

DUMFRIES COMMON GOOD FUND SMALL GRANTS SCHEME CRITERIA 2022/2023

1	DUMFRIES COMMON GOOD FUND PRIORITIES
1.1	Events, activities or projects that enhance assets belonging to Dumfries Common Good Fund e.g. Guid Nychburris Festival.
1.2	Events, activities or projects that celebrate the civic and historical traditions of Dumfries Burgh, and with a connection to Dumfries Common Good Fund.
2	ELIGIBILITY CRITERIA (applicants must demonstrate their clear financial position and status)
2.1	All applications for funding must relate to an activity within Dumfries Burgh (outlined in boundary map).
2.2	All applications for sponsorship must be able to demonstrate benefit to the Dumfries Burgh community.
2.3	All applications from community organisations require match-funding of at least 50% which must be detailed in the application, and confirmed before grants are paid out. The maximum grant award to community organisations is £1,500.
2.4	Applications from individuals will be considered on a sponsorship basis only. The applicant must be resident in Dumfries Burgh. No match-funding is required from individuals but applications incorporating match-funding or fundraising activities will be considered more favourably. The maximum grant award to individuals is £500.
2.5	Fundraising activities should be detailed where appropriate.
2.6	Organisations seeking grants must have a UK-based bank account in the name of the organisation and be able to supply a copy of a satisfactory adopted (signed and dated) constitution (complying with the Council's minimum essential requirements).
3	ITEMS NOT ELIGIBLE FOR FUNDING
3.1	Applications which do not support activity within Dumfries Burgh.
3.2	Applications for fireworks, sky lanterns or helium balloons.
3.3	Applications for core funding (running costs) e.g. wages and ongoing overheads.
3.4	Applications from self-interest groups.
3.5	Applications for the sole benefit of a private asset where there is no wider benefit.
3.6	Applications for retrospective funding (projects or events that have already started or taken place).
4	MONITORING OF AWARDS
4.1	All applicants must provide monitoring information as requested by the Council.
4.2	The Council reserves the right to carry out further audit and compliance checks.
4.3	Failure to provide monitoring information will affect future eligibility, and may result in having to repay any grant given.
4.4	Monitoring information to be supplied will be agreed at point of offer of award.
4.5	Monitoring information will include details of all funding applied for, amount awarded, and details of expenditure.
4.6	All applicants will be encouraged to become self-sustaining over time to avoid becoming overly dependent on Dumfries Common Good Fund.
4.7	All applicants must comply with guidance on ensuring the Council's support is acknowledged and recognised.
4.8	A report on monitoring of grants will be presented to Dumfries Common Good Fund Sub Committee on an annual basis.