

SUMMARY SHEET

SUMMARY OF IMPACT ASSESSMENT (IA)

Policy	Review of Licensing Board Structure Option 3 – 2 Divisional Boards (East and West)	Date of IA	03/06/2024
Lead service	Legal and Licensing	Contact person for process	Sharon Davidson

Names & Job Titles of those involved in process

Sharon Davidson, Licensing Manager
Caroline Treanor, Solicitor

Summary of IA

The Council is required to publish the findings and results of all IAs conducted. The publication should include a summary of the following:

<p>Research and data (section 3) What was used to assess the impact of the policy and a summary of the findings? Who was involved and consulted during the assessment stage? What were the findings from the consultation and how was this information used to develop the policy?</p>	<p>The Licensing Team, Licensing Boards, Members (through Business Bureau, Leaders Panel and Political Group Meetings) have been involved with the review of the Licensing Board Structure. Additionally a customer/stakeholder engagement survey was carried out between 2 and 12 February 2024 providing information on the review and inviting the following to complete a short survey</p> <ul style="list-style-type: none"> • Premises Licence Holders (Alcohol) • Personal Licence Holders • Gambling Premises Licence/Permit Holders • Agents of Licence Holders • Licensing Standards Officers • Partner Agencies – <ul style="list-style-type: none"> ➤ Police Scotland ➤ Scottish Fire and Rescue Service ➤ Environmental Health ➤ Planning ➤ Building Standards ➤ Trading Standards ➤ NHS Dumfries and Galloway
<p>Impact Assessment (section 4) From the summary table at number 25 list the impacts.</p>	<p>Positive Impact(s) – 2 (Economic & Social Sustainability and Environmental Sustainability, Climate Change and Energy Management)</p>

	No Impact(s) – 11 (Age, Disability, Sex, Gender reassignment and Transgender, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or belief, Sexual orientation, Human Rights and Health & Wellbeing & Health Inequalities) Negative Impact(s) – 0
Monitoring and review (section 5) How is the policy to be monitored - how often and by whom?	Any changes to the current Licensing Board Structure agreed by Members will be monitored on an ongoing basis. However, it would be recommended that an assessment of the functionality and efficiency of a 2 Board structure should be undertaken after a year of implementation.

Summary of actions arising from the Impact Assessment

Transfer details from table at number 26

Actions	Responsibility	Timescale
None		