**APPENDIX**

**KIRKCUDBRIGHT COMMON GOOD FUND CRITERIA 2018/19**

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| **1** | **KIRKCUDBRIGHT COMMON GOOD FUND PRIORITIES**  |
| 1.1 | All applications for funding must benefit the inhabitants of the Kirkcudbright Burgh/ or relate to an activity in the burgh (outlined within the boundary map) |
| 1.2 | Events or projects that enhance assets belonging to the Kirkcudbright Common Good |
| 1.3 | Applications for sponsorship must be able to demonstrate benefit to the Kirkcudbright Burgh |

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| **2** | **ELIGIBITY CRITERIA (applicants must demonstrate their clear financial position and status)** |
| 2.1 | Match funding/ evidence of contribution of own funds is desirable |
| 2.2 | Fundraising activities should be detailed where appropriate |
| 2.3 | Applications from individuals will only be considered for sponsorships. The applicant must be resident in the burgh |
| 2.4 | Organisations seeking grants should have a separate bank account and be constituted (complying with DG Council’s requirements) |
| 2.5 | Applicants must provide monitoring information on request |

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| **3** | **ITEMS NOT ELIGIBLE FOR FUNDING** |
| 3.1 | Applications for Core Funding e.g. wages and ongoing overheads |
| 3.2 | Applications for retrospective funding would not ordinarily be considered |

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| **4** | **MONITORING OF AWARDS** |
| 4.1 | Failure to provide monitoring information will affect future eligibility and may result in having to repay any grant given |
| 4.2 | Monitoring information will be agreed at point of offer of award |
| 4.3 | Monitoring information will include details of all funding applied for, level awarded and details of expenditure |
| 4.4 | Applicants will be encouraged to become self-sustaining over time to avoid becoming overly dependent on Kirkcudbright Common Good Funds |
| 4.5 | A report on Monitoring of Grants will be presented to Kirkcudbright Common Good on an annual basis |
| 4.6 | Supply of monitoring information is the responsibility of the applicant |
| 4.7 | All applicants to comply with guidance on ensuring the Common Good’s support is acknowledged in marketing and promotional materials |