

# Community Asset Transfer

## Stage 1: Expression of Interest

Dumfries and Galloway Council is committed to Community Asset Transfer ('CAT') where that will bring benefits to our local communities. All Community Transfer Bodies (CTBs) wishing to apply for an asset through Dumfries and Galloway Council's Community Asset Transfer Procedure should complete this application form.

Completion of this form opens engagement with the Council and allows us to allocate support to your group via our local Ward Officers who work closely with local partners. When you express an interest we will provide you with a local point of contact and support and advice help you work your way through all aspects of the asset transfer process.

The formal asset transfer process can involve detailed business planning and it is important that groups receive good advice prior to this stage. Stage 1 is a pre application stage to allow groups to consider fully what is required in the business plan which forms the basis of the formal asset transfer request. If your group wishes

If your group wishes to apply for an asset through Dumfries and Galloway Council's CAT process, please complete this expression of interest form and send to the Community Development and Empowerment Manager (contact details below).

### **Community Development and Empowerment Manager**

Communities Directorate

Dumfries and Galloway Council

Municipal Chambers

Buccleuch Street

Dumfries

DG1 2AD

Tel: 030 33 33 3000

Email: [CommunityAssetTransfer@dumgal.gov.uk](mailto:CommunityAssetTransfer@dumgal.gov.uk)

**1. Please provide details of the organisation making the application**

Name of Organisation

Address of Organisation

Telephone Number

E-mail Address

**2. Please provide your contact details**

Your Name

Contact Address

Telephone Number  Fax Number

E-mail Address

Position in the Organisation

**3. Structure of the organisation**

What type of organisation are you?

Do you have a formal constitution, governance document or set of rules? Yes  No

**4. What is the structure and purpose of your organisation?**

How many people are involved in your organisation, ie:-

Management Committee  Paid part-time staff  Paid Full-Time Staff  Volunteers

Others  Please provide details of other posts below

When was the organisation established?

**5. Please tell us about the asset (building or land) you are interested in**

Name of Asset

Address of Asset

Type of transfer you are interested in (transfer of ownership or leasing). If leasing, what length of lease is required?

**6. Please use next page to tell us, using no more than one side of A4 paper**

**A. What do you want the asset for?**

**B. What benefits will this bring to the local community?**

|               |                      |                 |                      |
|---------------|----------------------|-----------------|----------------------|
| <b>Signed</b> | <input type="text"/> | <b>Position</b> | <input type="text"/> |
| <b>Name</b>   | <input type="text"/> | <b>Date</b>     | <input type="text"/> |

Completed applications should be emailed to [CommunityAssetTransfer@dumgal.gov.uk](mailto:CommunityAssetTransfer@dumgal.gov.uk)

Or by post to:

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