltd	£473,934.00	Mini Competition	10/05/2022	31/08/2023
Supply and Delivery of Road Sweepers	Scarab Sweepers Ltd	£513,610.20	Framework Mini Comp	05/12/2022	31/03/2023

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
Household Waste Recycling Centre (HWRC) and Contingency (Lot 2b)	King Brothers Ltd	£536,400.00	Open Tender	17/02/2023	28/02/2026
St Michael's PS - Classroom Decant	Portakabin (Scotland) Ltd	£578,000.00	Direct Award	01/09/2022	23/12/2022
Supply of electric buses (31 seat)	Woodall Nicholson Ltd	£628,070.00	Mini Competition	10/05/2022	31/08/2023
Postal Services	Royal Mail Group	£688,702.64	Direct Award	10/06/2022	30/06/2026
Occupational Health Contract	Genesis OHS	£691,690.00	Open Tender	28/10/2022	31/10/2025
Document Management, Workflow and Performance Measuring System	Civica Ltd	£704,890.00	Direct Award	18/05/2022	18/05/2027
Gritters Hire (2022-2024)	Econ Engineering Ltd	£726,752.06	Open Tender	04/08/2022	30/04/2024
MBT Required Works (Primary Shredder, Bridge Crane, Swing Conveyor, Replace Electrical and Control Element)	Core Industrial Solutions, Sistema Ecodeco UK Ltd	£752,626.77	Negotiated	01/05/2022	30/04/2023
Core Revenues and Benefits Processing System (DGT/1285/20)	NEC Software Solutions UK Ltd	£1,039,207.00	Direct Award	07/07/2022	31/07/2027
Energy Advice (Energy Agency)	Energy Agency	£2,500,000.00	Direct Award	29/06/2022	31/03/2023
Local Bus Services 22/23	Andersons, Brownriggs, Houstons, McCalls,	£3,589,949.00	Framework Mini Comp	05/06/2022	04/08/2023

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
	McCulloch, Stagecoach North West, Telford, Western Buses				
Household Waste Recycling Centre (HWRC) and Contingency (Lots 1, 2a, 3a, 3b, 3c, 3d, 4a, 5a, 5b, 6a, 10, 11a, 11b, 11c, 11d & 12)	Oakbank Waste Management Ltd	£3,831,115.62	Open Tender	17/02/2023	28/02/2026
Noblehill PS Nursery & Internal Alts	Ashleigh (Scotland) Ltd	£4,375,661.90	Open Tender	31/10/2022	12/02/2024
Care and Repair Service	Care and Repair in Lanarkshire	£4,834,144.00	Direct Award	24/06/2022	30/06/2025
Locharbriggs PS Refurbishment	Ashleigh (Scotland) Ltd	£5,290,290.72	Open Tender	18/10/2022	09/02/2024
Early Learning & Childcare Brokerage Framework (nursery provision)	65 providers were awarded onto framework	£48,686,143.00	Framework Set Up	22/02/2023	23/02/2028
Universal Free School Meal Provision Equipment	Airedale Catering Equipment Ltd	£393,116.00	Mini Competition	01/08/2022	01/08/2023

Annex B

Summary of Regulated Contracts Planned

Contract Title	Estimated Value	Contract Duration (Months)
Transporting School Meals	£200,000.00	48
Interim Care Home Block Contract	£270,000.00	6
DNS Filtering Infrastructure	£176,000.00	36
Cyber Security Protection	£285,000.00	24
Council website -new build and maintenance	£172,860.00	48
Portable Firefighting Equipment	£80,000.00	48
Fire and Security Measured Term Contract	£116,000.00	48
Damp & Dry Rot Framework	£316,000.00	48
Servicing and Maintenance of Air Conditioning	£104,000.00	48
PPE - Safety/ work wear/ weather wear / footwear and catering/food industry	£548,452.00	48
Multi Trade MTC	£200,000.00	48
Electrical MTC	£881,254.00	24
Water coolers	£80,000.00	48
Facilities Management	£2,000,000.00	24
Newton Stewart Flood Protection Scheme (Detailed Design Phase)	£135,000.00	12
Langholm Flood Protection Scheme (Detailed Design Phase)	£150,000.00	12
Advertising & Marketing	£127,189.92	48
Digital Publications	£69,941.04	48
Revenue' Kerbside and Household Waste Recycling Centre (HWRC) Waste	£810,000.00	36
Roads Service IT System Replacement	£400,000.00	
Azure Landing zone – Firewall deployment	£61,829.64	36
Call Manager Licences Support & Maintenance (Inc SWSS)	£105,429.91	12
Corporate Website Digital Platform	£94,440.00	24
Trade Materials	£152,000.00	48
School Trips and Outings	£542,311.36	48
Pupil equity fund (PEF)	£22,000,000.00	48
Day Opportunities	£2,378,988.00	48
Children's Residential	£1,739,379.40	48
Care Homes for Adults with Learning Disabilities	£1,010,706.04	48
Hire of Jetpatchers	£1,100,000.00	4
Leisure Management Software System (Contract extension 2)	£60,000.00	
Fitness programmes subscription service	£52,233.68	48
Mental Health Support Services	£506,723.48	48
Refridgeration Maintenance	£97,684.00	48

Contract Title	Estimated Contract Value	Contract Duration (Months)
Heavy Plant	£100,000.00	12
Vehicle Leasing	£1,400,000.00	48
Hand-held grounds maintenance equipment	£100,000.00	12
Erection and Removal of Festive Lighting in Annandale & Eskdale 2023-2026	£95,000.00	24
Silver Incident Response Retainer	£76,000.00	24
Locharmoss Tree Clearance	£80,000.00	1
Trades support in the community	£656,000.00	48
Cashless Payment System	£600,000.00	48
YMI Traditional Music Project	£600,000.00	48
Welfare Units, Annan, CD, Lockerbie	£168,000.00	0
CO2 for Swimming Pools (incl. tanks)	£76,877.04	48
River Annan Footbridges	£50,000.00	6
Control and Prevention of Legionella	£1,400,000.00	36
Housing First Flexible Support Phase 2	£383,040.00	24
Fitness Equipment Leasing	£283,008.00	48
Library Management System - maintenance and support	£89,872.00	48
Resale Items	£97,648.72	48
MBT Patrol Services	£550,000.00	24
Phase 3 - Memorial Headstone Safety Project from January 2023	£240,000.00	24
Vehicle Parts	£2,800,000.00	48
Tyres	£1,000,000.00	48
Event Infrastructure	£633,061.56	48
Whitesands Project - Flood Protection Scheme (Detailed Design Phase)	£5,000,000.00	24
Newton Stewart Flood Protection Scheme Construction	£8,000,000.00	12
Roads Maintenance & Improvements Framework 2nd Gen (to include tree and invasive weeds removal, drainage fencing, walls etc)	£16,000,000.00	48
Dumfries Town Centre Active Travel Assessment	£100,000.00	4
Package of Dumfries Junction/Roundabout Assessments	£100,000.00	4
Moffat Road/Marchmount Avenue: Community Links Scheme	£250,000.00	4
Lockerbie Rail Station: Improve pedestrian/cycle access and parking	£50,000.00	12
Workshop maintenance for small plant	£90,000.00	48
Surfacing MTC	£3,000,000.00	
Supply & Deliver 10mm Surface Dressing Double Washed Chip	£266,000.00	0.25

Contract Title	Estimated Value	Contract Duration (Months)
Mechanical Biological Treatment (MBT) Outputs (Lot 4)	£104,400.00	18
Castle Douglas Roundabout Active Travel Assessment	£50,000.00	3
Roads Lighting	£690,000.00	36
Kbt marina power bollards	£104,000.00	12
20t Lorry Hire East	£130,000.00	2.5
20t Lorry Hire West	£130,000.00	2.5
Road Service Technical Support	£560,000.00	12
Operation of the Rent Deposit guarantee scheme	£140,000.00	48
Kirkcudbright Bridge Inspection for Assessment	£200,000.00	9
Washroom Solutions (Lot 1)	£110,947.28	48
Interactive Technology in Schools Replacement Programme Mini Competition SXL 0822	£2,705,109.00	9
Learning Experience Platform (LXP)	£185,000.00	36
Vending Machines	£190,613.12	48
Multiply flexible framework	£816,000.00	24
Digital Telecare Equipment - Analogue to Digital Programme	£125,122.08	48
Election Printing & Post	£500,000.00	48
Boiler Servicing and Maintenance	£1,800,000.00	24
Parking Commission Consultancy	£100,000.00	12
Agency Workers Framework	£4,800,000.00	24
Salary Sacrifice Scheme	£179,783.72	48
Verge Maintenance Class Roads and Core Paths Vegetation Control	£1,454,000.00	48
Enabling People to live well, at home for Longer: Building Capacity and capability in health and social care	£140,000.00	
Street Sweepings (Grit & Fines) (East)	£349,456.00	36
Skip Movement & Waste Processing/Recycling Services for Newton Stewart and Stranraer Sites	£400,000.00	48
Passenger Cars	£250,000.00	12
Fleet Management System	£180,000.00	60
Food Waste Treatment	£240,000.00	48
Weighbridge / Data Management Software	£100,000.00	48
Gritter Hire (2024-2029)	£1,950,000.00	60
Supply of Heat & Maintenance for Biomass Boilers	£1,856,000.00	36
Mechanical Biological Treatment (MBT) Outputs (Lots 1 and 2)	£475,370.00	18
Representation and Engagement Commission	£268,362.00	48

Contract Title	Estimated Contract Value	Contract Duration (Months)
Engineering Support Services (Agency Staff)	£257,352.00	48
Surveys	£143,900.00	48
Radios	£128,436.00	48
School Meals - Groceries and Provisions	£1,160,000.00	24
School Meals - Fruit and Vegetables	£388,000.00	24
School Meals - Meat Frozen, Fresh and Cooked	£1,280,000.00	36
School Meals - Fresh Bakery	£160,000.00	36
School Meals - Milk	£500,000.00	48
School Meals - Frozen Food	£1,864,000.00	48
George Hotel Redevelopment	£12,000,000.00	16
MTC for Servicing & Maintenance of Fire Extinguishers	£160,000.00	36
School Meals - Dairy	£1,145,000.00	60
School Meals - Cooking Oil	£85,000.00	60
Transport provision with under 16 seats	£1,869,414.08	48
Road Materials	£227,814.00	24
eCapture, webCapture, UCDS processing services	£225,122.00	36
Dalbeattie Active Travel	£70,000.00	3
CTM Sensor Service in conjunction with Scottish Government Cyber Resilience Directive	£85,000.00	36
SWAN Network - national procurement	£10,000,000.00	108
Road Signage	£98,776.00	24
Flood Risk Management	£726,000.00	24
Infrastructure Network Management	£755,200.00	24