

Dumfries  
and Galloway



# PROCUREMENT ANNUAL REPORT

## Financial Year 2023 / 2024



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# 1) Introduction and Context

## 1.1 Introduction

Dumfries and Galloway Council (“the Council”), as a public sector contracting authority with an annual regulated procurement spend above or equal to £5million, is required to produce an annual report under the Procurement Reform (Scotland) Act 2014. The Council are publishing this Procurement Annual Report, which has been prepared to meet the requirements under the Act and relates to performance of the Council’s regulated procurement activity, over the period from 1 April 2023 to 31 March 2024 (“the Reporting Period”). The Scottish Government’s current guidance and template has been used for the preparation of this Annual Procurement Report (“the Report”).

This Report provides an overview of procurement activity during the Reporting Period and highlights actions undertaken to improve the Council’s procurement and commercial performance and outlines how the Council’s procurement activity is contributing to the delivery of broader aims and objectives for the Council.

Over the next two financial years (from 1 April 2024 to 31 March 2026), Dumfries and Galloway Council has set out its vision for good procurement, to ensure continued compliance whilst delivering the greatest value through commercial thinking at all stages of procurement and contract delivery. The key objectives reflect both national and local policies and priorities, in particular local economic growth, fair work practices, community benefit delivery and securing procurement savings.

Through ensuring effective procurement activity we will:

- Provide clear leadership, governance arrangements and influence for procurement, with developing procurement and commercial capabilities across the organisation. Deliver financially sustainable contracts, through competitive market conditions, contract management and reviews of requirements, specification and delivery models.
- Ensure a clear, proportionate, and fair process is available for access to public contract opportunities, which maximises the opportunities for local businesses.
- Develop our approach towards the Community Wealth Building procurement pillar.
- Maximise efficiencies and collaboration.
- Deliver procurement activity that aligns to Council priorities.
- Embed sustainable procurement to contribute to the transition towards net zero, and provide measurable procurement and contract delivery performance information.

Procurement has been recognised as key in contributing towards the successful delivery of the Council’s priorities, as we acknowledge the impact of our procurement activity on our communities, and we actively seek to promote a positive and inclusive approach.

This Report also provides visibility of the regulated contracts the Council expects to commence in the subsequent two financial years.



## 1.2 Context

Dumfries and Galloway local authority covers an area of approximately 6,426km squared with a population of just under 146,000. In supporting the people who live, work, and visit Dumfries and Galloway, the Council has spent in the region of £235m during the Reporting Period on a range of goods, services and works. This spend is across 3665 Suppliers, 41% of which have their registered address within Dumfries and Galloway. This illustrates delivery against the Council's commitment to support local businesses and local economic growth through its procurement activity.

Overall, spend during this period has continued to increase in comparison to previous financial years however the council has seen a reduction in Utilities spend in FY 23/24 £5,304,996 from FY 22/23 £8,824,127.

However, during the Reporting Period, the macro-economic climate has continued to present challenges, particularly as this continued to reduce the capacity of supply chains to both tender for work and / or deliver the Council's required goods, services and works. This resulted in cancelled tenders where no suitable tenders were received with delivery being delayed while further market engagement was carried out and alternative routes to market were considered.

During the Reporting Period, the Council's Finance, Procurement and Transformation Committee, as the nominated committee responsible for procurement activity, received quarterly procurement performance updates, providing an opportunity for elected members to provide strategic direction, scrutiny, and challenge of procurement activity throughout the Reporting Period.

Key achievements during the Reporting Period include:

- The Council's contract register has been maintained on the Council's website to improve transparency and ease of access to Council contracts. The register is now hosted on SharePoint with work in progress to migrate the Community Benefits and Savings trackers to the same platform.
- A new community benefit process was launched with an established menu of benefits being requested in all regulated procurements. This was subsequently enhanced through the launch of a Community Benefit Wishlist whereby local community groups can apply for support and this is published and shared with Suppliers / Contractors to the Council who have committed to delivering community benefits through their contract. The Community Benefits programme will be enhanced by recruitment of a dedicated officer.

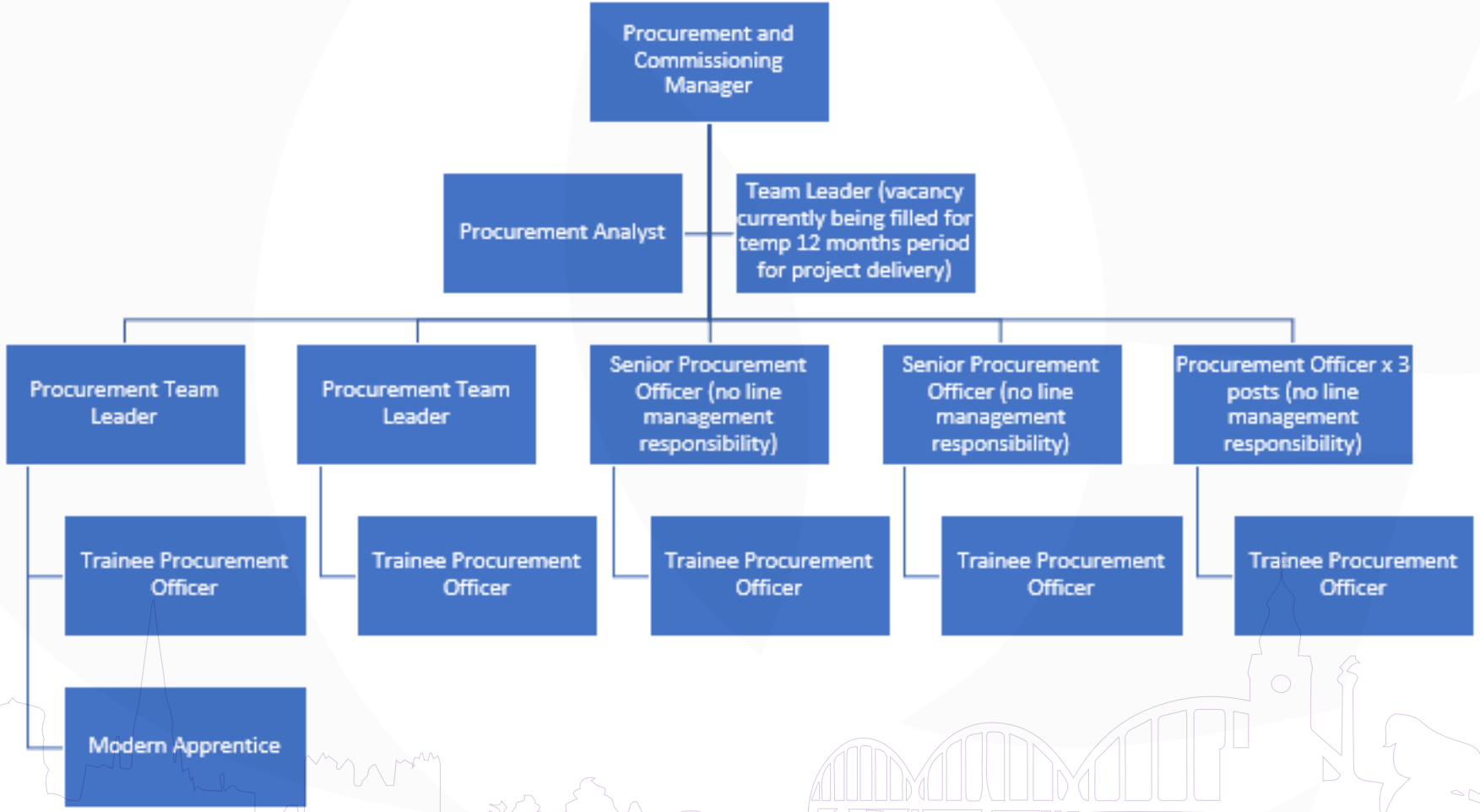


- Through ongoing delivery of the procurement compliance improvement action plan, there has been continued improved levels of procurement compliance, with a further increase from 89.1% to 90.9% of spends over £20,000 being matched to a compliant contract.
- Further use of collaborative contracts has seen an increase in 22/23 £105 million to 2023/24 up £113 million.
- Promoting forthcoming contract opportunities and events through local radio and national and local comms channels.
- Delivery of a collaborative series of initiatives and events to support local supplier development which includes the South of Scotland Meet the Buyer Event at Langholm 3rd October 23.
- Where practicable, the procurement team include up to 50% of local suppliers into Quick Quotes and Low Value procurements recognising the challenges to micro businesses and small to medium organisations in Dumfries and Galloway.
- The corporate procurement team have continued to lead all procurement activity for contracts over £20,000 throughout the Reporting Period whilst ensuring arrangements are implemented for return of low value delegations to service areas throughout financial year 2024/25.



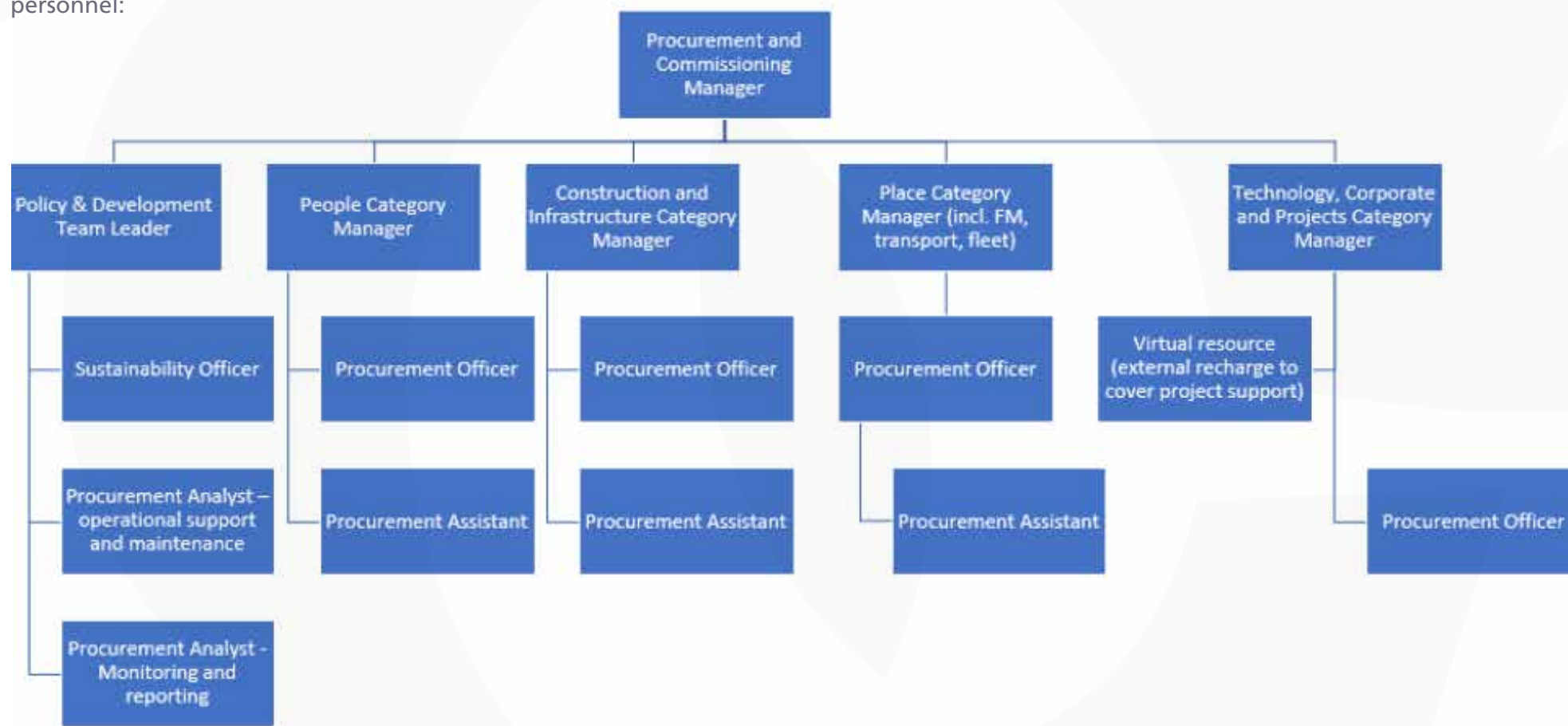


To support delivery of the review action plan agreed in 2020/2021, a temporary structure for the corporate procurement team was approved. However, due to a national skills shortage for procurement professionals, it has been particularly challenging to attract and retain appropriately skilled and experienced procurement professionals. The structure chart below provides an overview of the structure operated during most of the Reporting Period, from 1 April 2023 to 31 December 2023:





As highlighted below the permanent business as usual structure has been developed and approved for implementation throughout financial year 2023/24. This was considered and approved by FPT committee at their meeting on 7 February 2023. This structure was recruited into throughout this time and implemented from 1 January 2024 where we were able to secure appropriately skilled and qualified procurement personnel:



Professional development and training continue to be an ongoing priority for the corporate procurement team to ensure appropriate knowledge and skills are available to support the contractual and commercial needs of the Council and to support the continued growth of our own procurement talent.

# 2) Summary of Regulated Procurements Completed



This section includes information that is required by the Procurement Reform (Scotland) Act 2014. Section 18(2) of the Act requires organisations to include: “a summary of the regulated procurements that have been completed during the year covered by the report”.

## 2.1 Regulated Contracts Awarded

A regulated procurement means the seeking of offers and award of a contract or framework agreement with a value equal to or more than £2M for works or £50,000 for goods and services. Regulated procurement processes are governed by regulations set out within the Procurement Reform (Scotland) Act 2014.

During the Reporting Period, the Council awarded 186 contracts to a total estimated value of £125,266,054.52. Of the total contracts awarded, a total of 77 were regulated contracts which is approximately 41% of all contracts awarded.

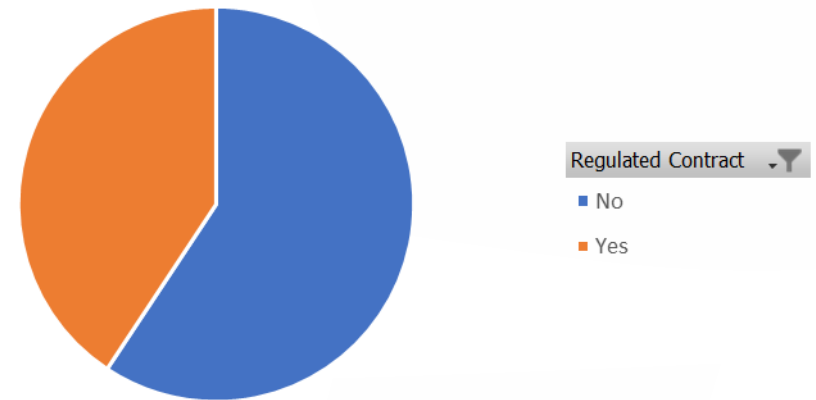
The Regulated contracts, although only 41% of all contracts awarded, accounted for approximately 89% of the total award value for the Reporting Period, representing a total contract award value of approximately £110,966,118.20 over the contract’s lifetimes.

### Regulated Contracts awarded by Commodity:

Contracts to provide services accounted for 70% of all regulated contracts awarded during the financial year 2023/24. Works were the highest spend commodity for all regulated contracts awarded as detailed in the table below:

Count of Regulated Contract

Regulated Procurements





Commodity	Count of Commodity	Sum of Sum of Actual Total Contract Value
Goods	21	£10,453,174.36
Services	54	£45,893,737.58
Works	2	£54,619,206.26
<b>Grand Total</b>	<b>77</b>	<b>£110,966,118.20</b>

**Category Breakdown of Awarded Contracts during FY 2023/24:**

Further analysis by procurement category, reveals that of all Regulated Contracts awarded, although Technology accounted for the largest number of **regulated** contracts awarded, Construction accounted for the largest total value of all regulated contracts awarded during the Reporting Period. This is due to the Dumfries Learning Town Phase 2 and George Hotel Redevelopment projects.



The table below provides a breakdown of all contracts awarded which includes both regulated and non-regulated contracts.

Category	All Contracts Awarded (including regulated contracts)		Regulated Contracts Awarded	
	No. Awarded	Total Contract Value	No. Awarded	Total Contract Value
Construction	35	£60,098,618.51	3	£54,683,031.26
Corporate	7	£1,008,463.10	6	£963,963.10
Economic Development	5	£1,034,198.00	4	£994,198.00
Education	4	£23,252,933.50	3	£23,217,933.50
Fleet	1	£44,963.30	0	£-
Infrastructure	11	£1,511,480.87	1	£250,000.00
Neighbourhood Services	14	£2,341,108.16	3	£1,476,037.00
Projects	11	£714,059.23	5	£486,548.15
Property	12	£3,598,318.71	5	£3,028,396.05
Roads	40	£8,732,736.87	10	£3,239,212.32
Social Care	9	£5,664,862.70	9	£5,664,862.70
Soft Facilities Management	8	£4,237,386.74	8	£4,237,386.74
Technology	22	£12,190,929.83	15	£11,959,293.38
Waste	6	£794,955.00	5	£765,256.00
<b>Grand Total</b>	<b>186</b>	<b>£125,266,054.52</b>	<b>77</b>	<b>£110,966,118.20</b>

## Breakdown of Route to Market for FY 2023/24

The most frequently used route to market for Regulated Contracts tendered during the Reporting Period was via Open Tender. This route was followed by Mini Competitions for Regulated Contracts tendered, this is in line with the Council's target of improving compliance and the compliant use of collaborative frameworks as detailed below at section 2.2.

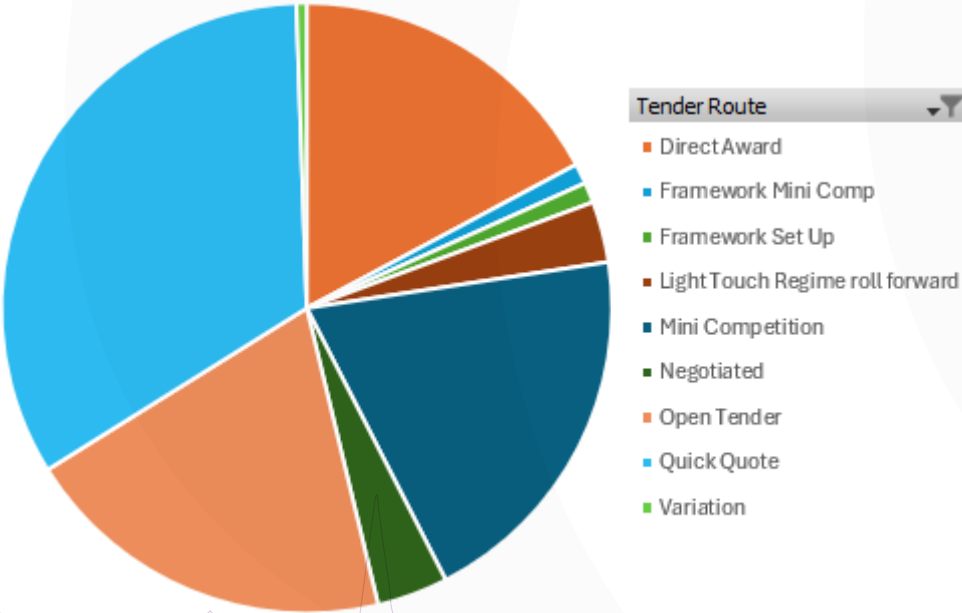
A record of all regulated contracts awarded during the Reporting Period is provided at Annex A of this Report.

Category	All Contracts Awarded		Regulated Contracts Awarded	
	No. Awarded	Total Contract Value	No. Awarded	Total Contract Value
Direct Award	31	£3,481,557.80	17	£2,659,791.73
Framework Mini Comp	2	£196,585.00	0	£-
Framework Set Up	2	£22,881,543.50	2	£22,881,543.50
Light touch Regime	6	£4,571,362.70	6	£4,571,362.70
Mini Competition	38	£71,895,982.75	21	£69,689,521.79
Negotiated	7	£672,122.00	2	£351,122.00
Open Tender	37	£13,215,386.52	29	£10,812,776.48
Quick Quote	62	£8,313,754.25	0	£-
Variation	1	£37,760.00	0	£-
<b>Grand Total</b>	<b>186</b>	<b>£125,266,054.52</b>	<b>77</b>	<b>£110,966,118.20</b>

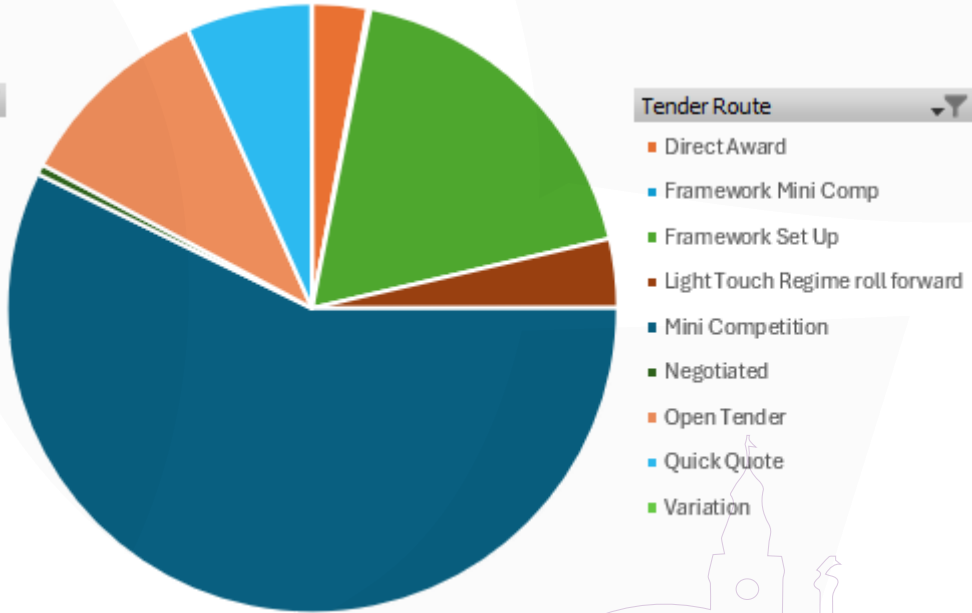
The charts below show the number of contracts awarded and the contract value of those awarded which are detailed in the table above. This shows that Quick Quote was the most used route to market for all contracts awarded and Mini Competition had the highest contract value.

The Council’s contract register is also available online and enables searches for live, planned, and collaborative contracts entered into by the Council. This register is maintained to provide a record of all contracts over £20,000 and can be found on the Council’s website ([Council contracts and tender opportunities – Dumfries and Galloway Council \(dumgal.gov.uk\)](https://www.dumgal.gov.uk)).

Route to Market - Volume



Route to Market - Contract Value



## 2.2 Collaborative Procurement Activity

Collaborative procurement activity is where the Council participate in a contract or framework agreement which is awarded by another public-sector organisation on our behalf or where the Council tender on behalf of ourselves and other public-sector organisations.

The use of and implementation of collaborative contracts, for example, those awarded by Scottish Government or Scotland Excel, are considered fully compliant and an asses to ensure they represent best value for money for the Council is conducted prior to their use. We have continued to participate in a range of National Category Forums and all User Intelligence Groups for the contracts we use, to influence the procurement strategy to support our needs and promote opportunities for D&G businesses.

During the Reporting Period, DGC participated in 48 Collaborative contracts, with approx. 67% of these being Scotland Excel frameworks.

Contract Owner	Total
APUC	2
East Ayrshire	1
Edinburgh	3
NHS National Services Scotland	1
Scotland Excel	32
SG Core	7
South Lanarkshire	1
West Dunbartonshire	1
<b>Grand Total</b>	<b>48</b>



# 3) Review of Regulated Procurement Compliance

This section includes information that is required as a minimum by the [Procurement Reform \(Scotland\) Act 2014](#).

[Section 17 of the Act](#) makes it mandatory for regulated procurements to be carried out in accordance with the organisation’s procurement strategy. Section 18 (2) of the Act states that an annual procurement report must include “a review of whether those procurements complied with the authority’s procurement strategy” and “the extent to which any regulated procurements did not comply, and a statement detailing how the organisation will ensure that future regulated procurements do comply”.

## 3.1 Procurement Compliance:

The table below provides a summary of the Council’s procurement spend and related contract activity relative to the Reporting Period:

<b>Total Value of Procurement Spend</b>	£235,087,837.37
<b>% Of Procurement Spend on Contract</b>	90.96%

There has been an increase in the level of procurement spend on contract during the Reporting Period from 89.1% in the previous period (FY 2022/23) to 90.96% in this Reporting Period. This improvement follows continuous quarterly reviews including detailed analysis of procurement compliance. An agreed programme of improved monitoring, closer working relationships with services and dedicated category management has been initiated to support ongoing procurement improvements. Procurement have also been carrying out lower value Quick

Quotes and Framework Mini Competitions until returned Delegation following delegated officer training and assessment, however this has helped to ensure compliant spend, appropriate processes and routes to market. Through the Reporting Period there has been continued delivery against this action plan which is now integrated within the wider contract workplan within the Council’s published contract register.

Areas that are being monitored through the Reporting Period to improve compliance:

- Social care placements by working with the Health and Social Care Partnership on social care contracts review starting in 2023/24 with an estimated deadline of 2025/26. Children and Families Social Work Services will follow in 2024/25 and 2025/26 with the introduction of an updated Commissioning Strategy.
- Fleet maintenance & leasing
- Engineering Services
- Building materials through ensuring services are utilising the correct frameworks made available.
- Agency work ongoing compliance monitoring has shown that there are frameworks available for agency requirements, particularly social work services that are not being utilised fully. Agency spend has been monitored throughout 2023/24 and is included in the 2024/25 procurement workplan activity for all directorate agency requirements.

- The spend on taxi services predominately for home to school transport has been under review this Reporting Period highlighting the requirement for value for money transport solutions and further supplier market engagement to ensure compliant contracts can be sourced.
- Temporary accommodation – The Council has seen an increase in the use of temporary accommodation, particularly emergency accommodation requirements which has increased spend across B&B and Hotels in the region along with scoping further solutions to temporary homeless accommodation in the region.
- Food supplies were an area of concern for compliance with a mix of contracts expiring, due for renewal or areas of food spend that have not been subject to formal procurement exercise. Procurement carried out market engagement to better inform specifications. New and renewal procurement activity for food supplies will continue into 2024/25.

## 3.2 Supply Chain Payment Performance

The table below provides an overview of the Council's payment performance:

Number of Days paid within	Percentage of Invoices Paid
Paid within 30 days (contractual terms)	97.3%
Paid within 20 days	95.0%
Paid within 10 days	85.3%

During the Reporting Period, the percentage of the number of invoice payments made by electronic means represented 97.96% of all payments made as the council strives to move towards electronic payment of all invoices and payments received.

The Council include an obligation on all regulated works contracts for our primary contractors to pay invoices within 30 days for all sub-contractors. The contractual clause also provides for sub-contractors and members of the supply chain to be able to notify the Council as an escalation for failure to comply with the obligated payment terms by any main contractor. During the Reporting Period no complaints have been made to the Council regarding payments in the supply chain.

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### 3.3 Fair Work First

The Council's Sustainable Procurement Policy includes appropriate consideration of wider Fair Work First criterion for regulated procurements. A copy of the policy is available on the Council's website: [Sustainable-Procurement-Policy.pdf \(dumgal.gov.uk\)](#). This aims to use the influence of procurement spend on our supply chains as we strive to improve the employment opportunities within Dumfries and Galloway, Scotland, and the wider UK where our supply chains are based.

During the Reporting Period, the Council continued to consider Fair Work First criterion in all relevant procurements. 97% of regulated contracts awarded during the Reporting Period included Fair Work criterion.

Where regulated contracts did not include Fair Work First criterion, it was on the basis that it was judged not to be relevant as the contracts were procured via a Direct Award under a National Framework where Fair Work has already been considered by the Framework owner during framework set up stage. These contracts related to provision of fuel cards and ICT licences.

Where Fair Work First commitments are included in the council's contracts, these are monitored and managed by the responsible contract owners as an integral part of the contract delivery commitments made by the Council's suppliers during the tender procedures.







## 4) Sustainable Procurement Summary

The Council's Corporate Procurement Strategy clearly outlines the organisations strategic procurement aims, objectives and priorities in line with national/local policies - with community benefits and sustainable procurement forming two of the key cornerstones towards; building the local economy, providing the best start in life, protecting our most vulnerable, being an inclusive Council and responding to climate change.

This section includes information that is required as a minimum by the [Procurement Reform \(Scotland\) Act 2014](#). Section 18(2) of the Act states that it is mandatory for an annual procurement report to include "a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report".

Section 18(2) of the Procurement Reform (Scotland) Act 2014 requires organisations to include "a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report".

### 4.1 Community Benefits

Community Benefit clauses build a range of economic, social, or environmental obligations into relevant Council contracts and deliver tangible financial and non-financial benefits to the communities and people that we serve.

Community benefits are built into the Council's procurement processes and have been designed to bring added value to local communities when the Council tenders for a contract by ensuring that by winning a tender for Goods, Works and / or Services, a

Supplier gives something back to the people of Dumfries and Galloway directly.

The Council's Community Benefits Wishlist launched in the previous Reporting Period allows us to share the requests for support that our Council receives from groups across the Dumfries and Galloway region with Suppliers, to allow them to see the range of community benefit opportunities that they may be able to support as part of their Community Benefit commitment. The Wishlist allows collaborative working to actively match appointed suppliers and contractors with local community groups who have expressed a 'wish' to receive support such as project specific assistance, equipment / materials donations, financial support, sponsorship, volunteering hours, work experience, mentoring and so on. To aid the fairness, transparency and success of this community benefits Wishlist scheme, the Council also publishes a monthly PDF on its community benefits webpage which details all the community benefit wishes delivered by suppliers against Council contracts.

The introduction of a Sustainable Procurement Officer during Quarter 4 of the Reporting Period has allowed targeted focus of sustainable procurement with emphasis on improvements to the community benefits process. Although the full impact of this new appointment has not yet been realised during this Reporting Period, it is anticipated that having this dedicated Officer resource will allow the Council to maximise its sustainable procurement and community benefit delivery via the conduction of; several sustainable procurement projects, increased automation of

community benefit systems, development of the community benefits webpage and training provision across the Council on procurement sustainability/community benefits.

Further details of the Wishlist, and the organisations community benefits process can be found on the Council’s website: [Community Benefits Wishlist - Dumfries and Galloway Council \(dumgal.gov.uk\)](https://dumgal.gov.uk).

### Community Benefit Commitments

Although the Council where possible seeks to obtain Community Benefits through all regulated contracts, under the Sustainable Procurement Duty, the Council must consider community benefits for all procurement processes for contacts with an estimated value at or above £4 million. The Council awarded two contracts whereby the overall ceiling value exceeded this amount during the Reporting Period.

The table below provides an overview of all community benefit commitments secured during the Reporting Period; some suppliers agreed to deliver more than one Community Benefit per contract resulting in a higher number of benefits committed:

Community Benefit Committed	
Number of Jobs Filled by Priority Groups	4
Number of apprenticeships filled by priority groups	3
Number of work placements for priority groups	7
Number of qualifications achieved through training by priority groups	1
SME Business Mentoring	2
Carbon Reduction / Environment	5
Other community benefits Committed	69
<b>Grand Total</b>	<b>91</b>



## Community Benefit Delivery

Through the Community Benefit Forum and the work of the corporate procurement team there has been additional monitoring arrangements introduced to accurately capture, report and validate the delivery of Community Benefits.

The table below provides an overview of the community benefits which have been delivered during the Reporting Period:

Community Benefits Delivered	
Number of Jobs Filled by Priority Groups	1
Number of apprenticeships filled by priority groups	1
Number of work placements for priority groups	2
Number of qualifications achieved through training by priority groups	0
SME Business Mentoring	1
Carbon Reduction / Environment	1
Other community benefits fulfilled	11
<b>Grand Total</b>	<b>17</b>

Some Community Benefits have not yet been delivered. This may be because the community benefit committed has been agreed to be delivered over the lifetime of the contract and therefore will be delivered and reported in subsequent years. The Council continues to work with its suppliers to ensure delivery and to match suppliers and contractors to the Community Benefits Wishlist to promote delivery and outcome reporting.

In order to further maximise community benefits delivery, particularly in relation to employment, a successful funding application was progressed to provide No One Left Behind funding for a 12 months fixed term post that will seek to review the existing process, identify and implement improvements and will look to automate the reporting process where possible. This resource will be recruited in the next financial year (2024/24).

### Community Benefit Delivery Case Studies

To illustrate the types of benefits being delivered through these community benefits during the Reporting Period, some examples are noted on the following pages:

**Equipment Donation:**

Harkness Painting & Decorating Ltd donated 15 full football kits against their DGCC-00450 Painterworks Measured term contract to Lockerbie Primary School football team, after the school put out an appeal as they were previously using old 2nd hand kits, whilst YPO donated an array of education related goods against their 1220 Education Materials contract, including £270 worth of early years learning items to Amisfield Baby and Toddler Group plus 50 sports/PE kits which were divided between Johnstonebridge Primary School and Kirkcolm Primary Parent Council.



**Carbon Reduction / Environment:**

As part of the DGCC-00472 New welfare units at Household Waste Recycling Centre's contract, Parc Construction Ltd organised a "Parc Litter Day" in collaboration with Castle Douglas Primary's Eco Schools Group. This volunteer day (conducted on 19/12/2023) involved members of the Parc team plus 9 school children from Castle Douglas Primary litter picking at Lochside Park in Castle Douglas. This community benefit aimed to improve the cleanliness of the local area and provide education on the environmental issues associated with littering.



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**Work Experience:**

Dumfries and Galloway Council has, through its Procurement activity and securing of Community Benefits, worked with Suppliers to create Work Experience opportunities across the region. One of these opportunities was provided as part of the DGCC-00311 Sanquhar Academy Retaining Wall Repairs contract whereby 5 days of substantive work placement was provided by RH Irving Construction to two local pupils in August 2023.

**Apprenticeships:**

During 2023/4, two of our contracts created Apprenticeship opportunities. One of our ongoing contracts for Vehicle Parts, through the Scotland Excel Framework, saw Dingbro Ltd create two, four-year Apprenticeships at the start of the contract for local people (one female, one male). The apprenticeships include support and training to achieve the Institute of the Motor Industry (IMI) Level 3 Parts Advisor qualification and the opportunity for a full-time permanent position at the end of the apprenticeship. It should also be noted that Dingbro also pay all Apprentices the Real Living Wage.

One further apprenticeship job opportunity was created by Parc Construction as part of the DGCPL-0004 Supply & Installation of Boardwalk, Station Park – Moffat contract, whereby a local person new to the industry was hired for this contract and beyond, with the supplier enrolling this individual onto that year's apprenticeship scheme with the Construction Industry Training Board.

**Funding/Sponsorship:**

Through its DGCF-0002 Measured Term Contract for Boiler Servicing & Maintenance, James Ramsay (Glasgow) Ltd provided £500 in community benefit funding to Dumfries Cricket Club for Academy Players Sponsorship (this was an item listed on the Councils Community Benefit Wishlist). This funding was used by Dumfries Cricket Club to support four academy players (who are part of regional and/or National age group teams), with travel and equipment costs.

**SME/Third Sector Business Mentoring:**

As parts of their DGCPCE-0015 Business Planning - George Hotel contract, Festival and Events International provided community benefits in the form of Third Sector Business Mentoring. Here the supplier delivered a social value package to the Art and Engagement Manager at Creative Stranraer. This package was composed of 10 coaching sessions and 6 mentoring sessions all delivered between September 2023 and March 2024, positive feedback was obtained from the recipient who fed back that these sessions had been helpful and would aid the future development of Creative Stranraer as a Third Sector Organisation.

### Other Community Benefits:

Suppliers that have committed to delivering Community Benefits during the financial year 2023/24 and those who did not commit but have still delivered community Benefits regardless are testimony to the strong relationship and commitment to the local community and Dumfries and Galloway Council that our supplier have. Other Community Benefits delivered during the Reporting Period include; Interactive school talks/visits, Financial donations to charitable organisations, Item donations to local sports clubs/groups and the refurbishment/decorating of Dumfries and Galloway Carers Centre young carers room (which was previously flood damaged).

## 4.2 Supported Businesses and Third Sector Spend

Supported Businesses make an important contribution to the Scottish economy, through the goods and services they deliver, but also by providing meaningful employment, training, and social support for those who may otherwise be excluded from the workplace.

Supported businesses are social enterprises whose main aim is to integrate disabled or disadvantaged people socially and professionally. To be classed as a Supported Business, the Social Enterprise must have a workforce that is at least 50% disabled or disadvantaged and have a social or environmental purpose,

where profits are re-invested in fulfilling their mission. They empower communities, tackle social problems, and create jobs.

Consideration of Supported Businesses is always included in the development of all contract strategies for contracts over £50,000 within Dumfries and Galloway Council. However, during the Reporting Period there has been limited opportunity as Supported Businesses have not been available in the markets where we have awarded new contracts or continued or within existing contracts. Therefore, no contracts have been awarded to Supported Businesses during the Reporting Period.

The Council also recognises the value of Third Sector organisations and continues to work with Third Sector organisations to deliver services across the region. Third Sector organisations include the voluntary sector, charities, and social enterprises (including social firms and supported businesses). During the Reporting Period, the Council have actively engaged with 60 Third Sector Suppliers to deliver services across a number of category areas, spending, in total, a sum of £43,698,801. Spend with Third Sector Suppliers during the Reporting Period accounted for 20.06% of all spend and 9.7% of all Suppliers.

Third Sector Suppliers		
Number of Suppliers	60	
Total Spend	£43,698,800.97	
Percentage of Spend	20.06%	
Service Area	Number	Value
Arts, Sport & Leisure	4	£ 25,400
Business Support Activities	1	£ 138,779
Charitable & Religious Activity	1	£ 129,963
Education	2	£ 106,997
Facilities Management	7	£ 9,424,032
Healthcare	3	£ 30,633
Other Goods & Services	4	£ 99,198
Social Care Services	42	£ 28,983,135
Vehicles	1	£ 95,297
Waste & Environmental Services	2	£ 4,282,239
<b>Total</b>	<b>60</b>	<b>£ 43,698,801</b>

### 4.3 Grow Local

One of Dumfries and Galloway Council’s key priority areas is to support and grow the local economy as it emerges from the impact of the pandemic and cost of living crisis. During the Reporting Period, over a quarter of all Suppliers were local Suppliers to the Dumfries and Galloway region, meaning that 33.5% of our spend was kept within the local economy.

Supplier Size	Total Spend	% of Overall Spend
Large Company	£10,423,803.08	4.4%
Medium Company	£30,378,025.72	12.9%
Small Company	£23,089,066.87	9.8%
Small / Medium	£8,894,018.12	3.8%
Micro Company	£6,075,843.92	2.6%
<b>Grand Total</b>	<b>£78,860,757.71</b>	<b>33.5%</b>

Where their size was known, Micro sized companies only accounted for 2.6% of all spend, however, this is to be expected given the size and value of contracts awarded to local, smaller companies. Combined together, Small and Micro sized companies make up 12.4% of all spend, demonstrating the Council’s commitment to growing and supporting all local SMEs, regardless of size.

During the Reporting Period, Dumfries and Galloway supported a total of 706 Suppliers, local to the Scottish Economy, generating a total of £141,840,458 into the Scottish economy. Scottish Suppliers accounted for more than half of Dumfries and Galloway Council’s supply chain and approximately half of all its spend during the reporting period, demonstrating it’s commitment to growing local and using Scottish based suppliers (see below table, Scottish Based Supply Chain).



**Scottish Based Supply Chain**

Area	No. of Suppliers	% of Supply Chain	Total Spend	% of Overall Spend
Local Suppliers (D&G)	899	24.5%	£78,860,757.71	33.5%
Rest of Scotland	706	19.3%	£62,979,701.28	26.8%
<b>Grand Total</b>	<b>1,605</b>	<b>43.8%</b>	<b>£141,840,458.99</b>	<b>60.3%</b>

Furthermore, as demonstrated in the below table, Scottish Based Supply Chain – SMEs, 25.0% of Dumfries and Galloway’s Supply Chain was made up of Scottish based SMEs and accounted for approximately 37.3% of its total spend for the year helping to grow and support small to medium enterprises, particularly important during the current challenges that many small companies are currently experiencing in a turbulent financial climate.

Excluding local SMEs, the council generated a further £28,129,523.51 of spend into Scottish SMEs during the financial year 2023/24, supporting local Small to Medium Enterprises within other Scottish Local Authority areas. Spend with other Scottish SMEs represented 12.0% of all spend and over a fifth of its supply chain (11.9%).

**Scottish Based Supply Chain – SMEs**

Area	No. of Suppliers	% of Supply Chain	Total Spend	% of Overall Spend
Other Scottish SMEs	438	11.9%	£28,129,523.51	12.0%
Local SMEs	480	13.1%	£59,542,936.51	25.3%
<b>Grand Total</b>	<b>918</b>	<b>25.0%</b>	<b>£87,672,460.02</b>	<b>37.3%</b>







# 5) Future Regulated Procurements Summary

This section includes information that is required as a minimum by the [Procurement Reform \(Scotland\) Act 2014](#). Section 18(2) of the Act states it is mandatory that an annual procurement report must include “a summary of the regulated procurements the authority expects to commence in the next two financial years.”

Acting in a transparent and proportionate manner is an effective way by which the Council can encourage competition and achieve better value for money in its procurements. It promotes wider participation in the public procurement process and this information will give notice to Suppliers of future opportunities.

Whilst it is acknowledged that at the time of preparing an annual procurement report, it is unlikely to know what the precise requirements will be over the course of the next two financial years, the Council are able to provide a brief forward plan of anticipated procurements. This information is provided within the regular updates made on the contract register published on the Council website ([Council contracts and tender opportunities - Dumfries and Galloway Council \(dumgal.gov.uk\)](#)). This not only includes regulated procurements, but all planned over £20,000 procurement activity. Further details are provided in Annex B.

The Council also regularly publish Prior Information Notices (PIN) for forthcoming opportunities to engage markets early. The PIN often facilitates further market research and provides valuable feedback and insight from the market, helping to inform procurement sourcing strategies and timescales.

Planned procurement activity can be summarised as per below:

It should be noted Council Services have provided future planned activity which exceeds the current capacity of the procurement team to deliver these numbers, however many projects are subject to applied for but unsecured grant funding and budget being made available and authorised by committees at future dates. It is likely some projects will be deferred into future financial years.

## Planned Procurement Activity by Commodity

Commodity	No. of All Planned	Total Value	No. of Regulated	Total Value
Goods	56	20,624,926.80£	45	£20,308,804.80
Services	181	£110,583,167.48	131	£107,872,049.37
Works	96	63,634,616.38£	22	£179,860,478.44
<b>Grand Total</b>	<b>333</b>	<b>£326,277,101.62</b>	<b>198</b>	<b>£308,041,332.61</b>

A further analysis of all planned procurement activity details that of the planned activity in 2024/25, Roads (17), Technology (10) and Construction (9) account for almost two thirds of planned activity which correlates with the Council’s theme of Travel, Infrastructure and Connectivity and achieving the following strategic outcomes:

- Roads, paths, cycling and walking networks in the region are improved
- Communities are protected from the impact of floods
- Sustainable travel in the region contributes to net zero
- The Council is a low carbon organisation
- People have access to services that are modern, efficient and responsive
- Digital connectivity supports thriving rural communities

Of the contracts that are planned for financial year 2024/25, five of these are planned Contract Variations. The remaining contracts will be tendered via a range of different sourcing route to market as detailed in the below table and graph which shows the breakdown of all planned procurement activity and that of which is planned Regulated procurement activity.

Tender Route	Total No.	No. of Regulated
Contract Extension	0	0
Contract Variation	5	2
Direct Award	55	41
Framework Mini Competition	71	47
Framework Setup	16	14
Light Touch Regime	1	1
Negotiated	19	6
Open Tender	93	76
Quick Quote	64	4
SXL Implementation	5	5
To be determined	4	2
<b>Grand Total</b>	<b>333</b>	<b>198</b>

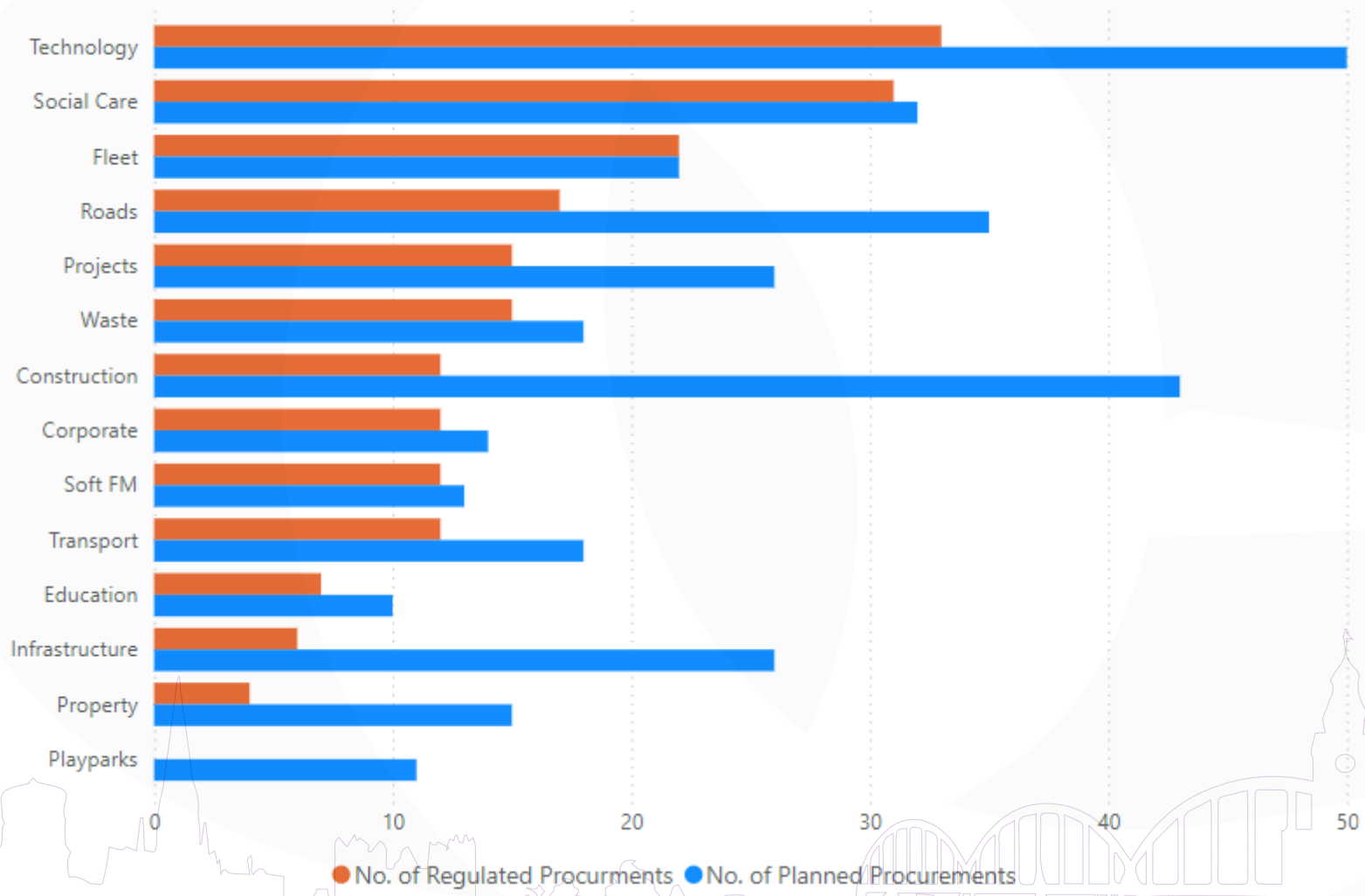
The below table and graph (Planned Procurement Activity by Category) shows the breakdown of planned procurements by category, comparing the number of planned Regulated Procurements as the proportion of all planned procurement activity. Detailed analysis reveals that planned regulated procurements account for over half (59.5%) of all planned procurement activity and is estimated to make up approximately 94.4% of all estimated spend.

**Breakdown of All Planned Procurement Activity by Category**

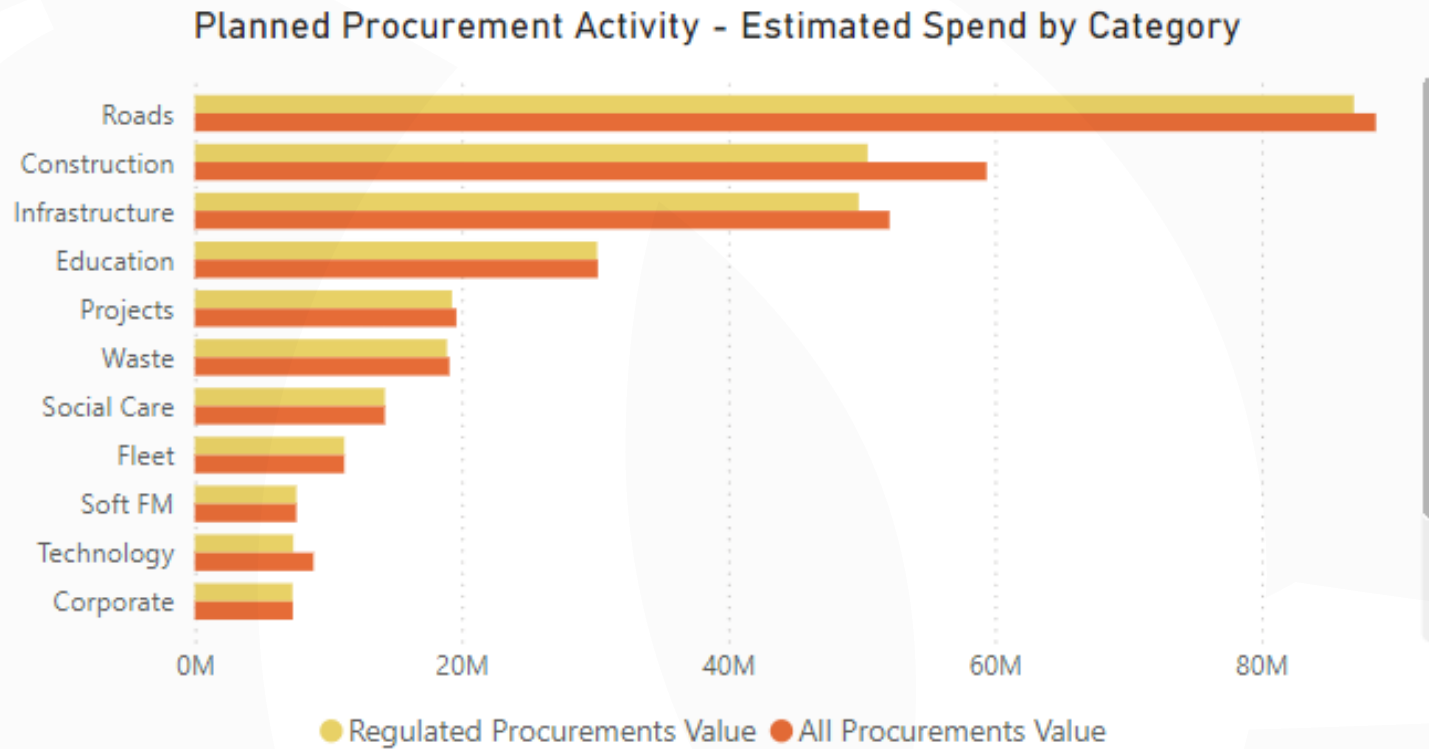
Procurement Category	No. of Planned Procurement Activities	Estimated Total Value	No. of Regulated Procurements	Estimated Total Value
Construction	43	£59,386,710.03	12	£50,461,567.49
Corporate	14	£7,353,370.44	12	£7,328,370.44
Education	10	£30,227,936.36	7	£30,174,311.36
Fleet	22	£11,212,004.72	22	£11,212,004.72
Infrastructure	26	£52,100,170.57	6	£49,792,302.92
Playparks	11	£1,335,911.50	0	£0
Projects	26	£19,615,425.92	15	£19,287,216.56
Property	15	£2,049,731.00	4	£357,040.00
Roads	35	£88,575,276.18	17	£86,929,499.97
Social Care	32	£14,252,407.08	31	£14,252,407.08
Soft FM	13	£7,618,813.12	12	£7,618,813.12
Technology	50	£8,899,980.29	33	£7,383,453.79
Transport	18	£4,558,247.41	12	£4,338,328.16
Waste	18	£19,091,117.00	15	£18,906,017.00
<b>Grand Total</b>	<b>333</b>	<b>£326,277,101.62</b>	<b>198</b>	<b>£308,041,332.61</b>

Technology has the highest number of procurements and Roads the highest spend allocated to it for FY 2024/25, this reflects the Council's investment plans for the region's roads and coincides with the expiry of four-year framework agreements for this commodity. followed by Construction, Infrastructure, although having only the fifth largest of planned procurements against it, has the third highest total spend area, with Construction being the second highest spend category. Infrastructure and Roads combined, however, account for almost a fifth of all planned procurements and over a third of the estimated spend.

All Planned Procurement Activity by Procurement Activity 2024/25



Technology also accounts for the highest number of Regulated Procurements and Roads is again the category with the highest estimated spend value. With Construction having the second highest spend value estimated. However, although Social Care and Fleet have the next highest proportion of regulated procurements, Infrastructure is again the third highest spend categories for all planned Regulated Procurements.



Further analysis details that of the 198 Regulated Procurements planned, forty-two have an estimated value of £1m or greater, with sixteen of these above the £4m threshold and therefore, the council will look to maximise opportunities within these contracts to deliver long-lasting and impactful community benefits within the Dumfries and Galloway region.

These high value procurements fall across a range of categories, including one in Construction for the redevelopment of Dumfries Academy valued at approximately £16.5m, Carriageway Resurfacing valued at £46m and a contract for Specialist Surface Treatments valued at approximately £17m which explains the relatively low number of procurements within Roads compared to other categories but the high estimated spend value.



# 6) Key Statistics Summary

This section includes information that is required by Scottish Government and will be incorporated within the Scottish Minister’s annual procurement report for financial year 2023/24.

<b>1. Organisation and report details</b>	
a) Contracting Authority Name	Dumfries and Galloway Council
b) Period of the annual procurement report	2023/24
c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report? (Yes / No)	Yes
<b>2. Summary of Regulated Procurements Completed</b>	
a) Total number of regulated contracts awarded within the report period	77
b) Total value of regulated contracts awarded within the report period	110,966,118.20£
c) Total number of unique Suppliers awarded a place on a regulated contract awarded during the period	94
i) how many of these unique Suppliers are SMEs	60
ii) how many of these unique Suppliers are Third sector bodies	6
<b>3. Review of Regulated Procurements Compliance</b>	
a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy	77
b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy	0
<b>4. Community Benefit Requirements Summary</b>	
<b>Use of Community Benefit Requirements in Procurement:</b>	
a) Total Number of regulated contracts awarded with a value of £4 million or greater.	3
b) Total Number of regulated contracts awarded with a value of £4 million or greater that contain Community Benefit Requirements.	3
c) Total Number of regulated contracts awarded with a value of less than £4 million that contain Community Benefit Requirements	46

**Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:**

d) Number of Jobs Filled by Priority Groups (Each contracting authority sets its own priority groups)	1
e) Number of Apprenticeships Filled by Priority Groups	1
f) Number of Work Placements for Priority Groups	2
g) Number of Qualifications Achieved Through Training by Priority Groups	0
h) Total Value of contracts sub-contracted to SMEs	Not recorded
i) Total Value of contracts sub-contracted to Social Enterprises	Not recorded
j) Total Value of contracts sub-contracted to Supported Businesses	Not recorded
k) Other community benefit(s) fulfilled	11

**5. Fair Work and the real Living Wage**

a) Number of regulated contracts awarded during the period that included a Fair Work First criterion.	75%
b) Number of unique Suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period.	40
c) Number of unique Suppliers who are accredited Living Wage employers and were awarded a regulated contract during the period.	14

**6. Payment performance**

a) Number of valid invoices received during the Reporting Period.	111,354
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b) Percentage of invoices paid on time during the period (“On time” means within the time period set out in the contract terms.)	97.3%
c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt payment of invoices in public contract supply chains.	0
d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain of public contracts.	0
<b>7. Supported Businesses Summary</b>	
a) Total number of regulated contracts awarded to supported businesses during the period	0
b) Total spend with supported businesses during the period covered by the report, including:	0
i) spend within the reporting year on regulated contracts	0
ii) spend within the reporting year on non-regulated contracts	0
<b>8. Spend and Savings Summary</b>	
a) Total procurement spend for the period covered by the annual procurement report.	£235,087,837.37
b) Total procurement spend with SMEs during the period covered by the annual procurement report.	£126,675,525.22
c) Total procurement spend with third sector bodies during the period covered by the report.	£43,698,801
d) Percentage of total procurement spend through collaborative contracts.	51.89%
e) Total delivered cash savings for the period covered by the annual procurement report	£370,080.57
f) Total non-cash savings value for the period covered by the annual procurement report	£288,306.07
<b>9. Future regulated procurements</b>	
a) Total number of regulated procurements expected to commence in the next two financial years	198
b) Total estimated value of regulated procurements expected to commence in the next two financial years	£308,041,332.61



# Public Procurement Priorities – Public Sector Organisation Progress Report FY2022-23

**Guidance:** Please complete a short narrative on your organisation’s overall progress against the Priorities (max 300 words) and the boxes below to indicate your organisation’s progress. The Priorities and their Aims (Table 1) and suggested Success Indicators (Table 2) are included as a guide below. The indicators are precisely that – you may have other examples of how you have delivered against the Priorities.

<b>Organisation</b>	<i>Dumfries and Galloway Council – prepared by Karen Scott, Procurement and Commissioning Manager</i>
<b>Date</b>	<i>19 July 2023</i>

<b>Summary Narrative of Progress against the 7 Priorities (300 words)</b>
<p>During delivery of an improvement project to action the key recommendations arising from the Finance, Procurement and Transformation Committee’s Review of Financial Procedures and Procurement Standing Orders and ongoing monitoring, the profile of procurement across the organisation has increased significantly. This has seen the introduction of a Procurement Officer Group and resurrection of regular service reporting and engagement with Management Teams and Senior Leadership Team on key procurement issues and activities. Cross sector and cross functional working have also further developed with DGC procurement service representation at national forums, PIP Steering Group and SXL Commercial Board externally and representation on various project boards.</p> <p>The Council have prioritised the ongoing development and growth of procurement talent with agreement on a permanent basis for an increase in the corporate procurement team resource. Members of the team are progressing professional qualifications, where relevant and the wider organisation are engaged in a programme of procurement training.</p> <p>The Council have continued to deliver a Community Wealth Building Project which has reviewed existing good practice and identified areas for ongoing improvements which informed the updated Procurement Standing Orders. This will further enhance the existing strong performance with local supply chains which has developed resilience.</p>

Progress Indicator <i>(Place an 'x' in the box that best represents progress – do so for each priority)</i>				
Priority	Fully Delivered	Good Progress	Partial Progress	No Progress
Leadership & Visibility	<i>Place an 'x' in the box that best represents progress</i>	x		
Sustainable Economic Recovery		x		
Supply Chain Resilience (Public Sector)			x	
Maximise Impact of the Sustainable Procurement Duty		x		
Climate Emergency			x	
Achieving Professional Excellence		x		
Using Systems to Drive Sustainable Outcomes and Support Reporting		x		



**Table 1: The Public Procurement Priorities and their Aims**

Priority	Leadership & Visibility	Sustainable Economic Recovery	Supply Chain Resilience (Public Sector)	Maximise Impact of the Sustainable Procurement Duty (including post-EU exit implications)	Climate Emergency (including carbon reduction and circular economy)	Achieving Professional Excellence (against national policy and standards)	Using Systems to Drive Sustainable Outcomes and Support Reporting
Aims	<i>Engage and influence organisation leaders and stakeholders Identify and own escalated issues</i>	<i>Mainstream Sustainable Procurement and related tools</i>	<i>Manage business continuity through supply chain shocks (e.g. Pandemic; post-EU Exit)</i>	<i>Understand and exploit any flexibility within current Rules and our international obligations to support economic recovery</i>	<i>Embed climate considerations in a 'whether', 'what', 'how' and 'how much' we buy approach</i>	<i>Create and develop the talent we require now, and in the future, to deliver on our ambitions</i>	<i>Embed national and tailored sectoral systems and best practice tools across the Scottish public sector and supply base</i>
	<i>Raise profile with better communications internally &amp; externally</i>	<i>Use of Intelligent Data &amp; Local Partnerships</i>	<i>Build/support immediate and longer-term resilience in critical supply chains</i>	<i>Explore further options to maximise priority outcomes and financial wellbeing to ensure Scotland maintains its competitive position in the world</i>	<i>Integrate climate action in contract and supplier management activities</i>	<i>Develop and/or implement collaborative targeted capability programmes to build skills and competencies, driving consistency in approaches</i>	<i>Increase the visibility / use of other systems in use across sectors</i>
	<i>Identify and own escalated issues</i>	<i>Inclusive &amp; Responsible Supply Chains</i>  <i>Understand what good looks like, tracking performance and tackling opportunities to deliver better outcomes</i>	<i>Collaborate on opportunities to grow capacity &amp; capability in targeted sustainable supply chains</i>		<i>Seek local leaders, stakeholder and supplier commitment to developing cross-functional roadmaps that exploit opportunities for economic development while delivering on our climate ambitions</i>	<i>Ensure that training and professional development continues to be available to the sector during the pandemic and post- pandemic period</i>	<i>Develop a strategy to enable the sharing of these systems and tools across sectors to enhance outcomes</i>

**Table 2: The Public Procurement Priorities and Success Indicators – What success could look like<sup>1</sup>**

Priority	Leadership & Visibility	Sustainable Economic Recovery	Supply Chain Resilience (Public Sector)	Maximise Impact of the Sustainable Procurement Duty (including post-EU exit implications)	Climate Emergency (including carbon reduction and circular economy)	Achieving Professional Excellence (against national policy and standards)	Using Systems to Drive Sustainable Outcomes and Support Reporting
<b>Delivery/ Success Statement (What success could look like)</b>	<p><i>Increasing the visibility of procurement</i></p> <p><i>Reviewing and refreshing existing engagement with key stakeholders</i></p> <p><i>Improving communications</i></p> <p><i>Empowering leaders to understand their role in driving impactful procurement</i></p> <p><i>Identification, management, and mitigation of potential risk</i></p> <p><i>Identifying opportunities for cross-sector and cross-functional working</i></p>	<p><i>Utilising Sustainable Procurement tools to support the delivery of social, economic, or environmental benefits for communities (local or connected through supply chains)</i></p> <p><i>Utilising responsible procurement practices</i></p> <p><i>Creating opportunities for local and third sector businesses to bid for, and win, contracts</i></p> <p><i>Using data, where appropriate, to support well-reasoned decision making and highlight future opportunities</i></p>	<p><i>Being dependable to partners within supply chains, taking adequate precaution against supply chain disruption</i></p> <p><i>Arranging contingency processes should conventional ways of working be disrupted by unforeseen or unpredicted events</i></p> <p><i>Where offset of risk is impossible, having a process for the mitigation and management of potentially disruptive events</i></p> <p><i>Where possible, working collaboratively to both reinforce and grow links in supply chains</i></p>	<p><i>Utilising the Sustainable Procurement Duty to deliver social, economic and/ or environmental benefits from organisational spend</i></p> <p><i>Using the duty to advance other key shared priorities as it relates to Fair Work, Circular Economy, Community Wealth Building, increasing access to skills development and training</i></p>	<p><i>Identifying and mitigating risks within your org’s supply chains</i></p> <p><i>Reporting against specific priorities in annual reports</i></p> <p><i>Utilising existing tools and service to access guidance and resources</i></p> <p><i>Carbon mapping to understand procurement activity emissions</i></p> <p><i>Using climate impact reduction road-mapping</i></p> <p><i>Aligning climate and economic development objectives</i></p> <p><i>Sourcing guidance from benchmarking and best practice</i></p>	<p><i>Promoting training and development to support the professionalisation of procurement in Scotland</i></p> <p><i>Taking steps to enhance commercial capability of procurement teams and championing continuous improvement</i></p> <p><i>Working collaboratively to share best practice and contribute to knowledge sharing with similarly oriented organisations</i></p> <p><i>Creating development plans aligned to the Procurement Competency Framework</i></p>	<p><i>Development of organisational norms around the use of PCS, PCS-T, Procurement Hub &amp; PECOS</i></p> <p><i>Commitment to improving competence with and familiarity of updates to system/service functionality</i></p> <p><i>Ensuring that relevant personnel have the required competence to utilise systems in order to deliver on key shared priorities</i></p>

## Summary of Regulated Contracts Awarded during Financial Year 2023/24

## Annex A

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
20t Lorry Hire East	Oakbank Plant Hire Ltd	£114,400.00	Mini Competition	24/04/2023	21/07/2023
20t Lorry Hire West	Solway Plant Hire Ltd	£117,700.00	Mini Competition	24/04/2023	21/07/2023
380 Beattock to Moffat Primary (Route DG-23-380-SB)	Houstons Mini Coaches	£55,100.00	Mini Competition	15/08/2023	01/07/2024
6mm and 10mm Surface Dressing Chips	Breedon Trading Ltd	£444,831.40	Mini Competition	28/03/2024	25/06/2024
AGV/AMR (Work Piece Transport and Machine Tending)	SP Technology	£78,287.21	Open Tender	21/04/2023	30/06/2023
Azure Landing zone – Firewall deployment	Softcat PLC	£61,829.64	Direct Award	05/04/2023	05/04/2026
Black Stank Mountain Bike Skills Trail	Stantec UK Limited	£69,502.35	Direct Award	12/03/2024	30/09/2024
Boiler Servicing and Maintenance	James Ramsay (Glasgow) Limited	£328,735.50	Open Tender	12/04/2023	23/04/2025
Business planning: Creation of an Arts Culture and Activity Centre, on the site of the former George Hotel, Stranraer	Festivals and Events	£64,212.00	Open Tender	11/05/2023	22/12/2023
Cash Collections and Distribution	G4S Cash Solutions	£89,005.00	Mini Competition	21/07/2023	31/07/2025
Chapel Cross Strategic Development Framework	Ironside Farrar	£89,500.00	Open Tender	13/10/2023	31/12/2023
Closeburn to Thornhill Short Path	Amey OW Limited	£200,000.00	Direct Award	12/03/2024	30/09/2024

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
Commissioning Portal	Access Uk Limited	£140,482.03	Direct Award	27/07/2023	24/11/2024
Community Short Paths Active Travel Scheme	Amey OW Limited	£284,604.65	Mini Competition	09/11/2023	31/03/2024
Control and Prevention of Legionella	Cleartech Group Limited	£700,000.00	Open Tender	02/11/2023	12/11/2026
Corporate GIS Solution	ESRI Ltd	£102,609.00	Direct Award	21/12/2023	25/01/2027
Corporate Website Digital Platform	Goss Interactive	£94,440.00	Direct Award	26/05/2023	31/05/2025
DG LEP Employability Training Programmes	CEIS Ayrshire	£95,276.94	Open Tender	15/11/2023	31/03/2024
Digital Alarm Receiving Centre (ARC) solution	Tunstall Healthcare (UK) Limited	£173,600.00	Open Tender	25/10/2023	19/11/2026
Digital Ready Telecare Equipment	TeleAlarm Europe GmbH and Tunstall Healthcare (UK) Limited	£745,746.00	Open Tender	01/09/2023	10/09/2024
Pupil equity Fund (PEF)	Do-Be Ltd, Action for Children Services Ltd, Right Options Partners Limited, Let's Get Sport CIC, Abernethy, Macdonald Education Consultants, The Outward Bound Trust, Browns Books, Therapeutic Counselling Services Ltd, Time to Blossom Therapy, Quarriers, Uteach Ltd, Mind Marvels, Playback ICE	£22,828,543.50	Framework Set Up	29/08/2023	10/09/2028

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
DLT 2 - Dumfries High School	Hub South West	£48,000,000.00	Mini Competition	30/06/2023	30/01/2027
DNS Filtering Infrastructure	Computacenter	£168,980.54	Direct Award	30/06/2023	20/07/2026
Bus Network Review	Stantec UK Ltd	£53,000.00	Framework Set Up	28/08/2023	17/03/2025
Dumfries Active Travel Assessment	Systra Limited	£205,437.50	Mini Competition	03/11/2023	31/03/2024
Dumfries and Galloway Advice and Information Service	Dumfries and Galloway Citizens Advice	£2,716,815.00	Light Touch Regime roll forward	15/09/2023	31/12/2027
Dumfries Cinema options and market testing	Entertainment Solution Services	£75,000.00	Open Tender	17/04/2023	30/04/2024
eCapture, webCapture, UCDS processing services	NEC Software Solutions UK Limited	£225,122.00	Negotiated	08/06/2023	31/03/2026
E-Commerce Support Program	KC Creative Design Ltd	£71,370.00	Open Tender	14/07/2023	31/03/2025
EDRMS Technical Partner	Sword IT Sololutions	£79,600.00	Mini Competition	10/01/2024	
Election Printing & Post	Idox Software Ltd	£262,465.10	Open Tender	22/05/2023	31/05/2027
Emergency Temporary Accommodation - Interim	Queensberry Hotel, Dumfries	£333,984.00	Light Touch Regime roll forward	04/04/2023	03/10/2023
Enabling People to live well, at home for Longer: Building Capacity and capability in health and social care	The Lens	£134,896.00	Open Tender	14/07/2023	23/07/2024
Fresh Bread & Bakery Products	Express Bakery	£390,254.30	Open Tender	25/03/2024	24/03/2028

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
Frozen Bread & Bakery Products	Pioneer	£390,120.00	Open Tender	25/03/2024	24/03/2028
George Hotel Redevelopment	Clark Contracts Ltd	£6,619,206.26	Mini Competition	02/10/2023	28/02/2025
Health and Safety reporting app	Evotix Ltd	£120,000.00	Mini Competition	20/12/2023	22/12/2027
Heavy Payload COBOTs (Two Units)	SP Technology	£100,000.00	Open Tender	21/04/2023	30/06/2023
Housing First Flexible Support Phase 2	Turning Point Scotland Services Ltd	£383,040.00	Light Touch Regime roll forward	29/06/2023	31/07/2025
Individual and Collective Advocacy Services for Adults	Dumfries and Galloway Advocacy Service	£490,223.70	Light Touch Regime roll forward	24/04/2023	31/03/2026
Interactive Technology in Schools Replacement Programme Mini Competition SXL 0822	AVMI Kinly Ltd	£2,705,109.00	Mini Competition	29/06/2023	31/03/2024
Interim Care Home Block Contract	Harveys Healthcare Limited (Queensberry Care Home)	£284,258.00	Direct Award	01/10/2023	31/03/2024
Learning Experience Platform (LXP)	Think Associates	£169,749.00	Open Tender	16/06/2023	02/07/2026
Leisure Management Software System (Contract extension 2)	Legend Club Management Systems (UK) Ltd	£51,352.25	Direct Award	28/03/2024	07/05/2024
Mechanical Biological Treatment (MBT) Outputs (Lot 4)	Morris & Co Handlers	£81,582.00	Open Tender	16/05/2023	30/11/2024



Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
Mechanical Biological Treatment (MBT) Outputs (Lots 1 and 2)	Silverwoods Waste Management	£316,704.00	Open Tender	16/05/2023	30/11/2024
Mobile Voice and Data Services	Vodafone Ltd	£166,874.40	Direct Award	21/03/2024	25/03/2028
Multiply flexible framework	ENABLE Scotland, Dumfries and Galloway College, Triage Central Limited, Right Options Partners Limited, Barnardo's, Complete Tuition Ltd, University of Strathclyde	£783,616.00	Open Tender	25-Jan	31/01/2026
Passenger Lifts Servicing & Maintenance	Pickerings Lifts Ltd	£100,000.00	Open Tender	02/02/2024	07/02/2027
PE and gym equipment - maintenance and inspection	SportsafeUK	£144,390.00	Open Tender	05/03/2024	17/03/2027
Play pedagogy	Findel Education & Spaceright Europe	£245,000.00	Light Touch Regime roll forward	16-Oct	31/10/2024
Project Management Team Resources for Flood Protection Schemes	Turner & Townsend Project Management Ltd	£250,000.00	Mini Competition	12/12/2023	31/12/2024
Project Manager for Information Strategy	Venesky-Brown Recruitment Ltd	£144,144.00	Direct Award	01/09/2023	17/03/2025
Pupil equity fund (PEF)	14 providers	£22,828,543.50	Framework Set Up	29/08/2023	10/09/2028
Renewi to Gamma Phoneline transition (SIP telephony for Waste)	NEC Software Solutions UK Limited	£225,122.00	Direct Award	08/06/2023	31/03/2026
Representation and Engagement Commission	Third Sector Dumfries and Galloway (Equalities Partnership)	£402,300.00	Light Touch Regime roll forward	15/09/2023	31/03/2027

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
Road Service Technical Support	Amey OW Limited	£560,000.00	Mini Competition	23/05/2023	06/06/2024
Roads Service IT System Replacement	Causeway Technologies	£400,000.00	Direct Award	05/04/2023	06/04/2026
Salary sacrifice scheme AVC's	Vivup	£219,000.00	Direct Award	18/08/2023	31/08/2027
School Meals - Fresh Bakery Lot 1	Express Bakery	£318,603.44	Open Tender	28/02/2024	24/03/2024
School Meals - Frozen Raw and Cooked Meat	PFD (Carlisle Ltd)	£1,086,615.84	Open Tender	16/10/2023	05/11/2026
School Meals - Fruit and Vegetables	George Carruthers & Sons Ltd	£918,525.28	Open Tender	28/02/2024	24/03/2028
Servicing & Maintenance of Fire Extinguishers	Churches Fire Security Ltd	£80,823.45	Open Tender	31/07/2023	30/07/2026
SIP Provision	Gamma Network Solutions Limited	£89,912.52	Direct Award	18/12/2023	17/12/2024
Software Support Service Agreement Lochar Moss MBT	Sistema Ecodeco UK Ltd	£126,000.00	Negotiated	01/06/2023	31/05/2026
Stranraer Marina Consultants	Arup	£63,825.00	Direct Award	03/07/2023	29/09/2023
Street Sweepings (Grit & Fines) (East)	Oakbank Waste Management Ltd	£143,850.00	Open Tender	12/10/2023	31/10/2026
Supply & Deliver 10mm Surface Dressing Double Washed Chip	Breedon Trading Ltd	£216,203.10	Mini Competition	04/05/2023	07/07/2023
Supply & Delivery of 12 x low floor, low emission buses	WN Vtech Limited	£1,367,937.00	Mini Competition	01/11/2023	18/03/2024
Supply & Delivery of Janitorial Supplies	GMC Corsehill Limited	£895,220.00	Mini Competition	25/09/2023	15/10/2025

Contract Title	Awarded Supplier	Actual Total Contract Value	Tender Route	Date of Award	Contract end date (disregarding any options to extend the contract)
Supply & Delivery of Sanitary Products (Lot 2 of Washroom Solutions SXL Framework)	Unico Ltd	£73,824.00	Mini Competition	13/11/2023	12/11/2026
Supply and Delivery of Enclosed Demountable Containers	Skip Units Limited	£97,120.00	Mini Competition	02/02/2024	31/03/2024
Supply of Heat & Maintenance of Biomass Boilers	AMP Clean Energy Services	£1,818,837.10	Open Tender	16/02/2024	17/02/2027
Supply Teacher Booking System	Cloud Cover IT Services Ltd	£177,460.00	Direct Award	09/10/2023	23/10/2025
SWAN Network - national procurement	BT	£7,230,000.00	Mini Competition	31/08/2023	07/09/2024
Verge Maintenance Class Roads and Core Paths Vegetation Control	"J G Brough - Lot 1 H E Porteous - Lot 2 & 3 William Owen and Sons - Lot 4 Galloway Facilities Ltd - Lot 5"	£1,026,533.32	Open Tender	10/07/2023	11/07/2027
Washroom Solutions (Lot 1)	Personnel Hygiene Services Limited	£164,223.88	Mini Competition	31/08/2023	31/08/2026
Window Cleaning	Struan&Premier Cleaning	£123,484.00	Open Tender	15/06/2023	30/06/2026

## Summary of Regulated Contracts Planned

## Annex B

Contract Title	Estimated Contract Value	Contract Duration (Months)
Transporting School Meals	£200,000.00	48
Interim Care Home Block Contract	£270,000.00	6
DNS Filtering Infrastructure	£176,000.00	36
Cyber Security Protection	£285,000.00	24
Council website -new build and maintenance	£172,860.00	48
Portable Firefighting Equipment	£80,000.00	48
Fire and Security Measured Term Contract	£116,000.00	48
Damp & Dry Rot Framework	£316,000.00	48
Servicing and Maintenance of Air Conditioning	£104,000.00	48
PPE - Safety/ work wear/ weather wear / footwear and catering/food industry	£548,452.00	48
Multi Trade MTC	£200,000.00	48
Electrical MTC	£881,254.00	24
Water coolers	£80,000.00	48
Facilities Management	£2,000,000.00	24
Newton Stewart Flood Protection Scheme (Detailed Design Phase)	£135,000.00	12
Langholm Flood Protection Scheme (Detailed Design Phase)	£150,000.00	12

Contract Title	Estimated Contract Value	Contract Duration (Months)
Advertising & Marketing	£127,189.92	48
Digital Publications	£69,941.04	48
Revenue' Kerbside and Household Waste Recycling Centre (HWRC) Waste	£810,000.00	36
Roads Service IT System Replacement	£400,000.00	
Azure Landing zone – Firewall deployment	£61,829.64	36
Call Manager Licences Support & Maintenance (Inc SWSS)	£105,429.91	12
Corporate Website Digital Platform	£94,440.00	24
Trade Materials	£152,000.00	48
School Trips and Outings	£542,311.36	48
Pupil equity fund (PEF)	£22,000,000.00	48
Day Opportunities	£2,378,988.00	48
Children's Residential	£1,739,379.40	48
Care Homes for Adults with Learning Disabilities	£1,010,706.04	48
Hire of Jetpatchers	£1,100,000.00	4
Leisure Management Software System (Contract extension 2)	£60,000.00	
Fitness programmes subscription service	£52,233.68	48
Mental Health Support Services	£506,723.48	48

Contract Title	Estimated Contract Value	Contract Duration (Months)
Refridgeration Maintenance	£97,684.00	48
Heavy Plant	£100,000.00	12
Vehicle Leasing	£1,400,000.00	48
Hand-held grounds maintenance equipment	£100,000.00	12
Erection and Removal of Festive Lighting in Annandale & Eskdale 2023-2026	£95,000.00	24
Silver Incident Response Retainer	£76,000.00	24
Locharmoss Tree Clearance	£80,000.00	1
Trades support in the community	£656,000.00	48
Cashless Payment System	£600,000.00	48
YMI Traditional Music Project	£600,000.00	48
Welfare Units, Annan, CD, Lockerbie	£168,000.00	0
CO2 for Swimming Pools (incl. tanks)	£76,877.04	48
River Annan Footbridges	£50,000.00	6
Control and Prevention of Legionella	£1,400,000.00	36
Housing First Flexible Support Phase 2	£383,040.00	24
Fitness Equipment Leasing	£283,008.00	48
Library Management System - maintenance and support	£89,872.00	48

Contract Title	Estimated Contract Value	Contract Duration (Months)
Resale Items	£97,648.72	48
MBT Patrol Services	£550,000.00	24
Phase 3 - Memorial Headstone Safety Project from January 2023	£240,000.00	24
Vehicle Parts	£2,800,000.00	48
Tyres	£1,000,000.00	48
Event Infrastructure	£633,061.56	48
Whitesands Project - Flood Protection Scheme (Detailed Design Phase)	£5,000,000.00	24
Newton Stewart Flood Protection Scheme Construction	£8,000,000.00	12
Roads Maintenance & Improvements Framework 2nd Gen (to include tree and invasive weeds removal, drainage fencing, walls etc)	£16,000,000.00	48
Dumfries Town Centre Active Travel Assessment	£100,000.00	4
Package of Dumfries Junction/Roundabout Assessments	£100,000.00	4
Moffat Road/Marchmount Avenue: Community Links Scheme	£250,000.00	4
Lockerbie Rail Station: Improve pedestrian/cycle access and parking	£50,000.00	12
Workshop maintenance for small plant	£90,000.00	48
Surfacing MTC	£3,000,000.00	
Supply & Deliver 10mm Surface Dressing Double Washed Chip	£266,000.00	0.25

Contract Title	Estimated Contract Value	Contract Duration (Months)
Mechanical Biological Treatment (MBT) Outputs (Lot 4)	£104,400.00	18
Castle Douglas Roundabout Active Travel Assessment	£50,000.00	3
Roads Lighting	£690,000.00	36
Kbt marina power bollards	£104,000.00	12
20t Lorry Hire East	£130,000.00	2.5
20t Lorry Hire West	£130,000.00	2.5
Road Service Technical Support	£560,000.00	12
Operation of the Rent Deposit guarantee scheme	£140,000.00	48
Kirkcudbright Bridge Inspection for Assessment	£200,000.00	9
Washroom Solutions (Lot 1)	£110,947.28	48
Interactive Technology in Schools Replacement Programme Mini Competition SXL 0822	£2,705,109.00	9
Learning Experience Platform (LXP)	£185,000.00	36
Vending Machines	£190,613.12	48
Multiply flexible framework	£816,000.00	24
Digital Telecare Equipment - Analogue to Digital Programme	£125,122.08	48
Election Printing & Post	£500,000.00	48
Boiler Servicing and Maintenance	£1,800,000.00	24



Contract Title	Estimated Contract Value	Contract Duration (Months)
Parking Commission Consultancy	£100,000.00	12
Agency Workers Framework	£4,800,000.00	24
Salary Sacrifice Scheme	£179,783.72	48
Verge Maintenance Class Roads and Core Paths Vegetation Control	£1,454,000.00	48
Enabling People to live well, at home for Longer: Building Capacity and capability in health and social care	£140,000.00	
Street Sweepings (Grit & Fines) (East)	£349,456.00	36
Skip Movement & Waste Processing/Recycling Services for Newton Stewart and Stranraer Sites	£400,000.00	48
Passenger Cars	£250,000.00	12
Fleet Management System	£180,000.00	60
Food Waste Treatment	£240,000.00	48
Weighbridge / Data Management Software	£100,000.00	48
Gritter Hire (2024-2029)	£1,950,000.00	60
Supply of Heat & Maintenance for Biomass Boilers	£1,856,000.00	36
Mechanical Biological Treatment (MBT) Outputs (Lots 1 and 2)	£475,370.00	18
Representation and Engagement Commission	£268,362.00	48
Engineering Support Services (Agency Staff)	£257,352.00	48

Contract Title	Estimated Contract Value	Contract Duration (Months)
Surveys	£143,900.00	48
Radios	£128,436.00	48
School Meals - Groceries and Provisions	£1,160,000.00	24
School Meals - Fruit and Vegetables	£388,000.00	24
School Meals - Meat Frozen, Fresh and Cooked	£1,280,000.00	36
School Meals - Fresh Bakery	£160,000.00	36
School Meals - Milk	£500,000.00	48
School Meals - Frozen Food	£1,864,000.00	48
George Hotel Redevelopment	£12,000,000.00	16
MTC for Servicing & Maintenance of Fire Extinguishers	£160,000.00	36
School Meals - Dairy	£1,145,000.00	60
School Meals - Cooking Oil	£85,000.00	60
Transport provision with under 16 seats	£1,869,414.08	48
Road Materials	£227,814.00	24
eCapture, webCapture, UCDS processing services	£225,122.00	36
Dalbeattie Active Travel	£70,000.00	3
CTM Sensor Service in conjunction with Scottish Government Cyber Resilience Directive	£85,000.00	36

Contract Title	Estimated Contract Value	Contract Duration (Months)
SWAN Network - national procurement	£10,000,000.00	108
Road Signage	£98,776.00	24
Flood Risk Management	£726,000.00	24
Infrastructure Network Management	£755,200.00	24





Photo: Clatteringshaws Loch