**AGENDA**

**FIRST MEETING** of **CASTLE KENNEDY** Community Council

On Thursday 8 June 2023 at 7.00pm in Castle Kennedy Primary School

Returning Officer: Melinda Dolan (Dumfries and Galloway Council)

Please note the Returning Officer will chair the meeting pending the appointment of the Chair

1. Present and Apologies for Absence.

2. Appointment of the Chair.

3. Appointment of the Secretary.

4. Appointment of the Treasurer.

5. Acknowledge and Sign the Amended Scheme for the Establishment of Community Councils in Dumfries and Galloway as Constitution *(*[*Paragraph 16*](https://www.dumgal.gov.uk/media/20726/Scheme-for-the-Establishment-of-Community-Councils/pdf/Scheme_for_establishment_of_CC's_in_D_G_agreed_at_FC_25_September_2018.pdf?m=636830771011700000)*).*

6. Consider the appointment of an Independent Examiner(s) of Accounts [*(Paragraph 11.5*](https://www.dumgal.gov.uk/media/20726/Scheme-for-the-Establishment-of-Community-Councils/pdf/Scheme_for_establishment_of_CC's_in_D_G_agreed_at_FC_25_September_2018.pdf?m=636830771011700000)*).*

7. Dumfries and Galloway Community Council Overview.

8. Dumfries and Galloway Council will issue the CC Secretary the application form for Discretionary Grant for financial year ending 31 March 2023 *(*[*Paragraph 11.6*](https://www.dumgal.gov.uk/media/20726/Scheme-for-the-Establishment-of-Community-Councils/pdf/Scheme_for_establishment_of_CC's_in_D_G_agreed_at_FC_25_September_2018.pdf?m=636830771011700000)*).*

9. List of Office Bearers and Examiner(s) of Accounts to be sent to [Community.Councils@dumgal.gov.uk](mailto:Community.Councils@dumgal.gov.uk) within one calendar month of the First Meeting.

10. Consider the process for the Co-Option of a Community Councillor or Associate Members in terms of the Amended Scheme for the Establishment of Community Councils in Dumfries and Galloway *(*[*Paragraph 5.5*](https://www.dumgal.gov.uk/media/20726/Scheme-for-the-Establishment-of-Community-Councils/pdf/Scheme_for_establishment_of_CC's_in_D_G_agreed_at_FC_25_September_2018.pdf?m=636830771011700000)*).*

11. Consider the appointment of any Sub-Groups *(*[*Paragraph 9.7*](https://www.dumgal.gov.uk/media/20726/Scheme-for-the-Establishment-of-Community-Councils/pdf/Scheme_for_establishment_of_CC's_in_D_G_agreed_at_FC_25_September_2018.pdf?m=636830771011700000)*).*

12. Consider the production of Certified Statement of Assets and Liabilities of former Community Council as appropriate *(*[*Paragraph 13.3*](https://www.dumgal.gov.uk/media/20726/Scheme-for-the-Establishment-of-Community-Councils/pdf/Scheme_for_establishment_of_CC's_in_D_G_agreed_at_FC_25_September_2018.pdf?m=636830771011700000)*).*

13. Consider Public Liability Insurance cover provided by Dumfries and Galloway Council *(*[*Paragraph 12*](https://www.dumgal.gov.uk/media/20726/Scheme-for-the-Establishment-of-Community-Councils/pdf/Scheme_for_establishment_of_CC's_in_D_G_agreed_at_FC_25_September_2018.pdf?m=636830771011700000)*).*

14. Agree Dates, Times and Locations for Ordinary Meetings of the Community Council.

15. ANY OTHER COMPETENT BUSINESS