**DUMFRIES & GALLOWAY COUNCIL**

**THE PRIVATE WATER SUPPLIES (GRANTS) (SCOTLAND) REGULATIONS 2006**

**APPLICATION FOR A GRANT TO IMPROVE A PRIVATE WATER SUPPLY**

**Part A – Eligibility Criteria**

The Grant Scheme is non-means tested and you may be eligible for financial assistance if:

* your premises are in Scotland and served by a private water supply;
* that private supply is the main or sole supply of water for human consumption purposes to the premises; and
* your private water supply is in need of improvement to bring it up to standard.

**You will not be eligible for financial assistance:**

* **If the property was a new build completed after 3rd July 2006**
* **If the property was converted from a non residential to a residential property after 3rd July 2006**
* **to connect to the mains water supply**
* **if the property has already received full grant assistance within the last 5 years**
* Your application can only be accepted if:
1. **Dumfries and Galloway Council have undertaken a risk assessment**, or
2. The private water supply is subject of a notice served under section 76G of the 1980 Act: or,
3. The private water supply is subject to a remediation notice, an enforcement notice or an emergency notice served under the 2017 Regulations: **and**
4. Your application has been completed in full and returned together with 2 quotations to EnvironmentalHealth@dumgal.gov.uk. If you are unable to email the application then you can post it to the address below:

Environmental Health

Dumfries and Galloway Council

Militia House

English Street

Dumfries

DG1 2HR

**Part B – Information about you**

**Please note your application will not be processed unless ALL relevant fields are completed.**

|  |
| --- |
| Name |
| Address |
|  |
|  |
|  | Post Code |
| Telephone (day) | Telephone (evening) |
| Telephone (mobile) | Email |

**B.1** Your details (the applicant).

**B.2** Please tick one or more of the following:

Are you, in terms of the Private Water Supplies (Scotland) Regulations 2006 OR The Water Intended for Human Consumption (Private Supplies) (Scotland) Regulations 2017:

A **relevant person** providing or controlling the supply, occupying

or owning the land from which the supply is located [ ]

A **responsible person who owns or is responsible for the supply system** [ ]

An **owner** of premises using solely or mainly a private water supply [ ]

An **occupier** of premises using solely or mainly a private water supply [ ]

**B.3** Address of the premises where improvement work is to be carried out *(if different from B1)*

(if more than one premises, refer to Question C2)

|  |  |  |
| --- | --- | --- |
| Address | Domestic |  |
|  | Commercial/private rental |  |
|  | Public |  |
|  | Occupied |  |
| Postcode | *Tick* ***all*** *appropriate boxes* |

**B.4** Provide details of the owner of the premises where work is to be done if different from B1.

(If there are joint owners please continue on a separate sheet if necessary)

|  |
| --- |
| Owner’s name |
| Owner’s address |
|  |
|  |
|  |
| Post Code | Telephone and email |

***The owner must consent to this application being made. Please ensure that you enclose their written consent (Part F) for this application.***

|  |
| --- |
| Name |
| Address *(if different from B1)* |
|  |
|  |
|  | Post Code |
| Telephone (day) | Telephone (evening) |
| Telephone (mobile) | Email |

**B.5** If you want someone else to deal with this application for you, please give their details

**Part C – Joint improvement works**

The Grant Scheme is designed to encourage neighbours to work together to deliver a whole supply solution.

You should complete this section if you and your neighbours agree that the most appropriate solution is to implement joint improvement works for your private water supply or if you are applying for more than one property.

**C.1** If different from B.1, please provide details of the person you have nominated to be the initial point of contact for enquiries; (hereafter considered to be the applicant)

|  |
| --- |
| Name |
| Address |
|  |
|  |
|  |
| Post Code | Telephone **and** Email |

|  |  |  |
| --- | --- | --- |
| **Addresses** | **Domestic - owner occupied; domestic private let; Commercial – food production; Commercial -Private Rental/Public building; Commercial hospitality** | **Occupied****YES/NO** |
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|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| Are there other premises on the supply which do not form part of this application? |  |  |

If yes please provide as much detail as possible. A sketch would also be helpful.**Part D – Description of Proposed Improvement Works**

**D.1**

|  |  |
| --- | --- |
| (a) Please provide details of the reasons why you think your supply needs to be improvedGive examples? |  |
| (b) what is the source and location (e.g. grid reference/what 3 words) of the supply e.g. borehole; spring; well; surface water; loch; stream etc.  |  |
| (c) details of the proposed work |  |

|  |  |
| --- | --- |
| Cost of work | £ |
| VAT on work | £ |
| **Total** | **£** |

**D.2** How much will these improvement works cost?

**Please enclose 2 copies of detailed quotes for the improvement works.**

You may be asked for additional information before a decision in respect of your application for a grant is made. The cost of any communal works should be provided separately from costs for individual premises in the quotes.

**D.3** Has an application for other grant assistance (eg Housing Grant) been made for any of the premises included in this application?

No [ ]  Yes [ ]  Please give details below.

|  |  |
| --- | --- |
| Type of grant (s) |  |
| Amount | £ |
| Date approved |  |

**D.4** Has a previous grant under the Private Water Supplies (Grants)(Scotland) Regulations 2006 been awarded to any of the premises included in this application?

No [ ]  Yes [ ]  Please give details below.

|  |  |
| --- | --- |
| Type of grant |  |
| Amount | £ |
| Date approved |  |

**Part E - Declaration**

**You (the applicant) should sign the declaration on this page.**

This is my application for a grant towards the cost of improvement works described in this form.

|  |
| --- |
| I declare that all the information given in this form is correct to the best of my knowledge. I agree to the conditions to be imposed by the local authority upon approval of an application for a grant, and upon payment of such a grant (the grant if approved would be subject to the condition that any treatment systems etc installed are maintained in accordance with manufacturer’s instructions). I agree to repay the grant where local authority deems this appropriate.Signed …………………………………………… Date …………………………………..Print Name ……………………………………………………………………………………………….. |

**Anyone who knowingly or recklessly gives false information in this application for grant may be liable to prosecution.**

**Part F – Owner’s Consent**

(Only required if the applicant is not the owner)

I, (name & address)

owner of (address)

hereby give permission for the works detailed in this application to be carried out.

Signed …………………………………

Dated …………………………………

**Owner’s Consent**

(Only required if the applicant is not the owner)

I, (name & address)

owner of (address)

hereby give permission for the works detailed in this application to be carried out.

Signed …………………………………

Dated …………………………………

**NB If there are joint owners, please photocopy this sheet and ensure all owners sign and date the Owner’s Consent Form.**

**Owner’s Consent**

(Only required if the applicant is not the owner)

I, (name & address)

owner of (address)

hereby give permission for the works detailed in this application to be carried out.

Signed …………………………………

Dated …………………………………

**NB If there are joint owners, please photocopy this sheet and ensure all owners sign and date the Owner’s Consent Form.**

**DUMFRIES & GALLOWAY COUNCIL**

**THE PRIVATE WATER SUPPLIES (GRANTS) (SCOTLAND) REGULATIONS 2006, as amended**

**GUIDANCE NOTES** - Please read these notes before completing this form.

These notes are not a complete or authoritative statement of the law.

* A grant of up to £800 per premises can be awarded for improving a private water supply or for the provision of a new private water supply or domestic distribution system.
* You may be eligible for a grant if you:

a) are a relevant person within the meaning of the 2006\* or 2017\*\* Regulations, or

b) are a responsible person within the meaning of the 2006 Regulations, or

c) own or occupy premises which are located in Scotland, and which are served by a private water supply which is the principle or sole supply of water for human consumption purposes to those premises.

* The grant is available to supplies serving domestic, commercial i.e. private rented or public premises.
* Your application can only be accepted if:

a) Dumfries and Galloway Council have undertaken a risk assessment, or

b) The private water supply is the subject of a notice served under section 76G of the 1980 Act, or

c) The private water supply is subject to a remediation notice, an enforcement notice or an emergency notice served under the 2017 Regulations; and
d) Your application has been completed in full and returned together with 2 quotations to the address below:

e-mail: Environmental Health EnvironmentalHealth@dumgal.gov.uk

Tel: 030 3333 3000

**PRIVATE WATER SUPPLIES (SCOTLAND) REGULATIONS 2006**

**THE WATER INTENDED FOR HUMAN CONSUMPTION (PRIVATE SUPPLIES) (SCOTLAND) REGULATIONS 2017**

• Two estimates are required for the proposed works.

• An officer may contact you or visit you in order to discuss your application.

• If you are not the owner of the premises in respect of which a grant is sought, the owner(s) of the premises must consent to the application being made, and you must enclose a copy of the signed consent form with your application.

• Should Dumfries and Galloway Council award a grant it may be made subject to certain conditions before the grant will be paid. If you have any concerns, you should obtain your own, independent legal advice.

• Please note that grants can be paid in instalments or in full, and for payments to be made to you as the applicant or by mandate to another nominated party. Final payment of grant will depend upon the satisfactory completion of all works, and subject to satisfactory water sample results being received by Dumfries and Galloway Council.

• The Scottish Government has made available a new information resource for users and owners of private water supplies. This new information is available through mygov.scot, the Scottish Government’s online information platform <https://www.mygov.scot/housing-local-services/water-supplies-sewerage/private-water-supplies/>

**IF YOU START ANY OF THE WORKS IN RESPECT OF WHICH A GRANT IS SOUGHT BEFORE YOUR APPLICATION IS APPROVED, YOUR LOCAL AUTHORITY MAY NOT BE ABLE TO APPROVE YOUR GRANT.**

Please note that a private water supply grant under this scheme is not available in the following circumstances: -

A local authority shall not make a grant to or in respect of:

a) Any public body or office-holder (excluding a person who, or body which, only from time to time functions of a public character),

b) Any person erecting or causing to be erected a building which the provisions of Section 63 of the Water (Scotland) Act 1980 apply (refers to the requirement to provide a sufficient supply of wholesome water to the building),

c) Premises which are the subject of:

*(i)* a Closing Order under Section 114 of the Housing (Scotland) Act 1987

*(ii)* a Demolition Order under Section 115 of the Housing (Scotland) Act 1987

*(iii)* a dangerous building notice in terms of Section 30 of the Building (Scotland) Act 2003

d) Premises which comprise a dangerous building within the meaning of Section 29 of the Building (Scotland) Act 2003,

e) Empty or unoccupied premises, or

f) Premises which do not meet the tolerable standard provided for in Section 86 of the Housing (Scotland) Act 1987, as amended by Section 102 of the Housing (Scotland) Act 2001 and Section 11 of the Housing (Scotland) Act 2006 except in so far as that tolerable standard is not met in relation to an adequate piped supply of wholesome water, or

g) Any properties where it is intended to connect to the public mains water supply

Definitions

Relevant Person: i.e. a) Person who provides the supply

 b) Occupies the land from, or on which, the supply is obtained or located on

 c) Exercises powers of management or control in relation to the supply

Responsible Person: i.e. in relation to a domestic distribution system, means the person who owns or is otherwise responsible for that system (covers domestic, commercial and public premises).