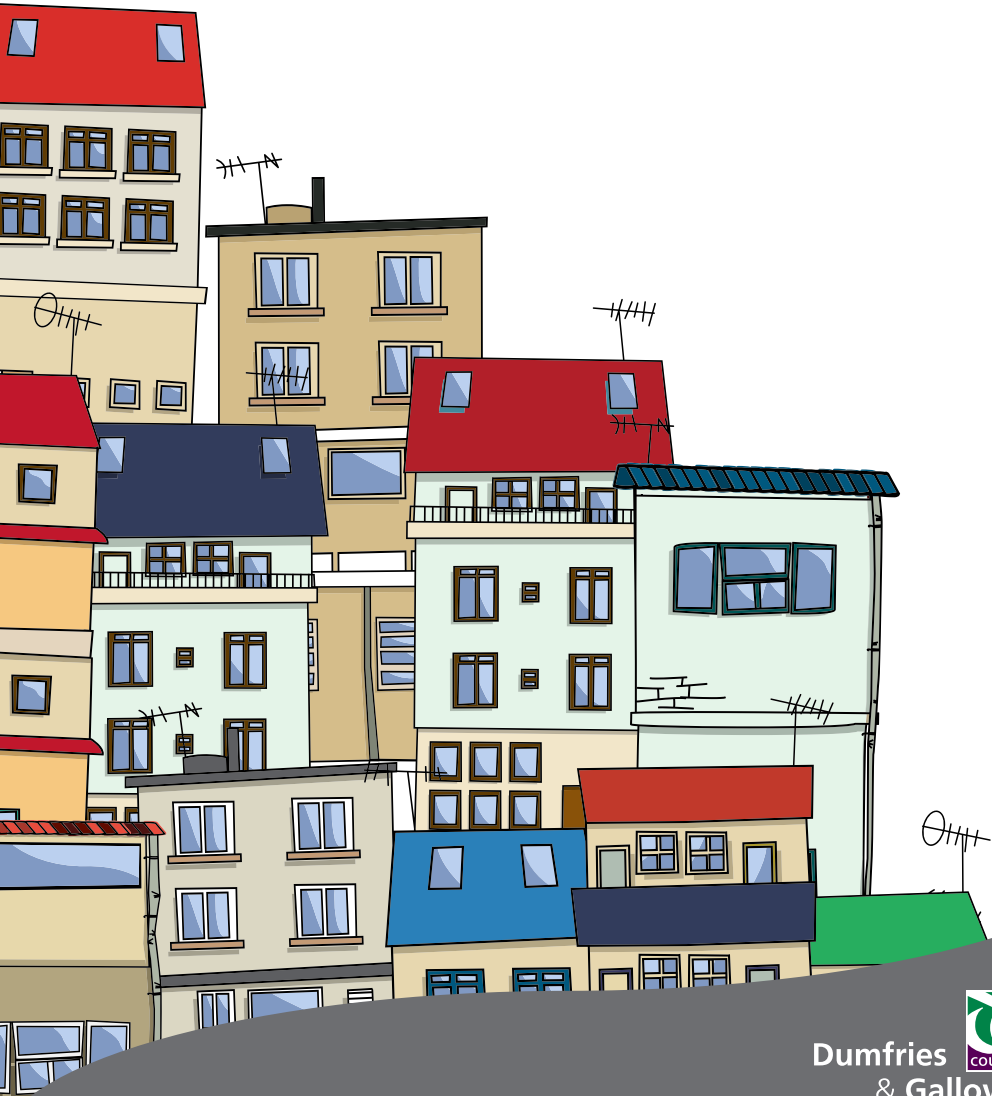


# A GUIDE TO **Hiring a Contractor**



## PLEASE NOTE DUMFRIES & GALLOWAY COUNCIL DOES NOT RECOMMEND ANY TRADESPERSONS OR PROFESSIONAL SERVICES

### Do

- Ask for references, quality tradesperson or professionals will be happy to supply details of happy customers.
- Make sure that the tradesperson or professional is a member of a reputable trade association.
- Obtain quotations from at least 3 different contractors.
- Ask for a warranty or guarantee on the work and materials supplied and ensure you obtain any necessary certificates.
- Make sure you receive an invoice and a receipt for any work.

### Don't

- Trust companies when their literature does not contain an address.
- Employ anyone you do not trust.
- Pay cash upfront or before you are fully satisfied with the works.

Dumfries & Galloway Council's Trading Standards Service runs the Trusted Trader Scheme, an approved trader scheme to provide details of reliable local traders to carry out work around your home and garden.

Tel: 030 33 33 3000

[www.dumgal.gov.uk/trustedtrader](http://www.dumgal.gov.uk/trustedtrader)

#### Further Information

Local contractors are listed in directories including Yellow Pages [www.yell.com](http://www.yell.com) and Thomson Local [www.thomsonlocal.com](http://www.thomsonlocal.com). Alternatively, you can contact the following organisations, many of whom provide online search facilities to find local contractors:

- Care and Repair offer independent advice and assistance to help elderly and disabled homeowners repair, improve or adapt their homes so that they can live in comfort and safety in their own community.

Tel: 01387 321300

[www.loreburn.org.uk/care-repair](http://www.loreburn.org.uk/care-repair)

- The National Federation of Roofing Contractors provides an online directory of roofing contractors.

Tel: 020 7638 7663

[www.nfrc.co.uk](http://www.nfrc.co.uk)

- Federation of Master Builders provides an online directory of building firms.

Tel: 0330 333 7777

[www.fmb.org.uk/welcome](http://www.fmb.org.uk/welcome)

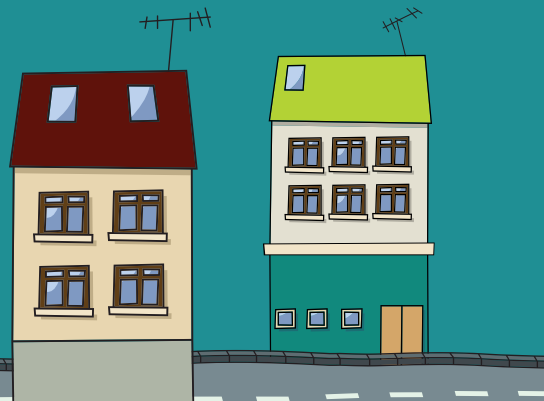
- The Property Care Association (PCA) provides an online directory of specialist contractors in the structural waterproofing, wood preservation, damp proofing and structural maintenance industries.  
Tel: 0844 375 4301  
Email: [pca@property-care.org](mailto:pca@property-care.org)  
[www.property-care.org](http://www.property-care.org)
- Window Advice Centre provides impartial advice and can assist homeowners to obtain quotations.  
Tel: 0141 332 7878  
[www.windowadvicecentre.co.uk](http://www.windowadvicecentre.co.uk)
- Home Energy Scotland provides information on all Energy Efficiency measures including any financial assistance which may be available.  
Tel: 0808 808 2282  
[www.energysavingtrust.org.uk/domestic/home-energy-scotland](http://www.energysavingtrust.org.uk/domestic/home-energy-scotland)
- Gas Safe Register provides an online directory of Gas Safe registered engineers.  
Tel: 0800 408 5500  
[www.gassaferegister.co.uk](http://www.gassaferegister.co.uk)
- Scottish & Northern Ireland Plumbing Employers Federation (SNIPEF) provides an online directory of licensed plumbers.  
Tel: 0131 556 0600  
[www.needaplumber.org](http://www.needaplumber.org)
- SELECT provides an online directory of electrical contractors in Scotland  
Tel: 0131 445 5577  
[www.select.org.uk/index.php](http://www.select.org.uk/index.php)

## Hiring an Architect, Surveyor or Engineer

- Royal Incorporation of Architects in Scotland (RIAS) provides an online directory of Architects in Scotland.  
Tel: 0131 229 7545  
[www.rias.org.uk](http://www.rias.org.uk)
- Royal Institution of Chartered Surveyors (RICS) provides an online directory of Chartered Surveyors.  
Tel: 0131 225 7078  
[www.rics.org/uk](http://www.rics.org/uk)
- Find an Engineer provides an online directory of Structural Engineers.  
Tel: 020 7235 4535  
[www.findanengineer.com](http://www.findanengineer.com)

## Building Warrants

- Dumfries & Galloway Council's Building Standards Service provide information and advice on building standards including applying for a building warrant.  
Tel: 030 33 33 3000  
[www.dumgal.gov.uk/building](http://www.dumgal.gov.uk/building)





## Contact Us

We have a range of leaflets on different topics available on request. If you would like further information on the types of assistance available to homeowners please contact:

Dumfries & Galloway Council

Communities

Strategic Housing

Municipal Chambers

Buccleuch Street

Dumfries

DG1 2AD

Tel: 030 33 33 3000

Email: [strategichousing@dumgal.gov.uk](mailto:strategichousing@dumgal.gov.uk)

[www.dumgal.gov.uk/article/15101/Housing](http://www.dumgal.gov.uk/article/15101/Housing)

