

Waste Contract Terms and Conditions

Notes:

1. Wheeled bins are provided to "Domestic dwellings". These wheeled bins must **NOT** contain any COMMERCIAL WASTE: If a domestic wheeled bin is found to contain COMMERCIAL WASTE, it is at the discretion of Dumfries and Galloway Council to refuse it and enforcement action may also be taken.
2. Your standard Industrial Classification (SIC) code (2007) describes the main activity of your business. This code helps us determine the sort of waste you will be producing. If you do not know your SIC, please see www.wastesupport.co.uk.
3. All commercial waste producers should enter into a Commercial Waste Agreement with a Licensed Waste Carrier. Dumfries Council is licensed with the Scottish Environment Protection Agency (SEPA) to collect commercial waste. Premises such as Church Halls, Community Centers and Charity Shops, and Hostels etc. are categorised as commercial premises and may, under certain circumstances, be charged for waste collection.

Commercial Waste Agreement/ Waste Transfer Note Terms and Conditions

The removal of commercial waste from business premises is not one of the services included in the payment of Business Rates. A Local Authority may undertake the removal of commercial waste and shall make a reasonable charge for doing so.

1. Dumfries and Galloway Council shall supply the container(s) requested to your business address and shall collect and remove commercial waste deposited in the container(s) from your stated collection point at frequency and period on your designated collection day(s).
2. The Council will invoice you for the cost of the Container(s) and payment must be made on demand, in full.
3. The Council will invoice you yearly for collection and payment must be made on demand, either in full or by monthly direct debit.
4. Dumfries and Galloway Council will review the charge for the provision of the service with effect from 1st April each year and you will be notified accordingly.
5. A minimum of three months' notice, in writing, to Dumfries and Galloway Council, Cargen Tower, Garroch Business Park, Garroch Loaning, Dumfries, DG2 8PN, is required to cancel the service.
6. Dumfries and Galloway Council will refuse to collect or accept for disposal any commercial waste likely to be dangerous to employees or likely to damage equipment, including: Any individual article of waste which exceeds 25kg in weight, Any individual article of waste, which does not fit in container(s) supplied, Overweight or overfilled containers, Weights in containers above; 48kg for 120L Bin, 115kg for 240L Bin, 160kg for 360L Bin, 310kg for 660L, 3600kg for 770L Bin, 440 Kgs for 1100L Bin, Heavy garden waste, Clinical waste, Dead animals/raw meat products/carcasses, Lubricating, engineering or hydraulic oils or gases (whether mineral or synthetic), Car engines/Car parts, Asbestos
7. The customer is responsible for maintaining and repairing the structure of the container(s) and keeping the container(s) clean and free from pests, vermin and all other forms of infestation. Dumfries and Galloway Council can provide a repair service for which you may be invoiced. Any damage found to the container(s) by you must be reported to the Council immediately.
8. The customer will indemnify Dumfries and Galloway Council its agents, servants and licensees against any claim whatsoever arising out of the customers use of the container(s) provided for the collection of commercial waste and the Councils provision of the service.
9. Customers must be aware of their responsibilities under the Environmental Protection Act 1990, in particular the provisions relating to the "Duty of Care". Dumfries and Galloway

Council will issue a 'Waste Transfer Note' annually to enable you to comply with the Act. This document must be returned to Dumfries and Galloway Council, Cargen Tower, Garroch Business Park, Garroch Loaning, Dumfries, DG2 8PN by the date specified, as failure to do so will result in collections being suspended, however charges remain payable during this period. The Council will not be obliged to collect excess waste accumulated during this time.

10. If for any reason the type of waste changes a new transfer note must be completed.

11. The contract also outlines the amount of waste to be collected. Any additional waste, which does not fit in the containers, will incur an additional charge.

Privacy Notice Waste Collection Service

The Data Controller of the personal data being collected and processed is **Dumfries and Galloway Council**. This privacy notice will inform you why we collect your personal data, how long we will keep your personal data, the intended processing of your personal data and any other information which will make the processing of your personal data fair, lawful and transparent. Should the Council intend to process your personal data for another reason which is not specified in this notice or for statutory functions; the Council will contact you to provide information.

Dumfries and Galloway Council Contact Details:

Address: Dumfries and Galloway Council, Council Headquarters, English Street, DG1 2DD

Email: contact@dumgal.gov.uk

Telephone: 0303 333 3000

Data Protection Officer's Contact Details:

Address: Data Protection Officer, Dumfries and Galloway Council, Council Headquarters, English Street, DG1 2DD

Email: dataprotection@dumgal.gov.uk

Telephone: 01387 260315 Why are we collecting your personal data?

Dumfries and Galloway Council are collecting your personal data for the purpose of providing your address and collection requirements to the waste collection service in order for them to provide a commercial waste collection at your property.

Disposal Sites

Area	Waste type	Disposal site
A&E	General	Corsehill Waste Transfer Station, Eaglesfield Road, Annan, DG12 5LN.
Nithsdale	General	Eco Deco Plant Lockerbie Road, Dumfries, DG1 3PG.
Stewartry	General	Castle Douglas Waste Transfer Station, Abercrombie Road, Castle Douglas, DG7 4NU.
Wigtown	General	Stranraer Zero Waste Park, Fountain Way, Stranraer, DG9 7UD.
Nithsdale, Stewartry & A&E	Cans/plastics & Paper/Cardboard	Oakbank Waste Management, Mossbank, Annan Road, Dumfries, DG3 4PH.
Wigtown	cans/plastics & Paper/Cardboard	Stranraer Zero Waste Park, Fountain Way, Stranraer, DG9 7UD
Nithsdale, Stewartry & A&E	Glass	Glass- Lochar Moss Tax Free Zone, Lockerbie Road, Dumfries, DG1 3PG
Wigtown	Glass	Glass - Stranraer Zero Waste Park, Fountain Way, Stranraer, DG9 7UD.
Nithsdale, Stewartry & A&E	Food	Commercial Food - Oakbank Waste Management, Mossbank, Annan Road, Dumfries, DG3 4PH
Wigtown	Food	Food - Stranraer Zero Waste Park, Fountain Way, Stranraer, DG9 7UD.