

Enterprising DG - Facilities Services

KITCHEN SERVERY LET APPLICATION FORM

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|--|-------|---------------|-------|
| To be completed by Applicant: | | | |
| | | | |
| Location / Kitchen Servery: | | Date of Let: | |
| Name of Applicant: | | Times of Let: | |
| Invoice Address for Payment: | | | |
| | | | |
| | | | |
| Signature of Applicant: | | Date: | |
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| APPLICATION: | | | |
| <p>To comply fully with the terms of current food Safety and Hygiene regulations, there will be no use of kitchens/servery and its contents by any organisations or individuals other than Enterprising DG Catering staff. Requests for use of kitchens should be made in writing and sent to Enterprising DG, Facilities Services, Dumfries & Galloway Council, Cargen Tower, Garroch Business Park, Garroch Loaning, Dumfries, DG2 8PN</p> | | | |
| No Supervision: Applicant accepts all building/employee/public liability during period of let | | | |
| The applicant must complete application form and receive authorisation from Enterprising DG, Facilities Services before date of let | | | |
| <p>It will be condition of the let that the applicant accepts full responsibility for the use of the facilities, for any damage or injury as a result of the applicant's actions or negligence during the period of let. In the event of any damage to the premises or equipment owned by Enterprising DG, Facilities Services will be responsible for ensuring immediate replacement and recovery of any costs from the lessee or third party.</p> <p>NB: The applicant shall not use any ancillary equipment as part of the let conditions i.e. plates/chopping boards/cutlery etc</p> | | | |
| Price is exclusive of vat - £12:65 | | | |
| | | | |
| To be completed by Dining Room Supervisor | | | |
| Enterprising DG Employee's Name | | Times Worked: | |
| School Unit required for let: | | | |
| | | | |
| <p>The completed form should be returned to Enterprising DG, Dumfries & Galloway Council, Cargen Tower, Garroch Business Park, Garroch Loaning, Dumfries, DG2 8PN. Drop Point 257</p> | | | |