

## Planning Certificate Application

The Town and Country Planning (Scotland) Act 1997  
Section 50 of The Licensing (Scotland) Act 2005

FORM LC1.11

<p><b>1 I / We apply to the Council as Planning Authority for</b></p> <p style="text-align: right;"><i>Please tick relevant box/s</i></p> <p>A premises licence <input type="checkbox"/></p> <p>A provisional premises licence <input type="checkbox"/></p>	<p>For office use only</p> <p>Ref ____/____/____/____</p> <p>Date Rec .....</p> <p>Rec. No .....</p> <p>Amount Paid .....</p> <p>Taken By .....</p>
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**2 Description of premises** *(Please refer to notes for guidance)*

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<p><b>3 Applicant</b></p> <p>Name .....</p> <p>Address .....</p> <p>.....</p> <p>..... Postcode .....</p> <p>Tel ..... Fax .....</p>	<p><b>4 Agent</b></p> <p>Name .....</p> <p>Address .....</p> <p>.....</p> <p>..... Postcode .....</p> <p>Tel ..... Fax .....</p>
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**5 Address of premises to which this certificate applies** *(Include postcode)*

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**6 Planning history**

**Reference number of all planning permissions and / or outline planning permissions**

Reference number \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_      Reference number \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

**Or**

Reference number of Determination under Section 51 of the Town and Country Planning (Scotland) Act 1972 that Planning Permission is not required

Reference number \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

**Or**

Reference number of Certificate of Lawful Use of Development under Section 150 or 151 of the Town and Country Planning (Scotland) Act 1997

Reference number \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

**7 Additional Information** *(Give any additional information you consider relevant)*

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**Declaration**

I/we hereby apply to the Council as planning authority for a planning certificate in accordance with the particulars given above, and any plans and drawings which accompany this application.

Signature of applicant or agent  Date

**Notes for Guidance**

In Section 3 (description of premises) you need to provide a clear indication of the type or operation that will be undertaken on the licenced premises (e.g. whether the premises will be run as a pub, off-sales, nightclub, mixed use premises, hotel, or restaurant etc).

You should enclose the appropriate fee of £150.00 with your application. If a 'valid' application is 'withdrawn' no refund will be made.

You should submit your application by post or in person to your Local Area Office; these are:

**Wigtown – Stranraer and The Rhins**

Ashwood House, Sun Street,  
Stranraer, DG9 7JJ  
Tel: 01776 888460 – Fax: 01776 705697

**Nithsdale**

Kirkbank, English Street,  
Dumfries, DG1 2HS.  
Tel: 01387 260199 – Fax: 01387 260188

**If a Building Standards Certificate is required, you will need a separate application form, please contact your Local Area Office.**

**If food is to be supplied on the premises, please contact the Council's Environmental Standards Section (Tel: 01387 260000).**