

Community Asset Transfer

Stage 2: Asset Transfer Form

Using this form will help you to make sure you include all the required information.

You should read the asset transfer guidance provided by the Scottish Government before making a request along with the local guidance provided on the Council's Asset transfer website.

The Council actively wishes to support community groups to meet the ambitions of their local communities and can provide practical advice and support through our local ward officers. You are strongly advised to contact the Council to discuss your proposals before making an asset transfer request.

Further guidance is available on the Council's asset transfer Website

When completed, this form must be sent to:

CommunityAssetTransfer@dumgal.gov.uk

Or by post to:

Community Development and Empowerment Manager

Communities Directorate

Dumfries and Galloway Council

Municipal Chambers

Buccleuch Street

Dumfries

DG1 2AD

Tel: 030 33 33 3000

This is an asset transfer request made under Part 5 of the Community Empowerment (Scotland) Act 2015.

Section 1: Information about the Community Transfer Body (CTB) making the request

1.1 Name of the CTB making the asset transfer request

Alive Community Radio (SCIO)

1.2 CTB address. This should be the registered address, if you have one.

Postal address: [Redacted]

Postcode: [Redacted]

1.3 Contact details. Please provide the name and contact address to which correspondence in relation to this asset transfer request should be sent.

Contact name: [Redacted]

Postal address: [Redacted]

Postcode: [Redacted] Telephone: [Redacted]

Email: [Redacted]

We agree that correspondence in relation to this asset transfer request may be sent by email to the email address given above. (Please tick to indicate agreement)

You can ask the relevant authority to stop sending correspondence by email, or change the email address, by telling them at any time, as long as 5 working days' notice is given.

1.4 Please tick the relevant box to confirm the type of CTB and its official number, if it has one.

- Company, and its company number is [Redacted]
- Scottish Charitable Incorporated Organisation (SCIO), and its charity number is SC049392
- Community Benefit Society (BenCom), and its registered number is [Redacted]
- Unincorporated organisation (no number)

Please attach a copy of the CTB's constitution, articles of association or registered rules.

1.5 Has the organisation been individually designated as a community transfer body by the Scottish Ministers?

Yes No

Please give the title and date of the designation order:

[Redacted]

1.6 Does the organisation fall within a class of bodies which has been designated as community transfer bodies by the Scottish Ministers?

Yes No

If yes what class of bodies does it fall within?

SCIO

Section 2: Information about the land and rights requested

2.1 Please identify the land to which this asset transfer request relates.

You should provide a street address or grid reference and any name by which the land or building is known. If you have identified the land on the relevant authority's register of land, please enter the details listed there.

It may be helpful to provide one or more maps or drawings to show the boundaries of the land requested. If you are requesting part of a piece of land, you must attach a map and full description of the boundaries of the area to which your request relates. If you are requesting part of a building, please make clear what area you require. a drawing may be helpful.

Lochside Enterprise Workshops Shirley Road
Dumfries DG2 0ED

2.2 Please provide the UPRN (Unique Property Reference Number), if known.

This should be given in the relevant authority's register of land

953X00

Section 3: Type of request, payment and conditions

3.1 Please tick what type of request is being made:

- for ownership (under section 79(2)(a)) - go to section 3A
- for lease (under section 79(2)(b)(i)) - go to section 3B
- for other rights (section 79(2)(b)(ii)) - go to section 3C

3A - Request for ownership

What price are you prepared to pay for the land requested? :

Proposed price: £

Please attach a note setting out any other terms and conditions you wish to apply to the request.

3B - request for lease

What is the length of lease you are requesting?

How much rent are you prepared to pay? Please make clear whether this is per year or per month.

Proposed rent: £ per

Please attach a note setting out any other terms and conditions you wish to be included in the lease, or to apply to the request in any other way.

3C - request for other rights

What are the rights you are requesting?

Do you propose to make any payment for these rights?

Yes No

If yes, how much are you prepared to pay? Please make clear what period this would cover, for example per week, per month, per day?

Proposed payment: £ _____ per _____

Please attach a note setting out any other terms and conditions you wish to apply to the request.

Section 4: Community Proposal

4.1 Please set out the reasons for making the request and how the land or building will be used. This should explain the objectives of your project, why there is a need for it, any development or changes you plan to make to the land or building, and any activities that will take place there.

We would like this asset in order to increase our community involvement and public profile and to secure a permanent base for a Community Radio Station. A move to the premises in Shirley Road would give us the perfect permanent base and enable us to increase the amount of work we do with the local community, an area of Urban Deprivation, where we already carry out most of our community work. While we are a community of interest that is defined by the map produced by Ofcom showing the extent of our Broadcast area, we are also very much a community of place. While we work with groups and individuals throughout our Broadcast area, a large part of what we do is within the Northwest of Dumfries and we see that increasing once we establish a physical presence in the area.

We are a recognized voluntary organization that has now been broadcasting 24/7 for twelve years. In that time, we have had to move location twice. Each move costs several thousand pounds. We have no security of tenure in our current premises, no disabled access and the roof above our main studio is leaking. An inspection has shown it to be in a very poor state with little chance of getting the owner to remedy it.

Our constitution states that our main aims are the advancement of 'community development and citizenship through the medium of the community radio station by encouraging the involvement and promotion of community organisations and events.'

We have been doing that for many years by working closely with Summerhill Community Centre on a variety of educational and training projects, by providing live music and entertainment at their Annual Fun days, Christmas Festival and community parties and by advertising their events.

We provide that service to several other local organisations, including School PTA's and Community Groups and respond positively to all requests for assistance. We have a dedicated Community Events Manager.

Our constitution also provides for us to 'advance educational attainment by offering training and work experience in all of the roles involved in running a community radio station.'

This is not limited to learning about being a presenter and going on air but can involve everything from electronics and maintenance to computer systems, bookkeeping, marketing, advertising sales and public relations.

In 2019 we created a post of Management Trainee for a young volunteer with a clear willingness to learn, shown an aptitude and demonstrated that he could use his initiative. He received hands on training in basic sound engineering and after successfully running the Alive Sound system at a local festival, decided to enrol on a Sound Engineering course at a Glasgow College. He now has an in Sound Engineering and has one more year to complete his Degree.

We started Alive Radio Academy in association with Summerhill Community Centre and Dumfries YMCA in 2019. It was a long-term plan we had been working on, brought forward at the request of the YMCA. They had set up training for S2 pupils from the NW Community Campus but the member of staff who had organised it resigned suddenly. Alive stepped in, took over, delivered and developed the course.

Regrettably COVID 19 has meant that it is currently suspended. We are planning for its eventual resumption and expansion.

When we move to Shirley Road, we shall launch a recruitment campaign to increase the number of people volunteering and/or receiving training and work experience. We are particularly keen to attract people who are disabled, have learning difficulties or belong to minority, ethnic or disadvantaged sections of the community. Our ability to reach out to disabled people has been severely restricted as our current premises are on the first floor with no disabled access. Despite that we are supporting, two volunteers with mental health issues and another who is registered blind, enabling them to broadcast from their own homes.

When our new premises open we will recruit volunteers to run a drop-in centre in our reception area. This will be a welcoming space where anybody can drop in to tell us about organisations and projects they would like us to support, to find out more about what we do, how they might get involved with Alive or the opportunities we can provide to increase their skills and employability. It will also be a place where people who are isolated or lonely will be encouraged to visit for a blether, a cup of tea/coffee or a soft drink and a biscuit. In addition to advertising this on air we will use social media to spread the message and deliver fliers to local homes. We have obtained a grant of £1,000 from the Cora Foundation to cover the costs of tea, coffee, biscuits and soft drinks as well as a contribution towards heating and lighting.

Our presence will benefit the local and wider community by providing a wide variety of opportunities to all ages and abilities. We will provide the community with a focus and a voice, support existing groups and organisation, help and encourage the creation of new groups and provide a means to help alleviating loneliness and isolation.

Our experience of working in this area already has demonstrated that there is a need for:

- Training and Education - We are just scraping the surface of this. Once the work in obtaining and funding new studios is complete, we will devote our energies to taking this and other projects forward and adding further classes, including Journalism and Sound Engineering.
- Support for Community Organisation and Groups –We provide free advertising to all local groups and organisations for their events. Our colourful Studio 4 is a very popular part of many gala days. The Community Team provides on-site recorded music and commentary, and our musician volunteers provide live music. We respond to all requests. We will expand this service by on air advertising, social media and identifying and contacting groups we don't already assist.

We have identified a need within this community for the services we provide. From running our first course at Summerhill Community Centre to the creation of the Alive Radio Academy in association with them and Dumfries YMCA it has been obvious that there is a demand by young people for the training we have been providing. Before lockdown we were delivering two periods a week of Broadcast Production Training for S2 pupils from the local secondary. We have plans to expand this, offer it to other schools and gain

accreditation with the SQA to enable us to award formal qualifications. We will also plan to introduce these courses and qualifications for those who have left school. Funding applications are being prepared to enable us to create a full time, paid, post, to manage the Alive Radio Academy, deliver classes, recruit and train volunteers, develop courses and bring more schools on board.

We will create a mirror of our main studio at Dumfries YMCA. It will be closed-circuit Studio without an on-air capability, where young people can learn and experiment with radio in a several-risk-free environment. Those interested in progressing further will receive full on-air studio training at Shirley Road, and hopefully progress to producing their own show. We have sounded out students attending our daytime classes, our afternoon class at Dumfries High and those using the YMCA in the evening to establish that there is a demand for this.

We have been approached by several adults in the area who have expressed an interest in gaining new skills and getting involved with the station. We have also approached by a local women's group who would like us to consider providing vulnerable women with female only training groups.

Moving closer to the new school hub and the YMCA will greatly improve our ability to provide these services as our studios will be easily accessible to all. By talking to locals, we believe we have also identified a need for skills training in other areas where we have expertise. We plan to offer various experiences and training, through volunteering at Alive 107.3, with a view to helping people acquire new skills, build their confidence and increase their employability.

Our Chair, [REDACTED] has a degree in Broadcasting and many years of live experience. I have been involved in Broadcasting now for over 35 years, starting with Westsound Radio, then moving on to freelance production with the BBC and covering Radios Scotland, 2, 3 and 4. I was also for a time lecturer in Radio Television and Video Production at Dumfries College and am currently a tutor for the National Union of Journalists training unit in Scotland.

[REDACTED], our Finance Director, delivered Broadcast training more recently at Dumfries College on behalf of Alive 107.3.

This property will give us a security that we have never previously enjoyed and for the first time a base that is accessible to the public. It will let us expand the work we do supporting local youth services and educational attainment through the courses we offer. These are based on the criteria set out by the Scottish Qualifications Authority (SQA) and provide participants with the opportunity to build skills through both practical and theoretical teaching and to develop and practice skills in communication, creativity, critical thinking and problem solving. At Alive 107.3 our volunteers are continually using such skills. Without them we would be unable to operate. By passing them on to members of the community they can unlock their own potential, increase their competitiveness in the job market and help tackle inequality. Through our work with the Alive Radio Academy, and our studio-based youth and adult training program we can build practical and theoretical skills through focused teaching. Our aim is to increase work based and employability skills while offering the option of recognizable qualifications, which can be used to continue education to degree level. By pursuing these aims we will help to further the sustainable economic and social development of the area. Our presence in Lochside will also improve the amenity of the area and enhance the environment.

All volunteers working with, or having any access or contact with, young and vulnerable people have been Disclosure Scotland checked.

We plan to seek funding to upgrade the soundproofed live room we are creating at Shirley Road, to include a state-of-the-art recording studio, which will be available, free of charge to young musicians and those who are unwaged. Two of our volunteers are professional sound engineers, one is also a qualified teacher. We aim to run courses on sound recording and engineering. In 2022 our Management Trainee will return from Glasgow with a degree in Sound Engineering.

Like most charities we rely heavily on grant funding and sponsorship. In the last two years we have raised the money to replace 95% of our equipment, including a new, more powerful transmitter and antenna and purchase and kit out a mobile events unit, Studio 4. We have also raised all of the funding to complete the conversion of the property at Shirley Road into a fully functioning two-studio, on-air, broadcast unit and training facility. As many of our volunteers are skilled and qualified tradespeople and technicians, who give their time at no charge, we were mostly able to carry out the conversion and restoration of the building at Shirley Road for the cost of materials.

The work we have been undertaking at Shirley Road will have converted a semi-derelict and decrepit eyesore to a functioning unit and would, in our opinion, have cost a minimum of £75,000 to have completed.

We are already in discussions with several funders regarding applications for the funding for our phase two plans and for expanding our Radio Academy. The response so far has been positive, and applications will be prepared and submitted as soon as practicable.

As a Station we have now been on air continually for twelve years. For most of that time our licence prohibited us from taking advertising. Our funding was from donations and the fund-raising activities of volunteers. We are now permitted to carry advertising to maximum of £15,000 per annum, which makes funding the Station considerably, easier.

COVID 19 had an adverse effect on that income stream and that from Volunteer's donations and fundraising. Now that restrictions are easing and businesses starting to re-open, we have plans in place to undertake an advertising campaign to restore and increase our revenue. We have continued running adverts for most of our long-term advertisers without payment in the hope that they will return. Our plan aims to increase our advertising revenue to a level that will exceed our core running costs.

We have been in discussion with the Robertson Trust and following their advice are in the process of submitting a funding application to cover our running costs for two years while we rebuild our advertising base. We do not expect that to take us two years and any surplus funds will be split between reserves and our other planned projects.

At Shirley Road we have to created two on-air broadcast studios including a soundproofed room which will be used for live studio guests and to provide the opportunity for local musicians, duos and groups to record their music. In another of the workshops we intend to house our main output servers, the equipment used to link to our transmitter on Corberry Hill, plus a workbench and tool racks for our technical team. A third workshop will be used for meetings, training courses and a drop in area where members of the public can visit.

In the longer term we will seek planning permission and source funding to enable us to erect a secure storage facility for our Outside Broadcast Unit, Studio 4. Before COVID struck we were using this Unit to run training courses outside of Dumfries and to provide support for several local fetes, galas and fun days as well as for live broadcasts from various music festivals in the region. We see it as a major part of our future Community Outreach work and plan to contact more community groups to let them know of this free service.

We also have plans to create a Men's Shed for the local community in the remaining workshops in conjunction with Restore Community Project (SCIO). We believe this as complimentary to the work we are already doing in the area and that it will help to combat loneliness and isolation, provide people with a sense of purpose and provide training in skills which will enhance to employability of members. We shall be seeking grant funding to invest in tools and machinery and to run training courses for those using the Men's Shed.

Restore Community Project (SCIO) has carried out research and preparatory work into the setting up of a Men's Shed at Shirley Road and are part of the National Men's Sheds organisation, <https://menssheds.org.uk/>

Restore deliver and collect furniture in the area and while doing so have been asking people if they are interested in participating in a Men's Shed. They have had a very positive response with many indicating a wish to join and others interested in using the tool library that will be created as part of it.

Restore have a small group of people ready to form the initial committee for a Men's Shed, apply to register it as a SCIO, to fund raise for equipment and running costs and to start recruiting members.

The Men's Shed will enhance community cohesion by providing men of all ages with a place to go where they can learn or pass on skills, have access to machine tools they would be unable to afford on their own or borrow tools to carry out DIY projects in their homes. This fits well with our own aims and objectives, which include 'encouraging the involvement and promotion of community organisations' and advancing 'educational attainment by offering training and work experience'.

We have raised a considerable amount of finance which has been invested in our new studio complex. We have all of the funding in place to complete the work and enable broadcasting to begin. We will work on further fund raising with Restore to establish the Men's Shed.

We are investigating funding to install ground source heating and solar panels to provide affordable and sustainable energy. We believe that this is a positive response to climate change and a valuable contribution towards making this a carbon neutral region. We also hope that it will, by example, encourage other businesses to make similar changes, stimulate debate and raise awareness amongst the public of the need to reduce emissions to help protect our natural environment.

Benefits of the proposal

4.2 Please set out the benefits that you consider will arise if the request is agreed to.

This section should explain how the project will benefit your community, and others. Please refer to the guidance on how the relevant authority will consider the benefits of a request.

We have been very active in this part of Dumfries for a number of years and already have an established relationship with several community groups and organizations within Northwest Dumfries, particularly Summerhill Community Centre, Dumfries YMCA, the North West Community Campus, DG Youth into Work, Solway Sound, Lochside Community Council, Lochside Community Association and Restore Community Projects (SCIO).

In association with Dumfries YMCA and Summerhill Community Centre we created the Alive Radio Academy in September of 2019 and until lockdown were providing two periods, weekly, of hands-on broadcast training to S2 pupils from the North West Campus. We also provided this as a weekly after school session at Dumfries High.

Another project at an advanced stage is the creation of Radio Y at the YMCA where a small, basic, studio has been set up. We are in discussions with the YM about installing a more sophisticated studio utilising some of our old equipment. While its past its best for 24/7 broadcasting it is more than capable of being used as a training facility.

We will run this as an evening activity, providing an avenue for progression for those attending the initial Academy course through school and for others attending the YM. We will train them in studio broadcasting skills, give them the experience of live broadcasting within a closed circuit and from there they will progress to training at the new Alive Studios with a view to producing and presenting a weekly Radio Y show on air.

While we have mainly focused on raising ambition and attainment by working with young people through our Alive Radio Academy weekly classes for S2 Pupils and our work with (DGYW) DG Developing the Young Work Force we are not neglecting other age groups. We are committed to adult and lifelong learning and developing a variety of skills through volunteering opportunities. We are aware of the high level of deprivation and unemployment in this community and by providing these opportunities to all we plan to help raise self-esteem, provide volunteers with the training to give them a variety of marketable skills with a view to helping them gain employment. These skills are not limited to Radio Production and Presentation. We can also offer, bookkeeping and accountancy, advertising and marketing, public relations, management, computer skills, website design and building, using social media and basic electronics.

We will work with Restore Community Projects (SCIO) to set up and establish a Men's Shed in the premises at Shirley Road. Restore deliver and collect furniture in the area and while doing so ask everyone they meet if they are interested in participating in a Men's Shed. They have had a very positive response with many men indicating a wish to join such a group and more interested in using the tool library that will be created as part of it.

This Men's Shed will enhance community cohesion by providing men of all ages with a place to go where they can learn or pass on skills, have access to machine tools they would be unable to afford on their own or borrow tools to carry out DIY projects in their homes.

It will enable men to develop friendships and camaraderie in a welcoming environment, be beneficial to working age unemployed as well as vulnerable and older people. It will also help to alleviate loneliness.

Restore have already identified several individuals with relevant skills who are prepared to form a committee, adopt a constitution, register the Men's Shed as a SCIO, recruit members and raise funding.

We are currently working with some volunteers who have mental health issues and have a well-established system of pastoral care. Getting this building would provide a long-term sustainable model for Alive Community Radio (SCIO) and also enhance the benefit to the Community of an underused asset.

The social value to the community of Alive Radio is very important as a means of communication. During the first lockdown and in response to the Covid-19 Pandemic the seniors at the Award Winning, Summerhill Community Centre requested a remote Community Sing along to relieve boredom, loneliness and a feeling of isolation. The Management Committee realised that with many of them not having computers or Internet connectivity, the only way to achieve it was through the medium of Radio and approached Alive. We ran a daily request show using playlists chosen by the Seniors and playing the requests and dedications that they sent either to the Station or to the Community Centre. For many this was their lifeline and the presenter of the show, Kenny Murray their friend. Kenny also fronted the Family fun night on Saturday and the Dance show for young people afterwards.

We now have a youth show, presented by our youngest volunteer who is sixteen and have two others of the same age in training to launch a youth magazine to follow on from it.

During the months of lockdown we produced several shows targeted at sectors of the community that particularly needed the connectivity and communication we could offer. Working with Summerhill Community Centre we produced a daily show aimed at senior members who were feeling particularly isolated. We organised a daily, live sing along, using music from a playlist that they had chosen and using their requests and dedications. We know from Summerhill Community Centre that 200 of their Seniors were listening to this for over 14 hours each week. While this was specifically aimed at seniors in the Northwest we were also receiving requests and messages from other parts of Dumfries and beyond.

Our Saturday night family fun show, run in association with Summerhill Community Centre, featuring live on-air bingo was another huge success. Running from April 2020, Summerhill were still receiving requests from 120 households for Bingo books in February 2021. Following that our Saturday night Dance show was adapted to meet the needs of local young people who could no longer go clubbing but were able to request favourite tracks and send in messages and dedications to be read.

In response to a request from the local NHS Staff support group, Alive Radio ran a special show, three times a week, for NHS and other key workers where requests could be played, messages and dedication read out. We also created a virtual Newsroom to receive press releases from the Council, Government, Political representatives, NHS and Police Scotland. Because of its virtual nature and having it constantly covered we were able to process the information on receipt and pass it to the on-air presenter. Our fastest response time was to a Police Scotland Press Release, which was on air ten minutes after the newsroom received it. No other local radio station could match that, not even the BBC.

In May 2021 we received an urgent request from Solway Sound, a long-established voluntary group, that has provided those with impaired vision with a weekly recorded digest from the regions local newspapers and a monthly magazine. They operated from the former NW Resource Centre but have recently had to leave when it was taken over by the Aberlour Trust.

We invited them to a meeting at Shirley Road, following which we invited them to share the premises with us. The Trustees of ACR (SCIO) then ratified this. Initially their desk and equipment will occupy part of our main on-air studio but after training they will switch to using the Studio equipment to record. That will give them superior sound quality. We will also work closely with them in attracting new volunteers and encouraging Alive Volunteers to participate and we will cooperate on technical help. Both organisations are delighted that we will be working together.

The local LBGTQ+ GROUP that produces the print magazine DG Queerier are another local group that will be sharing our premises and also producing a weekly radio broadcast specifically for the local LBGTQ+ Community.

We also met with office bearers from Lochside Community Council and Lochside Community Association. Both organisations are enthusiastic about cooperating with Alive to further our various aims and objectives and to facilitate access to the airwaves for other groups in the area and encouraging volunteering and take up of our training courses.

Restrictions on use of the land

4.3 If there are any restrictions on the use or development of the land, please explain how your project will comply with these.

Restrictions might include, amongst others, environmental designations such as a Site of Special Scientific Interest (SSI), heritage designations such as listed building status, controls on contaminated land or planning restrictions.

None that we are aware of.

Negative consequences

4.4 What negative consequences (if any) may occur if your request is agreed to? How would you propose to minimise these?

You should consider any potential negative consequences for the local economy, environment, or any group of people, and explain how you could reduce these.

The physical and visual condition of the building was seriously detrimental to the amenity of the area and not at all conducive to an engaged, inclusive, empowered, resilient and safe community.

It had been badly vandalized, many of the glass bricks, which form the windows, had been smashed, the security lights at the rear of the building did not work, making it an ideal place for groups to gather in the darkness. The exterior decor left a lot to be desired and does not appear to have been painted since the building was constructed. The external signage was old and decrepit.

To engender a feeling of positive action with the local community, the first thing we did was to remove the signs and pain the front of the building. This brought an immediate response from residents in the houses opposite who told us that they were delighted to see something being done to improve what was previously 'An eyesore'.

We have replaced the broken glass bricks, replaced two of the internal ceilings and a partition wall that were all beyond repair, installed a small kitchen, completed a partial electrical re-wiring and painted the interior.

A new and extensive CCTV security system has been installed along with new intruder and fire alert alarms. All of these are connected to phone apps giving management real time warnings of any problems. New security lights will be installed to the rear of the building, covering the entire car park and discouraging its use as a meeting place. We have also talked to Fraser Dykes, MD of AMD, whose yard backs on to our car park and he is installing new security in his yard, which will provide further protection.

We are covering the glass blocks with Marine Plywood to prevent further vandalism and we are replacing the front door with a more robust unit which will be part of our computer controlled key card entry system.

A well-maintained and attractive building, with sophisticated security will discourage groups from congregating at night and greatly improve the amenity for the immediate neighbours.

We have written to all of the houses in the area explaining our plans for the building and inviting people to come and talk to us while work is on-going.

When the facility is ready for use, we are planning an open day, with food and entertainment and will invite all of our sponsors and people from the Community to come and tour the studios. It is very much our intention to establish and maintain a good relationship with all our neighbours, particularly those who live in the immediate area. We will do our best to encourage them to get involved as volunteers and/or members of Alive 107.3 and to join the proposed NW Men's Shed. We already have one resident who has been helping us with the joinery work.

As part of on-going community relations we will have contact details posted prominently at the entrance to the building, we will hold regular open evenings and if the residents express an interest, will organise an annual street party in the car park where they can meet and talk with the volunteers while enjoying music, soft drinks and food.

We also intend to have the facility opened during daytime hours as a, volunteer run, drop in centre. We will be encouraging people to visit, collect information leaflets on a variety of topics, find out more about Alive 107.3, how to become a volunteer or sign up for any of our training courses, hand in information about events and activities that can be advertised on air. or just to spend some time in the company of other people. We have received a grant from the Cora Foundation to run this and will make available free tea/coffee, soft drinks and biscuits.

Capacity to deliver

4.5 Please show how your organisation will be able to manage the project and achieve your objectives. This could include the skills and experience of members of the organisation, any track record of previous projects, whether you intend to use professional advisers, etc.

While Alive Community Radio (SCIO) is just into its third year of existence, a management team and volunteers who have been active in operating the Community Radio Station, Alive 107.3, for several years, run it.

We have been a licensed OFCOM Station for twelve years during which time we have broadcast 24/7 with just a few outages from equipment failure. Our current Trustees and Managers have the qualifications, skills and depth of experience to deal with most eventualities in house.

Our Chair, [REDACTED], is an experienced Broadcaster with a degree in Radio Broadcasting and considerable industry experience prior to joining Alive.

[REDACTED], our Company Secretary is a former BBC Freelance Producer and lecturer in Radio, Video and TV Production at Dumfries College.

He was the founder and first Artistic Director of Moniaive Folk Festival, the event that ultimately led to Moniaive becoming Scotland's Festival Village. He was also a founder of Moniaive Bluegrass Festival, founder and Artistic Director of Moniaive Guitar Festival and Treasurer of Glencairn Community Council.

[REDACTED], Finance Director is a Financial Consultant who has been involved with Alive 107.3 since its early days. An experienced broadcaster he was also Station Manager for a several years.

Our other Trustees are:

[REDACTED] who deals with the electronics side of operations. He is highly skilled and has managed to keep our aged equipment working. In his day job he works with vulnerable children in a residential care home. He has lived in the area his entire life and is currently Chair of Lochside Community Association.

[REDACTED], Producer of our award-winning Country Music Show is full time paramedic. He is our Health and Safety Officer and has been invaluable during the Pandemic

[REDACTED], Freelance Journalist and PR Consultant working for the BBC and several other organisations. Tabi handles PR and publicity as well as producing and presenting a weekly magazine show.

[REDACTED] is a freelance artist and consultant who moved to this region from Yorkshire. She was a part time curator with The Stove in Dumfries and has experience and expertise in funding. During her last year, with the arts organisation she founded in Yorkshire, she raised over £800,000 in capital and revenue grants for them.

[REDACTED], is in charge of Broadcast Training at Alive 107.3 He is a retired Scottish Customer Services Manager looking after five sites and dealing with contract negotiation and materials purchase. He is project managing the work at Shirley Road and has assembled a small team to carry out the work.

The other members of our management team who are not Trustees are:

[REDACTED], Systems and Technical Manager. He has a joint degree in Electrical and Mechanical Engineering. He is currently based in Rome but manages our IT systems, including all of our on-air output, dealing with any operational issues by remote link.

[REDACTED] joined Alive, aged fifteen, developed an interest in computer systems and designed and built our existing studio complex. Because of his expertise we were able to shut our studios just prior to Lockdown and continue broadcasting live from volunteers' homes, sheds and garages. He is due to return, permanently, to Scotland in the summer of 2022.

[REDACTED], Programming and Scheduling Manager. Lee presents the Breakfast show, Medd in the Morning and oversees our Broadcast output. His day job is Membership Services Manager at Dumfries Chamber of Commerce. He has extensive experience in retail, training, management and development as well as being a well-known local personality hosting events that include the DGBusiness Awards, Stranraer RNLI, ParkFest and various events for DG Arts Festival.

Amongst our volunteer members we have a qualified electrician, a stonemason, several builders and joiners and a painter as well as an experienced administrator who handles all our bookkeeping.

The skills and breadth of experience of our volunteer base enables us to tackle most things in house. At our current location we were obliged to install a fire escape. This was designed and built by our volunteers, including the metal stairs which were fabricated by a volunteer who is an engineer. If we require further technical help or advise we consult Iain Hickling of Transcom, an expert in the field of broadcasting. Amongst other projects he installed the studios at Capital Radio. He has recently installed and commissioned our new transmitter, increasing the reach of our FM transmissions to Lockerbie, Dalbeattie and Annan as well as greatly improving the quality of reception in the town of Dumfries.

We have a policy of active recruitment and are always looking to bring new volunteers on board. We hope to get many more volunteers joining once we open in Shirley Road. We have been in discussions with Lochside Community Council and they will assist us in this.

We have operated successfully now for twelve years, mostly in a shoestring budget consisting of donations from volunteers and some fund-raising activities. Until very recently our OFCOM Broadcast License did not allow us to carry advertising. We managed to have that changed but are restricted to total sales of £15,000. Prior to lockdown we had been building our advertising and sponsorship revenue to a respectable level. Most of this vanished at the start of lockdown and while some of it has returned, we do not anticipate that we will be able to increase it greatly until some form of normality returns. We do have a detailed plan in place to mount a targeted advertising campaign to restore our income to a sustainable level within a few months of it being possible. We have however been fortunate in receiving nearly £15,000 in grants and donations to ensure our survival through to the end of our next financial year. Other applications are in the process of being completed and submitted and we are in discussions with a large business with a view to gaining a substantial, long-term sponsorship.

We have been awarded funding by the Hollywood Trust towards renewing our on-air studios and have already purchased the equipment for our main studio. A grant from ANCBC helped fund the replacement of all our studio computers and a further grant was awarded by the Holywood Trust towards the renovations at Shirley Road, Funding applications are an ongoing process for us and we have recently received grants from The Community Radio Fund, The Cora Foundation, Neighbourly, Virgin Media and Arnold Clark.

We have a policy of not accumulating debt and so will never be in the position where we will have an operating deficit. COVID badly damaged our finances, but we successfully applied for several grants to cover our costs and with no wages costs we can and do run on a minimal budget. Because everyone involved with Alive is a volunteer we can operate on a very tight budget.

If the Charity was to dissolve we would seek to transfer any assets to one of the Community owned bodies that we have a close working relationship with like Summerhill Community Centre or Dumfries YMCA.

Alive 107.3 has been continually operating for twelve years of the sixteen years since the first Community Radio Station went on air. We have successfully renewed our broadcast license every five years as required. That, I would submit, is evidence of our capabilities and our prospects for continuing to broadcast and serve the community for many years to come.

I attach our first-year accounts to September 30th 2020.

Section 5: Level and nature of support

5.1 Please provide details of the level and nature of support for the request, from your community and, if relevant, from others.

This could include information on the proportion of your community who are involved with the request, how you have engaged with your community beyond the members of your organisation and what their response has been. You should also show how you have engaged with any other communities that may be affected by your proposals.

We have been working with Summerhill Community Centre, Dumfries YMCA and the North West Campus School to provide education and training and also to provide a vital communication link with the elderly and youth of the area during the COVID-19 emergency. Alive Community Radio is held in very high regard by each of these organizations.

We have also consulted with Lochside Community Council Lochside Community Association and Restore Community Projects regarding this proposal. The Trustees of Restore voted unanimously to support it and the Community Association support our plans. No other Communities are affected by this proposal. While we will be based in and concentrating in the North West we will still support Community groups across Dumfries.

I attach letters of support from Dumfries YMCA, Summerhill Community Centre, Lochside Community Association, and DG Youth Into Work.

There are other groups in NW Dumfries and it is our intention to seek a response and hopefully support from as many as possible. We are particularly keen to get in touch with minority groups, those representing people with disabilities, and ethnic minorities, not only to enlist their support to our proposals but also to offer them a platform and a voice. We have already had talks with a representative of the LBGTQ community, which has been very positive.

We have considered a community phone in show to seek response, possibly as part of our Friday Magazine Show Totally Tabi but the main means of communication will be personal contact with each group on a one to one basis.

We will contact groups through our live shows and invite people to participate in a phone in or to send texts and emails, but our preferred means of interacting is to make a direct and personal approach to groups to establish how best we can work with them and how they can get involved with Community Radio to get their message across, recruit new members or just advertise events.

We plan to establish and maintain a good relationship with all of our neighbours, particularly those who live in the immediate area. As well as distributing a leaflet to all of the houses explaining our plans and inviting them to visit our existing studios we will be asking them what we could do with the building that would make a difference to them. We will encourage them to get involved as volunteers at Alive 107.3 and to join the proposed NW Mens Shed which we plan to set up in part of the building.

While we will be based in and concentrating in the North West we will still support Community groups across Dumfries.

I attach letters of support from Dumfries YMCA, Summerhill Community Centre, Lochside Community Association, and DG Youth Into Work.

Section 6: Funding

6.1 Please outline how you propose to fund the price or rent you are prepared to pay for the land, and your proposed use of the land.

You should show your calculations of the costs associated with the transfer of the land or building and your future use of it, including any redevelopment, ongoing maintenance and the costs of your activities. All proposed income and investment should be identified, including volunteering and donations. If you intend to apply for grants or loans you should demonstrate that your proposals are eligible for the relevant scheme, according to the guidance available for applicants.

I've attached a spreadsheet outlining the costs of the work we are proposing and the source of funding. I also attach our annual accounts to September 30th 2020 and a cash flow statement for the following twelve months.

Signature

Two office-bearers (board members, charity trustees or committee members) of the community transfer body must sign the form. They must provide their full names and home addresses for the purposes of prevention and detection of fraud.

This form and supporting documents will be made available online for any interested person to read and comment on. Personal information will be redacted before the form is made available.

We, the undersigned on behalf of the community transfer body as noted at section 1, make an asset transfer request as specified in this form.

We declare that the information provided in this form and any accompanying documents is accurate to the best of our knowledge.

Name	[Redacted]
Address	[Redacted]
Date	15 February 2021
Position	Trustee and Company Secretary
Signature	[Redacted]

Name	[Redacted]
Address	[Redacted]
Date	15 February 2021
Position	Trustee and Finance Director
Signature	[Redacted] - See attached letter.

Please see checklist of accompanying documents over the page

SUBMIT

Checklist of accompanying documents

To check that nothing is missed, please list any documents which you are submitting to accompany this form.

Section 1 - you must attach your organisation's constitution, articles of association or registered rules

Title of document attached:

CONSTITUTION OF ALIVE COMMUNITY RADIO (SCIO)

Section 2 - any maps, drawings or description of the land requested

Documents attached:

Shirley Road Plan

Section 3 - note of any terms and conditions that are to apply to the request

Documents attached:

None

Section 4 - about your proposals, their benefits, any restrictions on the land or potential negative consequences, and your organisation's capacity to deliver.

Documents attached:

Business Plan

Section 5 - evidence of community support

Documents attached:

Letters and emails of support from:
Dumfries YMCA
Summerhill Community Centre
Restore Community Project (SCIO)
D and G Youth Into Work

Section 6 - funding

Documents attached:

Accounts, Trustees Report and Independent Examiners Report
Cash Flow Projection