



DUMFRIES AND GALLOWAY COASTAL BENEFIT FUND

GUIDANCE AND CRITERIA 2023/24

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FUND OBJECTIVE

The Dumfries and Galloway Coastal Benefit Fund has been established to invest funds from the region's allocation of net revenue from Scottish Crown Estate marine assets out to 12 nautical miles, to deliver direct benefit to coastal communities across Dumfries and Galloway.

CRITERIA

All applications must:

- be for new/added value projects which demonstrate tangible benefits for coastal communities.
- evidence support from coastal communities for the project at time of application. (eg letters of support, community consultation etc).
- demonstrate its contribution to the Themes from the Council Plan 2023-2028.
 - demonstrate its contribution to supporting the 'blue economy' through:
 - Environmental enhancement
 - Emissions reduction or removal of waste
 - Jobs
 - Tourism
 - Skills development
 - Diversification projects
 - Investment for community purpose
 - Climate change adaptation

In addition:

- **Public Sector organisations** are required to demonstrate that the project/activity is in addition to its statutory duties and is not filling any funding gap/pressure.

ELIGIBILITY

Applications must:

- detail the full eligible project costs which can include capital and/or revenue costs.
- be for projects that will be delivered and use the funding award by **31 March 2024**.
- directly benefit coastal communities.
- be submitted by the organisation which will incur the expenditure and be responsible for project delivery. No third-party applications can be accepted.

Dumfries and Galloway Council considers that coastal communities are those directly with a marine coastline or, where there is a river system, the extent to which is considered coastal is defined by using the Scottish Crown Estate Marine Assets map

<https://www.crownestatescotland.com/resources/map>

In addition, eligibility extends to communities with an operating harbour with direct access to the sea. Applications will therefore only be accepted from within the following eligible Community Council boundaries:

- | | |
|----------------------------------|------------------------------|
| • Auchencairn | • Dundrennan |
| • Borgue | • Eastriggs, Dornock & Creca |
| • Buittle Parish | • Garlieston |
| • Caerlaverock | • Gatehouse of Fleet |
| • Cairnryan | • Gretna & Rigg |
| • Colvend & Southwick | • Isle of Whithorn |
| • Cree Valley | • Kingholm Quay |
| • Cummertrees & Cummertrees West | • Kirkbean |
| • Dalbeattie | • Kirkcolm |

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- Kirkmabreck
- Kirkmaiden
- Leswalt
- New Abbey
- Old Luce
- Port William
- Portpatrick
- Royal Burgh of Annan
- Royal Burgh of Kirkcudbright & District
- Ruthwell & Clarencefield
- Southernness
- Stoneykirk
- Stranraer
- Troqueer Landward
- Whithorn
- Wigtown & District

EXCLUSIONS

Applications:

- **cannot** include the ongoing running costs of an organisation.
- **cannot** include costs to cover existing salaries. (additional hours are permitted).
- **cannot** include management fees
- **cannot** include anything already committed to or paid for prior to a decision.
- **cannot** include in kind costs (as match or expenditure).
- **will not** be accepted after the published deadline date.
- **cannot** request 100% of project costs from the Coastal Benefit Fund.
- from Public Sector bodies **must** be formally supported by/in partnership with a recognised community partner (ie Community Council, Development Trust, SCIO etc).

WHO CAN APPLY

All applicants must be active in our Council's area and spend any agreed funding such that it benefits people in coastal communities in our Council's area.

Third Sector organisations/community groups require to have a constitution and appropriate governance and financial arrangements in place.

Public Sector organisations are required to evidence that the project/activity is in addition to its statutory duties and is not filling any funding gap/pressures and is formally supported by the local community.

HOW MUCH CAN YOU APPLY FOR?

It is intended to have two funding streams available.

Community-led Funding Stream for third sector organisations

Total available £457,405.34 – for projects seeking up to **£80k**

Community-supported Public Sector Funding Stream

Total available - £304,936.90 – for projects seeking up to **£80k**

Depending on the volume of applications received the anticipated allocations above may be varied and the remaining balance of the Fund will be allocated as required.

The scoring framework for the funding streams will be weighted to support projects seeking less than 80% intervention from this Fund. No other Council sources of funding can be used as match funding.

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It is not envisaged that awards of over £80,000 will be made, unless from a partnership application of two or more organisations/communities.

HELP AND SUPPORT

Searching for match funding opportunities which may be appropriate for your project can be done with the free funding search tool at www.fundingscotland.com.

[Third Sector, Dumfries & Galloway](#), [Business Gateway](#) and [South of Scotland Enterprise](#) may also be able to assist you with advice and sources of funding.

OTHER CONSIDERATIONS

Applications **must ensure** that any statements of support and match funding information has the formal approval of the organisations and/or individuals named in the application. This must be provided at the time of application.

If applications have not completed compliance checks by the time of the preparations for the Scoring Panel assessment and cannot be resolved by the time of the appropriate Committee meeting, the application will be withdrawn and not presented for consideration.

MONITORING AND REPORTING

There will be an interim (six months) and final (end of project) monitoring report required which will inform an annual report to the Communities Committee. The monitoring information sought will include the number of people who benefitted from the project/initiative and details of the expenditure incurred.

Consistent with normal practice, should your project not be completed or any funds not spent within agreed period or not used for the stated purpose you will be required to return these to our Council for reallocation.

All awards of more than £10k will be allocated a Lead Officer who will provide ongoing liaison support and monitoring throughout the project.

DECISION-MAKING PROCESS

On receipt of completed applications by **12 noon on 27 March 2023** there will be a compliance check of the constitution, governance and published annual accounts and then applications will be scored by a scoring panel using a Scoring Framework. No late applications will be accepted. Applications which have not cleared compliance checks by the time of the preparations for the appropriate Committee will be withdrawn.

The Scoring Panel will submit a report to the Communities Committee in June 2023 with recommendations for awards. The awards are made at Members discretion.

If your funding application is successful, you will be required to sign an acceptance form to state that you accept our award conditions before we make any payment to you. Up to £10,000 of your award will ordinarily be paid on receipt of this acceptance, subject to agreement by the Lead Officer/Monitoring Officer.

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FILLING IN YOUR APPLICATION FORM

- Please click on the relevant boxes and type your answers in full.
- Fill in the whole form.
- Please don't state 'See attached' or 'See Section...' as an answer to any question.
- Please don't attach additional papers or continuation sheets other than the supporting evidence required.
- Explain in full any technical or specialist terms that you use. Please avoid the use of abbreviations.
- When you've finished the form, please sign the declaration page.
- Applications should be emailed or posted to the address below.
- Please avoid submitting printed originals unless you have to – if you do please enclose a stamped addressed envelope for their return.
- We can't process your application or submit it for consideration until you have provided all the necessary documents and all sections on the form are completed, so please use the checklist to make sure you've done this.
- You should keep a copy of the completed application form and any documents to support your application in case you need them in the future.

Help and advice

If you need help or have any questions, please contact your local Ward Officer, you can find their contact details [HERE](#).

Alternatively, please contact:

Email: CoastalBenefitFund@dumgal.gov.uk

SUBMITTING YOUR APPLICATION FORM

Please email your completed form to:

GrantApplications@dumgal.gov.uk